

D.K.M. COLLEGE FOR WOMEN

(AUTONOMOUS)

Sainathapuram, Vellore - 1.

(NAAC RE-ACCREDITED)

**(AUTONOMOUS COLLEGE AFFILIATED TO
THIRUVALLUVAR UNIVERSITY)**



MINUTES OF THE XI-ACADEMIC COUNCIL MEETING HELD ON 29-07-2016

at

D.K.M. COLLEGE FOR WOMEN

(AUTONOMOUS)

Sainathapuram, Vellore - 1.

**D.K.M. COLLEGE FOR WOMEN (AUTONOMOUS),
SAINATHAPURAM, VELLORE-1
MINUTES OF THE XI ACADEMIC COUNCIL MEETING**

**DATE: 29.07.2016
TIME : 10.00 AM**

VENUE: IQAC MINI CONFERENCE HALL

MEMBERS PRESENT

CHAIR PERSON

Dr. P.N. Sudha

: Principal, D.K.M College for Women

Members nominated by the Governing Body

- | | |
|------------------------|---|
| 1. Dr. A. R. Veeramani | : Rtd. Dean, College Development Council, University of Madras, Chennai – 600005. |
| 2. Dr. K. Anver Basha | : Associate Professor of Chemistry, C. Abdul Hakeem College, Melvisharam. |
| 3. Mr. Tata Sudhakar | : Scientist F, Head, Ocean Electronics Division, National Institute of Ocean Technology, Chennai. |

Chairpersons of Board of Studies:

1. Ms. V.P. Gayathri
2. Dr. A. Amirthavalli
3. Dr. S. Mythili
4. Dr. N. Thenmozhi
5. Tmt. L. Sowmyalatha
6. Dr. K. Devi
7. Tmt. R. Banumathy
8. Tmt. L. Umamaheswari
9. Ms. R. Karthikakiran
10. Dr. V. Prabha
11. Dr. A. Vidya
12. Ms. A. Sivashankari
13. Tmt. R. Geetha
14. Tmt. H. Shayirin
15. Mrs. A. Thendralarasi
16. Dr. G. Sujatha
17. Dr. E. Amsa

University Nominee:

1. **Dr. Amutha Santhanam**
Professor,
Department of Nanoscience and Technology
University of Madras,
Maraimalai (Guindy) Campus, Chennai – 600025
2. **Dr. N. Amutha**
Associate Professor and HOD
Department of History,
Queen Mary's College, Chennai.

Members nominated to the academic council from the teachers:

1. Dr. M. Nagarathinam
2. Dr. K. Ameenah Bibi
3. Dr. R. Padmaja
4. Dr. B. Hebsibah Elsie

Member Secretary

Dr. N. Thenmozhi

Student Representative

1. S.A. Gnanaprasunambigai -III B.Sc Chemistry UG Chaiman (Day)
2. R. Sangeetha - III B.Sc Microbiology UG Chairman (Eve)
3. S. M. Shruthikeerthi - II M.Sc Food & Nutirtion PG Chairman (Eve)

Leave of Absence

1. Dr. M. Anbalagan Professor of Emeritus,
Department of Commerce
Voorhees College, Vellore
2. Dr. V. Peruvalluthi Dean, College Development Council,
Thiruvalluvar University, Vellore
3. Dr. K. Prem Nazeer Principal, Islamiah College,
Vaniyambadi.
4. Ms. R. Manimekalai Rtd. Principal, D.K.M. College and
Representative of Governing Body
5. Dr. M. Eyini Principal,
Thiagarajar College, Madurai.

The Principal and Chairperson, Dr. P.N. Sudha welcomed all the members including the new members, to the XIth meeting of the Academic council and initiated the proceedings of the meeting. She introduced the members to the council. She made a power point presentation regarding the development of the college since X Academic Council Meeting.

Item – 1:

Minutes of the last meeting held on 4.9.2015 were reviewed and the resolutions were approved.

Ms. V. P. Gayathri, Chairperson of composite board and HOD, Department of English seconded and the minutes were confirmed.

Item – 2:

The “Standing Committee of the Academic Affairs” recommended and **Ms. V. P. Gayathri**, Chairperson of composite Board and HOD, Department of English moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI Semesters of BA English and III & IV Semesters of M.A English courses for those students admitted from the academic year 2015-2016 onwards.

The above resolution was seconded by **Dr. A. Amirthavalli**, Board chairman and HOD of History Department and was approved.

Item – 3:

The “Standing Committee of the Academic Affairs” recommended and **Dr. A. Amirthavalli**, Board chairman and HOD Department of History moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.A History courses for those students admitted from the academic year 2015-16 onwards.

The syllabus was approved except for two papers (1) Women studies - Non major for III semester and (2) Human Rights Education - skill based paper for IV semester. The chairman was advised to reorganize the units of the above mentioned papers with the due concurrence from the board members.

The above resolution was seconded by **Dr. S. Mythili**, Chairperson of composite board and HOD of Commerce Department and was approved.

Item – 4 (A & B):

The “Standing Committee of the Academic Affairs” recommended and **Dr. S. Mythili**, Chairperson of composite Board and HOD, Department of commerce moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.Com I to VI semesters of B.Com (CA) and III & IV semesters of M.Com courses for those students admitted from the academic year 2015-16 onwards.

Resolved to seek approval and ratification for the introduction of Income Tax Law and practice I & II for the V and VI semesters for the students admitted during the year 2014-15 only, in the place of Income Tax in V semester and Income Tax practice in VI semester.

The above resolution was seconded by **Dr. M. Nagarathinam**, Associate professor of Chemistry and was approved.

Item – 5:

The “Standing Committee of Academic Affairs” recommended and **Dr. N. Thenmozhi**, chairperson of composite Board and HOD, Department of Chemistry moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.Sc Chemistry and III & IV semesters of M.Sc Chemistry courses for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Mrs. L. Sowmyalatha**, Chairperson of composite board and HOD of Mathematics Department and was approved.

Item – 6:

The “Standing Committee of Academic Affairs” recommended and **Ms. L. Sowmyalatha**, Chairperson of Composite Board and HOD, Department of Mathematics moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.Sc Mathematics and III & IV semesters of M.Sc Mathematics courses for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Dr. K. Devi**, Board Chairman and HOD of Zoology Department and was approved.

Item – 7:

The “Standing Committee of Academic Affairs” recommended and **Dr. K. Devi**, Board chairman and HOD of Zoology Department moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.Sc Zoology course for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Mrs. R. Banumathy**, Board Chairman and HOD of Economics Department and was approved.

Item - 8:

The "Standing Committee of Academic Affairs" recommended and **Mrs. R. Banumathy**, Board Chairman and HOD Department of Economics moved that

Resolved to seek approval and ratification for the syllabi framed for allied Economics offered by the Economics Department for the III and IV semesters of B.A History, III and IV semesters of B.Com and III Semester of BBA courses for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Mrs. L. Umamaheswari**, Board Chairman and HOD, Department of Botany and was approved.

Item - 9:

The "Standing Committee of Academic Affairs" recommended and **Mrs. L. Umamaheswari**, Board chairman and HOD, Department of Botany moved that

Resolved to seek approval and ratification for the syllabi framed for allied Botany offered by the Botany Department for the III & IV semesters to B.Sc Zoology Students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Ms. R. Karthikakiran**, Chairperson of composite board and HOD of Biotechnology Department and was approved.

Item – 10:

The “Standing Committee of Academic Affairs” recommended and **Ms. R. Karthikakiran**, Chairperson of composite Board and HOD, Department of Biotechnology moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.Sc Biotechnology and III & IV semesters of M.Sc Biotechnology courses for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Dr. V. Prabha**, Chairperson of composite board and HOD of Biochemistry Department and was approved.

Item – 11:

The “Standing Committee of Academic Affairs” recommended and **Dr. V. Prabha**, Chairperson of composite Board and HOD, Department of Biochemistry moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.Sc Biochemistry and III & IV semesters of M.Sc Biochemistry courses for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Dr. A. Vidhya**, Chairperson of composite board and HOD, Department of Microbiology and was approved.

Item - 12:

The "Standing Committee of Academic Affairs" recommended and **Dr. A. Vidhya**, Chairperson of composite Board and HOD of Department of Microbiology moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.Sc Microbiology and III & IV semesters of M.Sc Applied Microbiology courses for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Ms. A. Sivashankari**, Chairperson of composite Board and HOD of Computer Science Department and was approved.

Item - 13:

The "Standing Committee of Academic Affairs" recommended and **Ms. A. Sivashankari**, Chairperson of composite Board and HOD, Department of Computer Science moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.Sc., (Computer Science), III to VI semesters of B.C.A and III & IV semesters of M.Sc.,(Computer Science) courses for those students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Mrs. R. Geetha**, Chairperson of composite Board and HOD of Food & Nutrition Department and was approved.

Item – 14:

The “Standing Committee of Academic Affairs” recommended and **Mrs. R. Geetha**, Chairperson of composite Board and HOD, Department of Food & Nutrition moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.Sc Food Service Management & Dietetics and III & IV semesters of M.Sc Food & Nutrition courses for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Mrs. A. Thendralarasi**, Board Chairman and HOD, Department of Psychology and was approved.

Item – 15:

The “Standing Committee of Academic Affairs” recommended and **Mrs. A. Thendralarasi**, Board chairman and HOD, Department of Psychology moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.Sc Psychology courses for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Mrs. H. Shayrin**, Chairperson of composite Board and HOD, Department of Management and was approved.

Item – 16:

The “Standing Committee of Academic Affairs” recommended and **Mrs. H. Shayrin**, Chairperson of composite Board and HOD of Department of Management moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.B.A., III to VI semesters of B.Sc., (Information system Management) and III & IV semesters of M.A. (HRM) courses for those students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Dr. G. Sujatha**, Board Chairman and HOD, Department of Tamil and was approved.

Item - 17:

The "Standing Committee of Academic Affairs" recommended and **Dr. G. Sujatha**, Board chairman and HOD of Department of Tamil moved that

Resolved to seek approval and ratification for the template and syllabi framed for III to VI semesters of B.A Tamil courses for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Dr.E.Amsa**, Board Chairman and HOD, Department of Physical Education and was approved.

Item - 18:

The "Standing Committee of Academic Affairs" recommended and **Dr. G. Sujatha**, Board chairman and HOD of Department of Tamil moved that

Resolved to seek approval and ratification for the syllabi in Urdu framed for III and IV semesters for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Dr. J. Shanthi**, Librarian and was approved.

Item – 19:

The “Standing Committee of Academic Affairs” recommended and **Dr. E. Amsa**, Board Chairman and HOD of Department of Physical Education moved that

Resolved to seek approval and ratification for the syllabi framed for “Yoga for Health and fitness” as non major paper in the III & IV semesters for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Dr. C. Vinothini**, Board Chairman and HOD, Department of Physics and was approved.

Item – 20:

The “Standing Committee of Academic Affairs” recommended and **Dr. P. N. Sudha** Principal moved that

To discuss and to decide any other matter pertaining to academic issues.

Dr. A. R. Veeramani, suggested to include personality development as Non major elective or skill based for all undergraduate courses to be offered by English Department.

He also suggested that the Author Name, year of publication and publishers name should be given in detail in the reference part of all the syllabus.


Dr. A. R. Veeramani, suggested to add Recent Developments in Economics and the latest edition reference books should be included. It was accepted to include the recent development in the next syllabus.

He also suggested to give transitory provision to the students admitted in this college.

Dr. A.R. Veeramani, also suggested to conduct the Academic Council Meeting twice a year i.e. March and September.

Dr. Amutha Santhanam, suggested to apply for INSA fellowship by all the staff members.

The IQAC Coordinator **Mrs. R. Banumathy**, thanked the members of the Academic Council for their valuable guidance, support and cooperation.


Principal
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