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D.K.M. COLLEGE FOR WOMEN (AUTONOMOUS),VELLORE – 1
SEMESTER EXAMINATIONS
APRIL – 2018 **17SEN2A**
SOFT SKILLS

Time: 2 Hrs

Max. Marks: 50

SECTION – A (10 X 2 = 20)

Answer ALL the questions.

1. What are the advantages of soft skills?
2. What is Time Management?
3. Define Body Language.
4. Explain the types of communication.
5. What are the benefits of positive thinking?
6. What are the common stressors indicated by employees?
7. What is Individual reflection?
8. What is Personality Development?
9. What is the importance of Values?
10. How will you cultivate Values?

SECTION – B (3 X 10 = 30)

Answer any THREE of the following questions.

11. Give a detailed account of the Nature Scope & acquiring of Soft Skills.
12. Explain the types of communication and barriers of communications.
13. Discuss the various types of managements.
14. Bring out the role of biological and social factors in forming personality.
15. Elucidate the various kinds of Values

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