

D.K.M COLLEGE FOR WOMEN
(AUTONOMOUS)
Sainathapuram, Vellore – 1.

(NAAC RE-ACCREDITED)

(AUTONOMOUS COLLEGE AFFILIATED TO
THIRUVALLUVAR UNIVERSITY)



MINUTES OF THE
XIV-ACADEMIC COUNCIL MEETING
HELD ON 10.06.2019

at

D.K.M COLLEGE FOR WOMEN
(AUTONOMOUS)
Sainathapuram, Vellore – 1.

D.K.M COLLEGE FOR WOMEN (AUTONOMOUS), SAINATHAPURAM, VELLORE-1

MINUTES OF THE XIV ACADEMIC COUNCIL MEETING

DATE : 10.06.2019

TIME : 10.30AM

VENUE: IQAC MINI CONFERENCE HALL

MEMBERS PRESENT

Chair Person

Dr. P.N. Sudha : Principal, D.K.M College for Women

Representative of Governing Body

1. Ms.R.Manimekalai : Rtd. Principal,
DKM College for Women (Autonomous)
Vellore.

Members nominated by the Governing Body

2. Dr. K.Geetha : Asso.Prof. & Head
Department of Chemistry,
Muthurangam Govt. Arts College, (Autonomous)
Vellore.

3. Dr. Sara Chandy : Consultant Virologist,
Kanchi Kamakoti Child's Trust Hospital,
Nungambakkam,
Chennai – 34

4. Dr. R.K.Kirubakaran : Scientist G (Rtd)
NIOT, Chennai

University Members

5. Dr.M.N.Arumugham : Professor,
Department of Chemistry,
Thiruvalluvar University,
Serkkadu , Vellore-632 115
Mobile : 9443291583

6. Dr.M.Chitra : Associate Professor,
Department of Mathematics
Thiruvalluvar University,
Serkadu,
Vellore- 632 115
Mobile : 9443687188

7. Dr.C.Anita : Assistant Professor,
Department of English,
Thiruvalluvar University,
Serkadu,
Vellore- 632 115
Mobile : 8144018779

Members Secretary

8. Dr.Lt.A.Amirthavalli : Associate Professor and Head,
Department of History,
DKM College for Women (Autonomous)
Vellore- 632 001.

Staff nominated by the Chair Person

9. Dr. D.Sasikala : Assistant Professor,
Department of Zoology,
DKM College for Women (Autonomous)
Vellore- 632 001.

10. Dr.S.Santhalakshmi : Assistant Professor,
Department of Chemistry,
DKM College for Women (Autonomous)
Vellore- 632 001.

11. Ms.D.VijayaNirmala : Assistant Professor and Head
Department of Commerce,
DKM College for Women (Autonomous)
Vellore- 632 001.

12. S.Asha : Assistant Professor,
Department of Biochemistry,
DKM College for Women (Autonomous)
Vellore- 632 001.

Chairpersons of Boards of Studies:

1. Ms. V.P.Gayathri, Head, Department of English
2. Dr. G. Sujatha, Head, Department of Tamil
3. Dr.M.Nagarathinam, Head, Department of Chemistry
4. Dr. A. Amirthavalli, Head, Department of History
5. Dr. R.Padmaja, Head, Department of Commerce
6. Mrs.Vinupriya, Head, Department of Mathematics
7. Dr. K. Devi, Head, Department of Zoology
8. Dr. R. Banumathy, COE and Head, Department of Economics
9. Tmt. L. Umamageshwari, Head, Department of Botany
10. Dr. C. Vinodhini, Head, Department of Physics
11. Dr. J. Shanthi, Librarian
12. Dr.E.Amsa, Physical Directress
13. Dr. V. Prabha, Head, Department of Biochemistry
14. Dr. A. Vidya, Head, Department of Microbiology

15. Mrs.S.Akhila, Head, Department of Biotechnology
16. Ms. A. Sivashankari, Head, Department of Computer science
17. Tmt. K. Gowthami, Head, Department of Foods & Nutrition
18. Tmt. V.S. Palaniammal, Head, Department of Management
19. Mrs.R.Safina Selva, Head, Department of Psychology

Student Representatives

1. L.Thilagavathi - II M.A.History (Unaided)
2. A.Reeba - III Biochemistry (Unaided)
3. S.Suruthilaya - III B.Com (Aided)

The Principal and Chairperson, Dr. P.N. Sudha welcomed all the members to the XIV meeting of the Academic Council and initiated the proceedings of the meeting.

Item – 1:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that,

Resolved to seek approval for the minutes of the previous academic council meeting held on 18.02.2019.

The above resolution was seconded by **Dr. E.Amsa**, Chairperson, Department of Physical Education and was approved.

Item – 2:

The “Standing Committee of the Academic Affairs” recommended and **Dr.P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval to introduce the new syllabi based on outcome based curriculum model from the academic year 2019-2020 onwards for all the UG and PG courses as suggested in the XIII academic council meeting.

Dr.R.Padmaja, Coordinator IQAC explained the importance of the outcome based education and explained how all the departments syllabi were framed under OBE pattern.

The above resolution was seconded by **Dr. V.P.Gayathri**, Chairperson of composite board and HOD, Department of English and was approved.

Item – 3:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the same syllabi of 2017-2018 for foundation English papers for I, II, III, & IV Semesters for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr. G.Sujatha**, Chairperson of composite Board and HOD, Department of Tamil and was approved.

Item – 4:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.A. English and M.A. English courses, for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr. G.Sujatha**, Chairperson of composite board and HOD, Department of Tamil and was approved.

Item – 5:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semester of B.A. English and I & II Semesters of M.A. English courses, for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr. G.Sujatha**, Chairperson of composite Board and HOD, Department of Tamil and was approved.

Item – 6:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for adopting the same syllabi of 2017-2018 for foundation Tamil, Hindi, Urdu & French papers for I, II, III, & IV Semesters for those students admitted from the academic year 2019-2020

The above resolution was seconded by **Dr.Lt.A.Amirthavalli**, Board Chairman and HOD, Department of History and was approved.

Item – 7:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.A. Tamil course for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.Lt.A.Amirthavalli**, Board Chairman and HOD, Department of History and was approved.

Item – 8:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.A. Tamil course, for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.Lt.A.Amirthavalli**, Board Chairman and HOD, Department of History and was approved.

Item – 9:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.A. History and M.A. History courses, for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.R.Padmaja**, Board Chairman and HOD, Department of Commerce and was approved.

Item – 10:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.A. History and for the Allied paper Tourism and I & II Semesters of M.A. History courses for those students admitted from the academic year 2019-2020 onwards

The above resolution was seconded by **Dr.R.Padmaja**, Board Chairman and HOD, Department of Commerce and was approved.

Item – 11:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Com, and M.Com courses, for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.R.Banumathy**, Board Chairman and HOD, Department of Economics and was approved.

Item – 12:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Com and Allied subject for B.C.A I & II Semesters and I & II Semesters of M.Com courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.R.Banumathy**, Board Chairman and HOD, Department of Economics and was approved.

Item – 13:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Com. (CA) course, for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.R.Banumathy**, Board Chairman and HOD, Department of Economics and was approved.

Item – 14:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Com. (CA) courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.R.Banumathy**, Board Chairman and HOD, Department of Economics and was approved.

Item – 15:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Syllabi framed for allied Economics papers offered by the Department of Economics for I and II semesters of I-B.Com, I-B.Com.(C.A) and M.Com courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Mrs.G.Vinupriya**, Assistant Professor, Department of Mathematics and was approved.

Item – 16:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Sc. Mathematics and M.Sc. Mathematics courses, for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.M.Nagarathinam**, Board Chairman and HOD, Department of Chemistry and was approved.

Item – 17:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Sc. Mathematics, I & II Semesters of M.Sc. Mathematics courses and Allied Mathematics papers for I & II Semester of B.Sc. Mathematics, B.Sc. Computer Science, B.B.A, II Semester Allied Theory and Practical paper for B.Sc. ISM and Mathematics paper for I Semester M.A. HRM course for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.M.Nagarathinam**, Board Chairman and HOD, Department of Chemistry and was approved.

Item – 18:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Sc. Chemistry and M.Sc. Chemistry courses, for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.C.Vinothini**, Board Chairman and HOD, Department of Physics and was approved.

Item – 19:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Sc. Chemistry and I & II Semesters of M.Sc. Chemistry courses and Allied Chemistry for B.Sc.Zoology, B.Sc.Biochemistry and B.Sc.Nutrition Foods Service Management and Dietetics for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.C.Vinothini**, Board Chairman and HOD, Department of Physics and was approved.

Item – 20:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Syllabi prepared for allied Physics papers offered by the Physics department for I and II semesters of B.Sc. Chemistry and B.Sc. Mathematics courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.K.Devi**, Board Chairman and HOD, Department of Zoology and was approved.

Item – 21:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Sc. Zoology and M.Sc. Zoology for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.V.Prabha**, Board Chairman and HOD, Department of Biochemistry and was approved.

Item – 22:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Sc. Zoology and I & II Semesters of M.Sc. Zoology courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.V.Prabha**, Board Chairman and HOD, Department of Biochemistry and was approved.

Item – 23:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Sc. Biochemistry and M.Sc. Biochemistry for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Mrs.S.Akhila**, Board Chairman and HOD, Department of Biotechnology and was approved.

Item – 24:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Sc. Biochemistry and I & II Semesters of M.Sc. Biochemistry courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Mrs.S.Akhila**, Board Chairman and HOD, Department of Biotechnology and was approved.

Item – 25:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Sc. Biotechnology and M.Sc. Biotechnology for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Dr.A.Vidhya**, Board Chairman and HOD, Department of Microbiology and was approved.

Item – 26:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Sc. Biotechnology and I & II Semesters of M.Sc. Biotechnology courses for those students admitted from the academic year 2019-2020 onwards

The above resolution was seconded by **Dr.A.Vidhya**, Board Chairman and HOD, Department of Microbiology and was approved.

Item – 27:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Sc. Microbiology and M.Sc. Applied Microbiology for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Mrs.K.Gowthami**, Board Chairman and HOD, Department of Foods and Nutrition and was approved.

Item – 28:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Sc. Microbiology and I & II Semesters of M.Sc. Applied Microbiology courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Mrs.K.Gowthami**, Board Chairman and HOD, Department of Foods and Nutrition and was approved.

Item – 29:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Sc. Nutrition Foods service Management and Dietetics and M.Sc. Foods and Nutrition for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Ms.A.Sivasankari**, Board Chairman and HOD, Department of Computer Science and was approved.

Item – 30:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Sc. Nutrition Foods Service Management and Dietetics and I & II Semesters of M.Sc. Foods and Nutrition courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Ms.A.Sivasankari**, Board Chairman and HOD, Department of Computer Science and was approved.

Item – 31:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Sc. Computer Science, B.C.A and M.Sc. Computer Science courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Mrs.V.S.Palaniammal**, Board Chairman and HOD, Department of Management and was approved.

Item – 32:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Sc. Computer Science, B.C.A and I & II Semesters of M.Sc. Computer Science courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Mrs.V.S.Palaniammal**, Board Chairman and HOD, Department of Management and was approved.

Item – 33:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Sc. ISM, B.B.A and M.A.HRM courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Mrs.R.Safina Selva**, Board Chairman and HOD, Department of Psychology and was approved.

Item – 34:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Sc. ISM, B.B.A and I & II Semesters of M.A.HRM courses for those students admitted from the academic year 2019-2020 onwards

The above resolution was seconded by **Mrs.R.Safina Selva**, Board Chairman and HOD, Department of Psychology and was approved.

Item – 35:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the Templates prepared for B.Sc. Psychology course for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Mrs.L.Umamaheswari**, Board Chairman and HOD, Department of Botany and was approved.

Item – 36:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the syllabi framed for I & II Semesters of B.Sc. Psychology course for those students admitted from the academic year 2019-2020 onwards.

The above resolution was seconded by **Mrs.L.Umamaheswari**, Board Chairman and HOD, Department of Botany and was approved.

Item – 37:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval to introduce optional online courses with 1 to 2 extra credits or to introduce self study papers with 1 to 2 extra credits during odd semesters for PG Courses for those students admitted from the academic year 2019-2020 onwards.

The above resolution was approved with the condition that self study paper should be monitored and evaluated by a mentor.

Item – 38:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for continuing compulsory papers, Environmental studies (I Semester) and Value Education (II Semester) for all UG and Human Rights for all PG (II Semester) for those students admitted from the academic year 2019-2020 onwards.

The above resolution was approved.

Item – 39:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval to continue optional “Mini Project” to all UG courses in the VI Semester, optional internship in the IV Semester of UG and after II Semester of PG courses for those students admitted from the academic year 2019-2020 with extra credits of 1 to 3.

The above resolution was approved.

❖ **Dr.M.Chithra** and **Dr.M.N.Arumugam** suggested that

In Mini project and Internship training for all UG and PG Courses Viva Voce with Power Point presentation should be made compulsory for evaluation.

- ❖ Chair person Dr.P.N.Sudha sought the permission of the Council to follow Thiruvalluvar University pattern of question papers for all UG courses for all 6 semesters from 2019-2020 onwards.

Part A – Compulsory 10 questions - 2 marks.

Part B – Either or 5 questions – 5 marks.

Part C – 3 questions out of 5- 10 marks.

- ❖ **Dr. K.Geetha**, Asso.Prof. & Head, Department of Chemistry, Muthurangam Govt. Arts College, Vellore suggested to introduce questions based on CSIR UGC NET pattern as all the Departments follow UGC NET syllabus.
- ❖ **Dr. R.K.Kirubakaran**, Scientist G (Rtd), NIOT, Chennai insisted all the Board Chairmen to take the students to field trips based on their subjects from the academic year 2019-2020 itself, which was agreed by all the members and Board Chairmen.
- ❖ **Dr. M.N.Arumugam**, suggested to issue Rank certificate for UG and PG students.

At the end Dr.Lt.A.Amirthavalli proposed the vote of thanks and the meeting came to an end.