

**D.K.M COLLEGE FOR WOMEN
(AUTONOMOUS)**

Sainathapuram, Vellore – 1.

(NAAC RE-ACCREDITED)

(AUTONOMOUS COLLEGE AFFILIATED TO
THIRUVALLUVAR UNIVERSITY)



**MINUTES OF THE
XIII-ACADEMIC COUNCIL MEETING
HELD ON 18.02.2019**

at

**D.K.M COLLEGE FOR WOMEN
(AUTONOMOUS)**

Sainathapuram, Vellore – 1.

D.K.M COLLEGE FOR WOMEN (AUTONOMOUS), SAINATHAPURAM, VELLORE-1

MINUTES OF THE XIII ACADEMIC COUNCIL MEETING

DATE : 18.02.2019

TIME : 11.00 AM

VENUE: IQAC MINI CONFERENCE HALL

MEMBERS PRESENT

Chair Person

Dr. P.N. Sudha : Principal, D.K.M College for Women

Representative of Governing Body

1. Ms.R.Manimekalai : Rtd. Principal,
DKM College for Women (Autonomous)
Vellore.

Members nominated by the Governing Body

- 2. Dr. S.A.Sajid** : Principal, C.Abdul Hakeem College,
Melvishram.
- 3. Dr. K.Geetha** : Asso.Prof. & Head
Department of Chemistry,
Muthurangam Govt. Arts College, (Autonomous)
Vellore.
- 4. Dr. Sara Chandy** : Consultant Virologist,
Kanchi Kamakoti Child's Trust Hospital,
Nungambakkam,
Chennai – 34
- 5. Dr. R.K.Kirubakaran** : Scientist G (Rtd)
NIOT, Chennai

University Members

- 6. Dr.M.N.Arumugham** : Professor,
Department of Chemistry,
Thiruvalluvar University,
Serkkadu , Vellore-632 115
Mobile : 9443291583
- 7. Dr.M.Chitra** : Associate Professor,
Department of Mathematics
Thiruvalluvar University,
Serkadu,
Vellore- 632 115
Mobile : 9443687188

8. Dr.C.Anita : Assistant Professor,
Department of English,
Thiruvalluvar University,
Serkadu,
Vellore- 632 115
Mobile : 8144018779

Members Secretary

9. Dr.Lt.A.Amirthavalli : Associate Professor and Head,
Department of History,
DKM College for Women (Autonomous)
Vellore- 632 001.

Staff nominated by the Chair Person

10. Dr. D.Sasikala : Assistant Professor,
Department of Zoology,
DKM College for Women (Autonomous)
Vellore- 632 001.
11. Dr.S.Santhalakshmi : Assistant Professor,
Department of Chemistry,
DKM College for Women (Autonomous)
Vellore- 632 001.
12. Ms.D.VijayaNirmala : Assistant Professor and Head
Department of Commerce,
DKM College for Women (Autonomous)
Vellore- 632 001.
13. S.Asha : Assistant Professor,
Department of Biochemistry,
DKM College for Women (Autonomous)
Vellore- 632 001.

Chairpersons of Board of Studies:

1. Ms. V.P.Gayathri, Head, Department of English
2. Dr. G. Sujatha, Head, Department of Tamil
3. Dr. A. Amirthavalli, Head, Department of History
4. Dr. A. Sudarvizhi, Head Incharge, Department of Commerce
5. Tmt. L. Sowmyalatha, Head, Department of Mathematics
6. Dr. K. Devi, Head, Department of Zoology
7. Dr. R. Banumathy, COE and Head, Department of Economics
8. Tmt. L. Umamageshwari, Head, Department of Botany
9. Dr. C. Vinodhini, Head, Department of Physics
10. Dr. J. Shanthi, Librarian
11. Dr. V. Prabha, Head, Department of Biochemistry
12. Dr. A. Vidya, Head, Department of Microbiology
13. Ms. A. Sivashankari, Head, Department of Computerscience
14. Tmt. K. Gowthami, Head, Department of Foods & Nutrition
15. Tmt. V.S. Palaniammal, Head, Department of Management

Student Representatives

1. P.Suwetha - II M.Sc.Applied Microbiology - Student secretary (Unaided)
2. R.Megamalani - III B.A.English - Student secretary (Unaided)
3. S.Gayathri - III B.A.English - Student secretary (Unaided)
4. V.Reethika - III B.Sc.Mathematics- Student secretary (Aided)

The Principal and Chairperson, Dr. P.N. Sudha welcomed all the members including the new members, to the XIIIth meeting of the Academic Council and initiated the proceedings of the meeting. She introduced the members to the council. She made a power point presentation regarding the development of the college since XII Academic Council meeting.

The Controller of examination Dr.R.Banumathy made Power Point Presentation regarding the conduct of the examinations and results for the year 2017-2018 to the academic council members.

Item - 1:

The "Standing Committee of the Academic Affairs" recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that,

Resolved to seek approval of the same syllabi without any change for Foundation Tamil and Foundation English for the students admitted from the academic year 2017-2018 onwards.

The above resolution was seconded by **Dr. L.Sowmyalatha**, Chairperson of composite Board and HOD, Department of Mathematics and was approved.

Item - 2:

The "Standing Committee of the Academic Affairs" recommended and **Dr.P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval to adopt the same syllabi without any change for UG courses in Departments of English, History, Commerce, Chemistry, Mathematics, Zoology, Economics, Botany, Physics, Biotechnology, Biochemistry, Microbiology, Computer Science, Foods & Nutrition, Psychology, Management studies, Tamil and Non-major Yoga for human excellence for the students admitted from the academic year 2015-2016 onwards..

The above resolution was seconded by **Dr. M.Nagarathinam**, Chairperson of composite board and HOD, Department of Chemistry and was approved.

Item - 3:

The "Standing Committee of the Academic Affairs" recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval to adopt the same syllabi without any change for PG courses in Department of English, Commerce, Chemistry, Mathematics, Biotechnology, Biochemistry,

Microbiology, Foods & Nutrition, Management studies for the students admitted from the academic year 2015-16 onwards.

The above resolution was seconded by **Dr. D.Devi**, Chairperson of composite Board and HOD, Department of Zoology and was approved.

Item - 4:

The "Standing Committee of the Academic Affairs" recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval to adopt the same syllabi without any change for PG courses in Departments of Computer Science, Zoology and History for the students admitted from the academic year 2016-17 onwards.

The above resolution was seconded by **Dr.Lt.A. Amirthavalli**, Chairperson of composite Board and HOD, Department of History and was approved.

Item - 5:

The "Standing Committee of the Academic Affairs" recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval to adopt the same syllabi without any change for M.Phil courses in Departments of English, Commerce, Chemistry, Mathematics, Biotechnology, Biochemistry, Microbiology, Computer Science, Foods & Nutrition and Management studies.

The above resolution was seconded by **Dr. A.Vidhya**, Chairperson of composite Board and HOD, Department of Microbiology and was approved.

Item - 6:

The "Standing Committee of the Academic Affairs" recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval and ratification for conducting the arrear examinations for the even semester during the months of September and October and odd semester during the months of February and March for the academic year 2018-2019 onwards.

The Controller of examination shared her experiences and expressed that conduct of arrear exam ahead of regular exams is helpful to the students. This was complimented by the student representatives who gave feedback this new initiative of examination cell.

The above resolution was seconded by **Dr.V.Prabha**, Board Chairman and HOD, Department of Biochemistry and was approved.

Item - 7:

The "Standing Committee of the Academic Affairs" recommended and **Dr. P.N. Sudha**, Principal, D.K.M College moved that

Resolved to seek approval of making at least one MOOC/ Online course compulsory for the PG students each year with 2 extra credits each and making the same as optional for UG students from the academic year 2019-2020.

The above resolution was seconded by **Dr. T.Gomathi**, Assistant Professor of Chemistry and was approved.

Item - 8:

Any other matter **Dr. P. N. Sudha**, Principal, Informed the Council of the plan of the College to revise and revamp the syllabus of UG to be skill oriented with increased practical components and PG syllabus on par with NET Syllabus and design them as outcome based education (OBE) syllabi, which is proposed to start from the academic year 2020-2021.

Dr. S.A.Sajid, Principal, C.Abdul Hakeem College, Melvisharam gave many suggestion during the meeting.

The following are the Suggestions,

1. OMR sheets to be introduced to make valuation process easier.
2. He insisted that the college should discuss the pattern of question papers during the board of studies meeting and question paper model should be students friendly.
3. He gave suggestion to introduce objective type questions for at least Environmental Studies and Value Education to help the students get used to write competitive exams.

Dr. S.A.Sajid, Principal, C.Abdul Hakeem College, Melvisharam insisted all the Board Chairman to introduce the new syllabi based on programme outcome and syllabus outcome from the academic year 2019-2020 itself, which was agreed by all the members and Board Chairman.

Dr. M.N.Arumugam, gave few suggestions on the conduct of online courses to, find out how far PG students are able to complete the course in the final semester.

At the end Dr.Lt.A.Amirthavalli proposed the vote of thanks and the meeting came to an end.