# D.K.M.COLLEGE FOR WOMEN (AUTONOMOUS)-VELLORE 15CPS6D-HUMAN RESOURCE MANAGEMENT (III B.SC PSYCHOLOGY)

# **QUESTION BANK**

#### UNIT-I INTRODUCTION TO HRM

# SECTION-A 2 Marks

- 1. Define HRM
- 2. Differentiate personnel management and human resource management
- 3. What are the three objectives of HRM?

#### SECTION-B 5 Marks

- 1. Explain the evolution and objectives of HRM
- 2. Discuss the scope of HRM.
- 3. What are the various functions of HRM?

#### SECTION-C 10 Marks

- 1. Explain the functions of HRM.
- 2. What is the challenges and changing trends in HRM?
- 3. Explain the role of HRM in the organization.

# UNIT-II HUMAN RESOURCE PLANNING (HRP)

### SECTION-A 2 Marks

- 1. Define HRP
- 2. What is short term HRP?
- 3. What is long term HRP?
- 4. Write any two objectives of HRP.
- 5. What is HR demand forecast?
- 6. What is work study technique
- 7. What is Delphi technique
- 8. What is HR supply forecast?
- 9. Define recruitment
- 10. Define interview
- 11. Name the types of interview.
- 12. What is job analysis?
- 13. What is job description?

- 14. What is job specification?
- 15. Differentiate job description from specification.
- 16. What is employee referral?
- 17. What are different methods of recruitment?
- 18. Define selection.
- 19. Differentiate recruitment from selection
- 20. What is personality test?
- 21. What is intelligent test?
- 22. What is projective test? Name few projective tests.

# SECTION-B 5 Marks

- 1. Write a note on short term HRP.
- 2. Write a note on long term HRP
- 3. What are the different types of interview?
- 4. Write a note on job description and specification.
- 5. What are the factors affecting recruitment
- 6. What is recruitment process?

## SECTION-C 10 Marks

- 1. Elaborate HR planning process.
- 2. What are the various sources of recruitment?
- 3. Write the steps involved in selection process.

# UNIT-III TRAINING AND DEVELOPMENT

#### SECTION-A 2 Marks

- 1. Define training
- 2. What are the three analysis of TNA?
- 3. Who is an underperformer?
- 4. Who is a start performer?
- 5. Define multiskllikng
- 6. Define vestibule training
- 7. What is role play?
- 8. What is coaching and mentoring?
- 9. What is apprenticeship training?
- 10. What is HR process reengineering?

## SECTION-B 5 Marks

- 1. What is the importance of training?
- 2. Write a note on training effectiveness.
- 3. What are the steps involved in designing training courses?
- 4. Explain HR process reengineering.
- 5. Write a note on star performer
- 6. Write a note on underperformer.

#### SECTION-C 10 Marks

1. What are the various methods of training?

## UNIT-IV PERFORMANCE ASSESSMENT

#### SECTION-A 2 Marks

- 1. What is performance appraisal?
- 2. What is performance evaluation system
- 3. What is the difference between PMS and PAS?
- 4. What is MBO?
- 5. What is 360 degree feedback?
- 6. What's assessment centre?
- 7. Expand and explain BARS
- 8. What is checklist method?
- 9. What is forced choice and distribution method?

#### SECTION-B 5 Marks

- 1. What are the stages of performance evaluation?
- 2. Write a note on performance evaluation system
- 3. How reward is linked with performance?

#### SECTION-C 10 Marks

- 1. Explain the traditional methods of performance appraisal
- 2. Explain the modern methods of performance appraisal.

#### UNIT-V COMPENSATION BENEFITS

## SECTION-A 2 Marks

1. Define compensation

- 2. What is guaranteed pay?
- 3. What is variable pay?
- 4. What are the two types of productivity based pay?
- 5. What is merit pay?

SECTION-B 5 Marks

# Write a note on

- 1. Productivity based pay
- 2. Performance based pay
- 3. Role of performance in employee retention
- 4. Role of performance in career progression
- 5. Provident fund and its calculation.

SECTION-C 10 Marks

1. What are the basic components of employee compensation?

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