

D.K.M COLLEGE FOR WOMEN
(AUTONOMOUS)
Sainathapuram, Vellore – 1.

(NAAC RE-ACCREDITED)

(AUTONOMOUS COLLEGE AFFILIATED TO
THIRUVALLUVAR UNIVERSITY)



MINUTES OF THE
XII-ACADEMIC COUNCIL MEETING
HELD ON 24.06.2017

at

D.K.M COLLEGE FOR WOMEN
(AUTONOMOUS)
Sainathapuram, Vellore – 1.

**D.K.M COLLEGE FOR WOMEN (AUTONOMOUS),
SAINATHAPURAM, VELLORE-1**

MINUTES OF THE XII ACADEMIC COUNCIL MEETING

DATE: 24.06.2017

VENUE: IQAC MINI CONFERENCE HALL

TIME : 10.00 AM

MEMBERS PRESENT

CHAIR PERSON:

Dr. P.N. Sudha : Principal, D.K.M College for Women

Members nominated by the Governing Body

1. Dr. A. R. Veeramani : Rtd. Dean, College Development Council,
University of Madras,
Chennai – 600005
2. Dr. M. Anbalagan : Professor Emeritus,
Department of Commerce,
Voorhees College, Vellore.
3. Dr. V. Peruvalluthi : Registrar Incharge and Dean,
College Development Council,
Thiruvalluvar University, Vellore.
(Leave of Absence)
4. Dr. K. Prem Nazeer : Principal, Islamiah College,
Vaniyambadi.
(Leave of Absence)

5. Mr. Tata Sudhakar : Scientist F, Head, Ocean Electronics Division, National Institute of Ocean Technology, Chennai.
(Leave of Absence)
6. Ms. R. Manimekalai : Rtd. Principal, DKM College and Representative of Governing Body.
7. Dr. K. Anvar Basha : Associate Professor of Chemistry, C. Abdul Hakeem College, Melvisharam.

Chairpersons of Board of Studies:

1. Ms. V.P. Gayathri
2. Dr. A. Amirthavalli
3. Dr. R. Padmaja
4. Dr. N. Thenmozhi
5. Tmt. L. Sowmyalatha
6. Dr. K. Devi
7. Dr. R. Banumathy
8. Tmt. L. Umamageshwari
9. Tmt. R. Karthikakiran
10. Dr. V. Prabha
11. Dr. A. Vidya
12. Ms. A. Sivashankari
13. Tmt. K. Gowthami
14. Tmt. V.S. Palaniammal
15. Tmt. R. Geetha
16. Dr. G. Sujatha
17. Dr. E. Amsa
18. Dr. J. Shanthi
19. Dr. C. Vinodhini

University Nominee:

1. Dr. Amutha Santhanam
Professor,
Department of Nanoscience and Technology
University of Madras,
Maraimalai (Guindy) Campus, Chennai – 600025
2. Dr. M. Eyini,
Principal,
Thiagarajar College, Madurai.
(Leave of Absence)
3. Dr. N. Amutha,
Associate Professor and HOD,
Department of History,
Queen Mary's College, Chennai.
(Leave of Absence)

Members nominated to the academic council from the teachers:

1. Dr. M. Nagarathinam
2. Dr. K. Ameenah Bibi
3. Dr. G. Vijayalakshmi
4. Dr. B. Hebsibah Elsie

Member Secretary

Dr. N. Thenmozhi

Student Representatives

1. J. Meena - III B. Sc. Chemistry - Student secretary (Aided)
2. M. Preethi - III B. Sc. Computer Science - Student secretary (Unaided)

The Principal and Chairperson, Dr. P.N. Sudha welcomed all the members including the new members, to the XIIth meeting of the Academic Council and initiated the proceedings of the meeting. She introduced the members to the council. She made a power point presentation regarding the development of the college since XI Academic Council meeting.

Item – 1:

Minutes of the last meeting held on 29.07.2016 were reviewed and the resolutions approved.

Mrs. L. Sowmyalatha, Chairperson of composite board and HOD, Department of Mathematics seconded and the minutes were confirmed.

Item – 2:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval for the year 2017-18 to adopt the same syllabi without any change for UG courses in Departments of English, History, Commerce, Chemistry, Mathematics, Zoology, Economics, Botany, Physics, Biotechnology, Biochemistry, Microbiology, Computer Science, Foods & Nutrition, Psychology, Management studies and Tamil.

The above resolution was seconded by **Dr. A. Amirthavalli**, Chairperson of composite board and HOD, Department of History and was approved.

Item – 3:

The “Standing Committee of the Academic Affairs” recommended and **Ms. V.P. Gayathri**, Chairperson of composite Board and HOD, Department of English moved that

Resolved to seek approval for Foundation English for I, II, III, IV semesters for U.G – B.A, B.Sc, B.Com, B.B.A & B.C.A students admitted for the academic year 2017-18.

The above resolution was seconded by **Dr. R. Padmaja**, Chairperson of composite Board and HOD, Department of Commerce and was approved.

Item – 4:

The “Standing Committee of the Academic Affairs” recommended and Ms. **V.P. Gayathri**, Chairperson of composite Board and HOD, Department of English moved that

Resolved to seek approval for soft-skills paper offered in the 2nd Semester as part of the Foundation English paper offered to B.A., B.Sc, B.Com., B.B.A., B.C.A students admitted from the academic year 2017-18 onwards.

The above resolution was seconded by **Dr. E. Amsa**, HOD, Department of Physical Education and was approved.

Item – 5:

The “Standing Committee of the Academic Affairs” recommended and **Dr. G. Sujatha**, Chairperson of composite Board and HOD, Department of Tamil moved that

Resolved to seek approval for the year 2017-18 the syllabi framed for foundation Tamil for I, II, III & IV semesters for U.G – B.A, B.Sc, B.Com, B.B.A & B.C.A students.

The above resolution was seconded by **Dr. K. Devi**, Chairperson of composite Board and HOD, Department of Zoology and was approved.

Item – 6:

The “Standing Committee of the Academic Affairs” recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval and to adopt the same syllabi without any change for PG courses in Departments of English, Commerce, Chemistry, Mathematics, Biotechnology Biochemistry, Microbiology, Computer Science, Foods & Nutrition, Management studies for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Dr. R. Banumathy**, Board Chairman and HOD, Department of Economics and was approved.

Item – 7:

The “Standing Committee of the Academic Affairs” recommended and **Dr. A. Amirthavalli**, Chairperson of composite Board and HOD, Department of History moved that

Resolved to seek approval and ratification of the template and syllabi framed for I, II, III and IV semesters of M.A.History course for the students admitted from the academic year 2016-17 onwards.

The above resolution was seconded by **Dr. K. Ameenal Bibi**, Associate Professor of Mathematics and was approved.

Item – 8:

The “Standing Committee of the Academic Affairs” recommended and **Dr. K. Devi**, Chairperson of composite Board and HOD, Department of Zoology moved that

Resolved to seek approval and ratification of the template and syllabi framed for I, II, III and IV semesters of M.Sc. Zoology for the students admitted from the academic year 2016-17 onwards.

The above resolution was seconded by **Mrs. L. Umamaheswari**, Board chairman and HOD, Department of Botany and was approved.

Item – 9:

The “Standing Committee of the Academic Affairs” recommended and **Dr. E. Amsa**, HOD, Department of Physical Education moved that

Resolved to seek approval for the syllabi framed for “Yoga for health and fitness” as Non-major paper in the IV semester for the students admitted from the academic year 2016-17 onwards.

The above resolution was seconded by **Dr. J. Shanthi**, Librarian.

Item – 10:

The “Standing Committee of Academic Affairs” recommended and Dr. P. N. Sudha, Principal moved that

To discuss and to decide any other matter pertaining to academic issues.

Dr. A.R. Veeramani, gave many suggestion during the meeting.

1. He suggested that the college should apply for NIRF ranking.
2. He insisted that the college should follow the templates and credits as per UGC guidelines (2015 -2016) while framing the syllabus.
3. He gave suggestion for all the staff members to get more MOU’s signed for the benefit of the students.
4. He suggested to give more importance and allot more funds for research activity.

5. He insisted that all the faculty members should publish papers in Scopus indexed journals and also the list given by the UGC.
6. He also suggested to enroll in online courses as per UGC norms (MOOC courses).
7. Research laboratories can be set up (Common instrumentation room)
8. He also suggested that Staff members should apply for more Projects.

Dr. M. Eyini, gave few suggestions for getting 'A' grade in NAAC. Some of her suggestions are listed below.

1. Feedback system should be followed in all departments as well as in the COE's office.
2. Question Bank should be made available in the COE's office.
3. To verify the previous NAAC report and see set right the hiccups.
4. As per the regulation apply for FIST and also star college scheme.
5. To have tie up with industries (Industry – Academy linkages)
6. Arrange for internship programmes to PG students.
7. Perception of the college can be done by strengthening the Alumni.
8. The College should have their own Journal.
9. Women study centre should be arranged.
10. NSS and NCC is very essential for the college.
11. Interdisciplinary papers for PG students.
12. Extension activity is more important – A village should be adopted and all the departments should involve in that. Feedback and documentation is very important.

She congratulated the Management for conducting IAS/SET/NET Coaching in the college.

Dr. A. Anbalagam, suggested to create recharge programme every week for the faculty members to update them. He also suggested to conduct programmes in a balanced way.

Dr. K. Amuthasanthanam, suggested that faculty members can also take up internship programmes with fellowship, so that teachers can equip themselves.

Dr. K. Anvar Basha, suggested to conduct food analysis as a certificate course to create awareness about food safety to the students

After listening to all the suggestions given by the members of the August body the chairperson told the members that some of the suggestion given by are members are already in practice by institution. For example

- 1) The college has more MOU's with various educational agencies and industries.
- 2) Many of the research articles are published only in the list given by UGC. There are papers published by the faculty in high impact factor Journals (>4).
- 3) Many students have enrolled themselves in online courses.
- 4) Separate Research block is under construction.
- 5) Practice of Feedback system is in vogue in all the Departments.
- 6) The college has applied for FIST and Star College programmes.
- 7) The PG students are undergoing internship and they are awarded extra credits.

The meeting ended with the vote of thanks proposed by Dr. R. Banumathy, IQAC Co-ordinator.


Principal
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VELLORE - 632 001.