Reg No: | | | | | | | | | | |

D.K.M.COLLEGE FOR WOMEN (AUTONOMOUS), VELLORE-1

SEMESTER EXAMINATIONS

NOVEMBER - 2017 **15NBA3A**

NON MAJOR ELECTIVE – I: TRAINING AND DEVELOPMENT

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Time: 2 Hrs **Max.Marks: 50**

SECTION-A (10 x 2 =20)

Answer ALL the questions.

1. Define training.
2. What are the objectives of training?
3. Define learning.
4. What is attention?
5. What is training policy?
6. How do you define the training period?
7. What is on - the - job training?
8. Give any four examples for off - the - job training method.
9. What is management development?
10. What are the skills needed for manager?

SECTION-B (3 x 10 =30)

Answer any THREE of the following questions.

11. How can you identify the need of training?
12. Discuss the various methods of Learning.
13. Explain the various steps in training programmes.
14. What are the improving factors necessary for effectiveness of training?
15. Explain the various techniques of management development programme.

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