

**AN AWARENESS PROGRAMME  
ON  
"TIME MANAGEMENT"**

**EVENT DETAILS:**

- ✓ **EVENT TITLE** : **Time Management.**
- ✓ **DATE** : **30<sup>th</sup> September, 2022.**
- ✓ **VENUE** : **D Block Conference Hall.**
- ✓ **DURATION** : **11.00 am to 1.00 pm**
- ✓ **CHIEF GUEST** : **Dr. P. Annie Kantha**  
Assistant Professor of English  
Voorhees College, Vellore.
- ✓ **ORGANIZING COMMITTEE** : **Dr. T. Bharathi., Asst. Prof of Commerce.**  
**Dr. S. Thamaraiselvi., Asst. Prof of Tamil.**  
**Mrs. C. Revathi., Asst. Prof of Mathematics.**  
**Mrs. M. Rajalakshmi., Asst. Prof of English.**
- ✓ **NO. OF BENEFICIARIES** : **119**

## PROGRAMME – AN OVERVIEW

The Youth Red Cross Club of DKM College for Women (Autonomous) Vellore organized an awareness programme on the theme on 'Time Management' for the students. The main motive of the event is to provide knowledge regarding an efficient usage and management of time in our daily life. The event started at 11.00 A.M. with Tamil Thai Vazhthu, followed by welcome address by Mrs.C.Revathi and the moment of honoring the chief guest. The felicitation addresses were given by Dr.T.Bharathi, YRC Programme Officer and Dr. S. Thamaraiselvi, Senior member interested in social activities.

The chief guest Dr. P. Annie Kantha had motivated the student through her speech and also she had used the projector screen for displaying the presentation which made the students to understand the theme clearly. The students were eagerly listening to the session with mere silence. Her focuses were on

- Truth of time management
- Myths about time management
- 168 hours in a week.
- Steps to managing time.
- Revisit our values.
- Where to start? and set goals.
- What is important? Keep a deadline for planning.
- From goals to set priorities.

- Procrastination.
- Forms of procrastination.
- Organizing our time.
- Overcome distraction.
- Evaluation of plan.
- Tackle time wasters.

The session was really useful and easier to understand. It has taught me many new things. The vote of thanks was delivered by Mrs. M. Rajalakshmi and the event ended with the National Anthem.

## INVITATION

**D.K.M COLLEGE FOR WOMEN (AUTONOMOUS)**  
**VELLORE-1**  
**YOUTH RED CROSS(YRC)**

Organizes  
 AN AWARENESS PROGRAMME  
 On  
**TIME MANAGEMENT**  
 On  
 30.09.2022 at 11.00 am  
 Venue: D Block Conference Hall  
**Dr. P. Annie Kantha**  
 Assistant Professor of English,  
 Voorhees College, Vellore  
 has kindly consented to be the Resource Person and address the students on  
 the theme

Organizing Committee  
 1. Dr. T. Bharathi  
 2. Dr. S. Tharamarai Selvi  
 3. Mrs. C.Revathi  
 4. Mrs. M. Rajalakshmi

Principal  
 Dr. R. Banumathy



# CIRCULAR

D.K.M COLLEGE FOR WOMEN (AUTONOMOUS), VELLORE-632001

YOUTH RED CROSS (YRC)

CIRCULAR

24.09.2022

Youth Red Cross committee of D.K.M College for women is organizing a programme on the Topic **"TIME MANAGEMENT"** for the academic year 2022-2023 on 30.09.2022 at D block conference hall between 11.00 am and 12.00 noon. All the Heads of the various departments and the staff members are requested to encourage the students to attend the programme.

The main aim of this programme is to help students to know the importance of time in their life time.

#### Staff YRC Committee Members

1. Dr. T. Bharathi, Department of Commerce (Aided)
2. Dr. S. Thamarai Selvi, Department of Tamil (Aided)
3. Mrs. C. Ravathi, Department of Mathematics (Unaided)
4. Mrs. M. Rajalakshmi, Department of English (Unaided)

#### Students YRC Committee Members

1. Ms. S. Saranya, III B.Com
2. Ms. P. Koteswari, II B.Com
3. Ms. E. Divyabharathi, III B.A English
4. Ms. M. Yokeswari, II B.Sc Mathematics

*R. Ramasamy*

Dr. R. Ramasamy

Principal

*Principal*  
D.K.M. COLLEGE FOR WOMEN  
(AUTONOMOUS),  
VELLORE - 632 001.

## FEEDBACK

The feedback was collected in two aspects, where the students conveyed through oral representation and the other one in the written form. The forms were distributed to the students and they filled up.

**D.K.M COLLEGE FOR WOMEN (AUTONOMOUS)**  
**SAINATHAPURAM, YELLORE-632001**  
**YOUTH RED CROSS (YRC)**  
**AWARENESS PROGRAMME ON TIME MANAGEMENT**

Date: 30.09.2022  
 Name: *Krishna Priya*  
 Class: *T<sup>st</sup> 2 Com*  
 Resource Person: **Dr. P. Annie Kantha**  
 Assistant Professor  
 Department of English  
 Voorhees College,  
 Vellore

Venue: D-Block Conference Hall  
 Time: 11.00 am

S.No	Please rate the following questions	Excellent	Very Good	Good	Satisfactory
1.	How would you rate the speaker?				✓
2.	How satisfied were you with the session content?		✓		
3.	How well did you understand the concepts after attending the programme?			✓	
4.	How would you rate this session about time management for your future?	✓			
5.	Overall, how would you rate the programme in terms of usefulness and effectiveness?			✓	
6.	Please specify the benefits of attending this awareness programme.	<i>Very useful programme about Time management Thank you for speaking.</i>			
7.	Is there any other suggestion you'd like to say for future development?	-			

*Krishna Priya*  
Signature



SAINATHAPURAM, VELLORE-630001  
YOUTH RED CROSS (YRC)

Date: 30.09.2022

Name: *M. Hemavathi*

Class: *2<sup>nd</sup> B Com*

AWARENESS PROGRAMME ON TIME MANAGEMENT

Venue: D-Block Conference Hall

Time: 11.00 am

Resource Person: Dr. P. Annie Kantha  
Assistant Professor  
Department of English  
Voorhees College,  
Vellore

S.No	Please rate the following questions	Excellent	Very Good	Good	Satisfactory
1.	How would you rate the speaker?	✓			
2.	How satisfied were you with the session content?		✓		
3.	How well did you understand the concepts after attending the programme?		✓		
4.	How would you rate this session about time management for your future?			✓	
5.	Overall, how would you rate the programme in terms of usefulness and effectiveness?	✓			
6.	Please specify the benefits of attending this awareness programme.	1 useful The Time management This concept help me.			
7.	Is there any other suggestion you'd like to say for future development?				

*M. Hemavathi*  
Signature

D.K.M COLLEGE FOR WOMEN (AUTONOMOUS)  
SAINATHAPURAM, VELLORE-630001  
YOUTH RED CROSS (YRC)

Date: 30.09.2022

Name: *M. Hemavathi*

Class: *I<sup>st</sup> B Com*

AWARENESS PROGRAMME ON TIME MANAGEMENT

Venue: D-Block Conference Hall

Time: 11.00 am

Resource Person: Dr. P. Annie Kantha  
Assistant Professor  
Department of English  
Voorhees College,  
Vellore

S.No	Please rate the following questions	Excellent	Very Good	Good	Satisfactory
1.	How would you rate the speaker?		✓		
2.	How satisfied were you with the session content?	✓			
3.	How well did you understand the concepts after attending the programme?			✓	
4.	How would you rate this session about time management for your future?	✓			
5.	Overall, how would you rate the programme in terms of usefulness and effectiveness?			✓	
6.	Please specify the benefits of attending this awareness programme.	We learn lot about the time Management			
7.	Is there any other suggestion you'd like to say for future development?	Time didn't wait for anyone So don't waste time			

*M. Hemavathi*  
Signature

D.K.M COLLEGE FOR WOMEN (AUTONOMOUS)  
SAINATHAPURAM, VELLORE-632001  
YOUTH RED CROSS (YRC)

Date: 30.09.2023  
Name: *Sujatha V*  
Class: *B.Com*

Venue: D-Block Conference Hall  
Time: 11.00 am

Resource Person: Dr. P. Annie Kantha  
Assistant Professor  
Department of English  
Voorhees College,  
Vellore

No	Please rate the following questions	Excellent	Very Good	Good	Satisfactory
1.	How would you rate the speaker?		✓		
2.	How satisfied were you with the session content?	✓			
3.	How well did you understand the concepts after attending the programme?			✓	
4.	How would you rate this session about time management for your future?	✓			
5.	Overall, how would you rate the programme in terms of usefulness and effectiveness?		✓		
6.	Please specify the benefits of attending this awareness programme.	To learn how to manage the time very usefulness & effectiveness			
7.	Is there any other suggestion you'd like to say for future development?	NO			

*Sujatha V*  
Signature

D.K.M COLLEGE FOR WOMEN (AUTONOMOUS)  
SAINATHAPURAM, VELLORE-632001  
YOUTH RED CROSS (YRC)

Date: 30.09.2023  
Name: *Anju V*  
Class: *B.Com*

Venue: D-Block Conference Hall  
Time: 11.00 am

Resource Person: Dr. P. Annie Kantha  
Assistant Professor  
Department of English  
Voorhees College,  
Vellore

No	Please rate the following questions	Excellent	Very Good	Good	Satisfactory
	How would you rate the speaker?	✓			
	How satisfied were you with the session content?	✓			
	How well did you understand the concepts after attending the programme?	✓			
	How would you rate this session about time management for your future?		✓		
	Overall, how would you rate the programme in terms of usefulness and effectiveness?	✓			
	Please specify the benefits of attending this awareness programme.	It is very useful to manage the time.			
	Is there any other suggestion you'd like to say for future development?				

*Anju V*  
Signature



## PHOTOGRAPHIC EVIDENCES



## *THE ORGANIZING COMMITTEE*



## *DR. P. ANNIE KANTHA SPEECH ON TIME MANAGEMENT*

*Principal*  
D.K.M. COLLEGE FOR WOMEN  
(AUTONOMOUS),  
VELLORE - 632 001.



## REGISTRATION FORMS

S.NO	NAME	CLASS	BATCH	SIGNATURE
1.	S. Dhara Lakshmi	B. Com I	2022	S. Dhara Lakshmi
2.	R. Ramya	B. Com I	2022	R. Ramya
3.	M. Arshiya	B. Com I	2022	M. Arshiya
4.	M. Sandhya	B. Com I	2022	M. Sandhya
5.	P. Anithi	B. Com I	2022	P. Anithi
6.	P. Sandhya	B. Com I	2022	P. Sandhya
7.	D. Yogeshwari	B. Com I	2022	D. Yogeshwari
8.	V. Priyadarshini	B. Com I	2022	V. Priyadarshini
9.	P. Ramya	B. Com I	2022	P. Ramya
10.	J. Sankari	B. Com I	2022	J. Sankari
11.	A. Nisha	B. Com I	2022	A. Nisha
12.	R. Vanitha	B. Com I	2022	R. Vanitha
13.	R. Vidhya	I <sup>st</sup> B. Com	2022	R. Vidhya
14.	Yogeshwari. K.	B. Com [I-Unit]	2022	Yogeshwari. K.
15.	Supriya	I <sup>st</sup> B. Com	2022	Supriya
16.	M. Srinithi	I <sup>st</sup> B. Com	2022	M. Srinithi
17.	S. Sharmili	I <sup>st</sup> B. Com	2022	S. Sharmili
18.	Simitha. V	I <sup>st</sup> B. Com	2022	Simitha. V
19.	Manisha. A	I <sup>st</sup> B. Com	2022	Manisha. A
20.	Madhumitha. S	I <sup>st</sup> B. Com	2022	Madhumitha. S
21.	Swetha. A	I <sup>st</sup> B. Com	2022	Swetha. A
22.	Harini. V	I. B. Com	2022	Harini. V
23.	Vishalipriya. K	I. B. Com	2022	Vishalipriya. K
24.	Swapna. V	I. B. Com	2022	Swapna. V
25.	Sabinaya	I. B. Com	2022	Sabinaya
26.	V. Janani	I. B. Com	2022	V. Janani
27.	G. Haripriya	I. B. Com	2022	G. Haripriya
28.	Harini. D	I. B. Com	2022	Harini. D
29.	Swetha. Y	I. B. Com	2022	Swetha. Y
30.	Prithvi. G	I. B. Com	2022	Prithvi. G

S. NO	NAME	CLASS	BATCH	SIGNATURE
31	Janani. M	I B. com	2022	Janani. M
32	Priyanga. S	I B. com	2022	Priyanga. S
33	Nisha. S	I B. com	2022	Nisha. S
34	Ayisha Begum. A	I B. com	2022	Ayisha Begum. A
35	Suetha. S	I B. com	2022	Suetha. S
36	Suetha. R	I B. com	2022	Suetha. R
37	Abinaya. V	I B. com	2022	Abi. V
38	Nithya. M	I B. com	2022	Nithya. M
39	Janani. G	I B. com	2022	Janani. G
40	Indira Rajalakshmi. E	I B. com	2022	Indira Rajalakshmi. E
41	Suganya. G	I B. com	2022	Suganya. G
42	Durga dharshini. B	I <sup>st</sup> B. com	2022	Durga dharshini. B
43	Preeti. A	I <sup>st</sup> B. com	2022	Preeti. A
44	Josphine. T	I <sup>st</sup> B. com	2022	Josphine. T
45	Ashwini. S	I <sup>st</sup> B. com	2022	Ashwini. S
46	Gayathri. S	I <sup>st</sup> B. com	2022	Gayathri. S
47	Anirudha. K	I <sup>st</sup> B. com	2022	Anirudha. K
48	Varshini. R	I <sup>st</sup> B. com	2022	Varshini. R
49	Vishvini. M	I <sup>st</sup> B. com	2022	Vishvini. M
50	Pragna. S	I <sup>st</sup> B. com	2022	Pragna. S
51	Mishra. S	I <sup>st</sup> B. com	2022	Mishra. S
52	Preeti. G	I <sup>st</sup> B. com	2022	Preeti. G
53	Pooja. V	I <sup>st</sup> B. com	2022	Pooja. V
54	R. Shweta	I <sup>st</sup> B. com	2022	R. Shweta
55	E. Asha	I <sup>st</sup> B. com	2022	E. Asha
56	Priya. S	I <sup>st</sup> B. com	2022	Priya. S
57	Durga. S	I <sup>st</sup> B. com	2022	Durga. S
58	Mishra. S	I <sup>st</sup> B. com	2022	Mishra. S
59	Mishra. S	I <sup>st</sup> B. com	2022	Mishra. S
60	Mishra. S	I <sup>st</sup> B. com	2022	Mishra. S



S.NO	NAME	CLASS	BATCH	SIGNATURE
61.	Amreen. d	I <sup>st</sup> B.Com	2022	Amreen.d
62.	Padma Rajadharani	I <sup>st</sup> B.Com	2022	Padma Rajadharani
63.	Bhavadhari P	I <sup>st</sup> B.Com	2022	Bhavadhari P
64.	Kritika A	I <sup>st</sup> B.Com	2022	Kritika A
65.	Mahalini K	I <sup>st</sup> B.Com	2022	Mahalini K
66.	Saraswathi V	I <sup>st</sup> B.Com	2022	Saraswathi V
67.	Durgadevi V	I <sup>nd</sup> B.Com	2021	Durgadevi V
68.	Rithika V	I <sup>nd</sup> B.Com	2021	Rithika
69.	Sambalakshmi K	I <sup>nd</sup> B.Com	2021	Sambalakshmi
70.	Lagapriya P	II B.Com	2021	Lagapriya P
71.	Himabindu C	II B.Com	2021	Himabindu C
72.	Karthika T	I <sup>st</sup> B.Com	2022	Karthika T
73.	Sharmitha J	I <sup>st</sup> B.Com	2022	Sharmitha J
74.	Ananthi M	II B.Com	2022	Ananthi M
75.	Shobana T.F	II B.Com	2022	Shobana
76.	Priya dhanhini V	II B.Com	2022	Priya
77.	Nisha S	II B.Com	2022	Nisha
78.	Elakkiya V	II - B.Com	2021	Elakkiya V
79.	Nandini S	III - B.Sc Maths	2020	Nandini S
80.	Yasmeen Bani H	II B.Com	2021	Yasmeen Bani H
81.	Thaseen S	II - B.Com	2021	Thaseen S
82.	Swetha S	II B.Com	2021	Swetha S
83.	Pooja V	II B.Com	2021	Pooja V
84.	Siya D	II B.Com	2021	Siya D
85.	Fareeda A	II - B.Com	2021	Fareeda A
86.	K. Sowmya	III - B.Com	2020	K. Sowmya
87.	P. Kalpana	III - B.Com	2020	P. Kalpana
88.	S. Chasumathi	III - B.Com	2020	S. Chasumathi
89.	S. Haritha	III - B.Com	2020	S. Haritha
90.	M. Aarthi	III - B.Com	2020	M. Aarthi

S-NO	NAME	CLASS	BATCH	SIGNATURE
91	N. Shenha	III B.Com	2020	N. Saha
92	R. Naveena	III B.Com	2020	R. Naveena
93	V. Anju	III B.Com	2020	V. Anju
94	V. Akila	III B.Com	2020	V. Anju
95	P. Bhavija	III B.Com	2020	P. Bhavija
96	S. Dhivya	III B.Com	2020	S. Dhivya
97	R. Aparna Raji	III B.Com	2020	Apparajaji R.
98	S. Monikashree	III B.Com	2020	Monika
99	N. Saranya	II B.Com	2020	N. Saranya
100	E.H. Sathya Lakshmi	II B.Com	2021	E.H. Sathya Lakshmi
101	P. Sharmila	II B.Com	2021	P. Sharmila
102	Karthika R	II B.Com	2021	Karthika
103	Vaishnavi C	II B.Com	2021	Vaishnavi C
104	Divya S	III B.Com	2020	Divya S
105	B. Mythili	II B.Com	2021	Mythili B
106	N. Mahalakshmi	II B.Com	2021	N. Mahalakshmi
107	Sneha S	II B.Com	2021	Sneha S
108	Durga K	II B.Com	2021	Durga K
109	Tadisha M	II B.Com	2021	Tadisha M
110	Ashi B	I B.Com	2021	Ashi B
111	Chitralekha V	II B.Com	2021	Chitralekha V
112	Saranya K	I B.Com	2021	Saranya K
113	Priyanka G	IV B.Com	2021	Priyanka G
114	Varsha P	II B.Com	2021	Varsha P
115	Aishwarya M	II B.Com	2021	Aishwarya M
116	Devi Lakshmi	II B.Com	2021	Devi Lakshmi
117	Haini K	II B.Com	2021	Haini K
118	Abhinaya P	II B.Com	2021	Abhinaya P
119	Amritha Lakshmi	II B.Com	2021	Amritha Lakshmi

Principal

D.K.M. COLLEGE FOR WOMEN  
(AUTONOMOUS),  
VELLORE - 63.