

D.K.M. COLLEGE FOR WOMEN
(AUTONOMOUS)
Sainathapuram, Vellore – 1

(NAAC RE-ACCREDITED)
(AUTONOMOUS COLLEGE AFFILIATED TO
THIRUVALLUVAR UNIVERSITY)



<p>MINUTES OF THE X-ACADEMIC COUNCIL MEETING HELD ON 04-09-2015</p>
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D.K.M. COLLEGE FOR WOMEN
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D.K.M COLLEGE FOR WOMEN (AUTONOMOUS), SAINATHAPURAM, VELLORE-1

MINUTES OF THE X ACADEMIC COUNCIL MEETING

DATE : 04.09.2015

VENUE: IQAC MINI CONFERENCE HALL

TIME : 10.00 AM

MEMBERS PRESENT

CHAIR PERSON:

Dr. P.N. Sudha : Principal, D.K.M College for Women

Members nominated by the Governing Body

1. Dr. M. Anbalagan : Professor Emeritus,
Department of Commerce,
Voorhees College, Vellore.
2. Dr. V. Peruvalluthi : Dean, College Development Council,
Thiruvalluvar University, Vellore.
3. Dr. K. Prem Nazeer : Principal, Islamiah College, Vaniyambadi.
4. Dr. K. Anvar Basha : Associate Professor of Chemistry,
C. Abdul Hakeem College, Melvisharam.
5. Mr. Tata Sudhakar : Scientist F, Head, Ocean Electronics Division,
National Institute of Ocean Technology,
Chennai.
6. Ms. R. Manimekalai : Rtd. Principal, DKM College and
Representative of Governing Body.

Chairpersons of Board of Studies:

1. Dr. G. Sujatha
2. Ms. V.P. Gayathri
3. Dr. A. Amirthavalli
4. Tmt. K. Nappinai
5. Tmt. L. Sowmyalatha
6. Dr. N. Thenmozhi
7. Dr. K. Devi
8. Tmt. R. Banumathy
9. Tmt. L. Umamageshwari
10. Dr. E. Amsa
11. Dr. V. Prabha
12. Tmt. A. Vidya
13. Ms. A. Sivashankari
14. Tmt. R. Geetha
15. Tmt. H. Shayirin
16. Ms.R. Karthikakiran
17. Mrs. A. Thendralarasi
18. Dr. R. Padmaja IQAC Coordinator

University Nominee:

1. Dr. Amutha Santhanam
Professor,
Department of Nanoscience and Technology
University of Madras,
Maraimalai (Guindy) Campus, Chennai – 600025
2. Dr. N. Amutha
Associate Professor and HOD
Department of History,
Queen Mary's College, Chennai.

Members nominated to the academic council from the teachers:

1. Dr. S. Mythili
2. Dr. M. Nagarathinam
3. Dr. K. Ameenah Bibi
4. Mrs.B. Hebsibah Elsie

Member Secretary

Mrs. K. Nappinai

Student Representatives

1. R. Lakshmi Priya - II M.A English PG Chairman (Eve)
2. L. Santhoshi – III B.Com UG Chairman (Eve)
3. K. Sajeeda - III B.Sc Zoology UG Chairman (Day)

Leave of Absence

1. Dr. A. R. Veeramani
Dean, College Development Council,
University of Madras,
Chennai – 600005
2. Dr. M. Eyini
Principal
Thiagarajar College,
Madurai.

The Principal and Chairperson, Dr. P.N. Sudha welcomed all the members including the new members, to the Xth meeting of the Academic Council and initiated the proceedings of the meeting. She introduced the new members to the council. She made a power point presentation regarding the development of the college since IX Academic Council meeting.

Item: 1

Minutes of the last meeting held on 16.08.2014 were reviewed and the resolutions approved.

Dr. S. Mythili, Associate Professor of Commerce seconded it.

Items: 2-3

The “Standing Committee of the Academic Affairs” recommended and Dr. P.N. Sudha, Principal moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.A English and M.A. English Courses, for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Dr. A. Amirthavalli, H.O.D, Dept. of History and was approved.

Items: 4-5

The “Standing Committee of the Academic Affairs” recommended and Dr. A. Amirthavalli, HOD, Dept. of History moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.A. History Courses, for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Mrs. K. Nappinai, HOD, Dept. of Commerce and was approved.

Items: 6-10

The “Standing Committee of the Academic Affairs” recommended and Mrs. K. Nappinai, HOD, Dept. of Commerce moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Com, B.C.A and M.Com Courses, Introduction of optional commerce lab to UG B.Com in the II Semester and Introduction of E-Commerce I and II as Non-major

subject in III and IV Semester (2014-15 admitted), for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Mrs. R. Banumathy, HOD, Dept. of Economics and was approved.

Items : 11-12

The “Standing Committee of the Academic Affairs” recommended and Mrs. R. Banumathy, HOD, Dept. of Economics moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Com, B.A History and M.Com Courses for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Mrs. L. Sowmyalatha, HOD, Dept. of Mathematics and was approved.

Items: 13-15

The “Standing Committee of the Academic Affairs” recommended and Mrs.L. Sowmyalatha, HOD, Dept. of Mathematics moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Sc Mathematics, M.Sc Mathematics and B.Sc Computer Science Courses for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Dr. N. Thenmozhi, HOD, Dept. of Chemistry and was approved.

Items: 16,17 & 19

The “Standing Committee of the Academic Affairs” recommended and Dr. N. Thenmozhi, HOD, Dept. of Chemistry moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Sc Chemistry, M.Sc Chemistry, Allied Chemistry for B.Sc Zoology,

B.Sc Biochemistry and B.Sc Foods service nutrition and dietetics Courses for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Dr. V. Prabha, HOD, Dept. of Biochemistry and was approved.

Items: 18

The “Standing Committee of the Academic Affairs” recommended and Dr. N. Thenmozhi, Head Incharge, Dept. of Physics moved that

Resolved to seek approval and ratification and adoption of Syllabi prepared for Allied Physics I and II for the B.Sc. Chemistry and B.Sc. Mathematics Courses for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Dr. M. Nagarathinam, Dept. of Chemistry and was approved.

Items: 20-21

The “Standing Committee of the Academic Affairs” recommended and Dr. V. Prabha, HOD, Dept. of Biochemistry moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Sc. Biochemistry and M.Sc Biochemistry Courses for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Ms.R. Karthikakiran, HOD, Dept. of Biotechnology and was approved.

Items: 22-23

The “Standing Committee of the Academic Affairs” recommended and Ms.R. Karthikakiran, HOD, Dept. of Biotechnology moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Sc. Biotechnology and M.Sc Biotechnology Courses for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Mrs. A. Vidya, HOD, Dept. of Microbiology and was approved.

Items: 24-25

The “Standing Committee of the Academic Affairs” recommended and Mrs. A. Vidya, HOD, Dept. of Microbiology moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Sc. Microbiology and M.Sc.Applied Microbiology Courses for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Mrs. R. Geetha, HOD, Dept. of Food and Nutrition and was approved.

Items: 26-27

The “Standing Committee of the Academic Affairs” recommended and Mrs. R. Geetha, HOD, Dept. of Food and Nutrition moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Sc. Food service management and dietetics and M.Sc Foods and Nutrition courses for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Ms. A. Sivashankari, HOD, Dept of Computer Science and was approved.

Items: 28-30

The “Standing Committee of the Academic Affairs” recommended and Ms. A. Sivashankari, HOD, Dept. of Computer Science moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Sc. Computer Science, B.C.A, M.Sc Computer Science and Computer papers for B.Sc ISM courses for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Mrs. H. Shayrin, HOD, Dept. of Management Studies and was approved.

Items: 31-32

The “Standing Committee of the Academic Affairs” recommended and Mrs. H. Shayrin HOD, Dept. of Management Studies moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.B.A, B.Sc (Information System Management) and M.A HRM courses for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Mrs. A. Thendralarasi, HOD, Dept. of Psychology and was approved.

Items: 33-34

The “Standing Committee of the Academic Affairs” recommended and Mrs. A. Thendralarasi, HOD, Dept. of Psychology moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Sc Psychology for those students admitted from the academic years 2014-15 and 2015-16 onwards.

And it was seconded by Dr. G. Sujatha, HOD, Dept. of Tamil and was approved.

Item: 35

The Standing Committee of the Academic Affairs” recommended and Dr. G. Sujatha HOD, Dept. of Tamil moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for Urdu Foundation Course for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Dr. K. Devi, HOD, Dept. of Zoology and was approved.

Items: 36-38

The “Standing Committee of the Academic Affairs” recommended and Dr. K. Devi, HOD, Dept. of Zoology moved that

Resolved to seek approval and ratification and adoption for the Template and Syllabi prepared for B.Sc Zoology, Environmental Studies and Value Education for those students admitted from the academic year 2015-16 onwards.

And it was seconded by Mrs. L. Umamaheswari, HOD, Dept. of Botany and was approved.

Item: 39

The “Standing Committee of the Academic Affairs” recommended and Dr. E. Amsa HOD, Dept of Physical Directress moved that

Resolved to seek approval and ratification for the extension of Yoga for Health and Fitness for evening college as a non major paper, for those students admitted from the academic year 2014-15 onwards.

And it was seconded by Dr. R. Padmaja, IQAC Coordinator and was approved.

Items: 40-41

The “Standing Committee of the Academic Affairs” recommended and Dr. P.N. Sudha, Principal moved that

All the members of the Academic Council wanted to frame the regulations for Innovative Optional Courses of “Internship Training” in the IV Semester of UG and II Semester of PG, “Mini Project” in the VI Semester for UG Courses. And it was prepared as follows

ALLOCATION OF CREDIT FOR SCIENCE COURSES

Upto 20 Hours	1 Credit
30-60 Hours	2 Credit
More than 60 Hours	3 Credit

ALLOCATION OF CREDIT FOR ARTS COURSES

Upto 30 Hours	1 Credit
Upto 60 Hours	2 Credit
More than 60 Hours	3 Credit

FOR MINI – PROJECT FOR ALL UG COURSES IN THE VI SEMESTER.

Submission of Report 31 st March	3 Credit
Submission before 20 th April	2 Credit
Submission between 21 th – 30 th April	1 Credit

For Innovative Optional Internship training and Mini Project

- i. Ward Tutor must recommend to fix the guide and mode of execution of internship or mini project in consultation with the allotted guide (if any).
- ii. H.O.D must certify the report of the internship training and Mini Project and allot credits.
- iii. Internal Credits must be prepared for these optional courses and the allotted credits by the respective Heads of the Department to be submitted to COE through the Principal of the College.
- iv. COE will incorporate it in the Mark sheet of the candidate.

All the dignitaries appreciated the innovative optional programmes and Dr. Prem Nazeer suggested two ways to evaluate these optional courses i) by getting feedback from students and ii) by getting feedback from parents and enterprises.

Ratification and approval for the procedures to be followed in providing extra credit to optional internship and mini project was seconded by Dr. S. Mythili, Department of Commerce and was approved.

Item : 42

The “Standing Committee of the Academic Affairs” recommended and Dr. P.N. Sudha, Principal moved that

Resolved to seek approval and ratification for the introduction of Value add -on Courses such as I. Salesmanship (Aided), II. Accounting and Taxation (Aided and Unaided), offered by Department of Commerce, III. Clinical Laboratory Techniques, offered by Department of Zoology and Microbiology, IV. Water Analysis and Treatment, offered by Department of Chemistry, V. Functional Hindi offered by Department of History, VI. E-Tourism offered by Departments of History and Economics, VII. Solid Waste Management offered by DKMC Enviro Club for those students admitted from the academic year 2013-14 onwards.

And it was seconded by Dr. R. Padmaja, Associate Professor of Commerce and was approved.

Item: 43

The “Standing Committee of the Academic Affairs” recommended and Dr. P.N. Sudha, Principal moved that

To discuss and to decide any other matter pertaining to academic issues.

Dr. Amutha suggested to introduce Social Legislation for Women by the Department of History and it was accepted by the HOD of History Department.

Dr. K. Prem Nazeer and Dr. V. Peruvalluthi appreciated optional Mini Projects and informed us that it may be made compulsory in future by the UGC.


Dr. K. Prem Nazeer suggested to extend the student counseling given by the Department of Psychology to other colleges.

Dr. M. Anbalagan suggested to introduce flexible system so that students who got employment in Government (in police, defence services etc) unable to finish their courses can be given an option to finish their courses by allowing them to appear for

examination after 6 to 7 years and he had appreciated the Core Optional Commerce Lab introduced by the Department of Commerce in the II Semester UG- B.Com.

Dr. Amutha Santhanam suggested to involve students in laboratories and library and to encourage peer learning.

The meeting ended with Dr. R. Padmaja, IQAC Coordinator by giving Vote of Thanks.


Principal
D.K.M. COLLEGE FOR WOMEN
(Name, Seal & Signature of the Principal)
AUTONOMOUS
VELLORE - 632 001.