



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	D.K.M COLLEGE FOR WOMEN
Name of the head of the Institution	Dr. P.N. Sudha
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04162263600
Mobile no.	9842910157
Registered Email	info@dkmcollege.ac.in
Alternate Email	naac.dkmc13@gmail.com
Address	No.57, DKM College road, Sainathapuram, Vellore
City/Town	Vellore
State/UT	Tamil Nadu
Pincode	632001

2. Institutional Status																									
Autonomous Status (Provide date of Conformant of Autonomous Status)			01-Jun-2007																						
Type of Institution			Women																						
Location			Rural																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Dr. R. Padmaja																						
Phone no/Alternate Phone no.			04162263600																						
Mobile no.			9444271013																						
Registered Email			info@dkmcollege.ac.in																						
Alternate Email			naac.dkmc13@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://dkmcollege.ac.in/igac/aqar/																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			http://dkmcollege.ac.in/igac/igac-calendar/																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.69</td> <td>2009</td> <td>29-Jan-2009</td> <td>28-Jan-2014</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.71</td> <td>2016</td> <td>19-Feb-2016</td> <td>18-Feb-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.69	2009	29-Jan-2009	28-Jan-2014	3	B	2.71	2016	19-Feb-2016	18-Feb-2021
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2	B	2.69	2009	29-Jan-2009	28-Jan-2014																				
3	B	2.71	2016	19-Feb-2016	18-Feb-2021																				
6. Date of Establishment of IQAC			02-Jun-2003																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries														
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FDP on INTELLECTUAL PROPERTY RIGHTS & ITS IMPORTANCE	14-Jun-2019 1	92
FDP on CHALLENGES AND OPPORTUNITIES IN NEW NAAC GUIDELINES	22-Feb-2020 1	94
SKILL ENHANCEMENT TRAINING ON OFFICE AUTOMATION	29-Feb-2020 1	46
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
D.K.M. College for Women	DSTFIST	DST	2018 21900	9500000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

15

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

15000

Year

2020

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- IQAC is successfully organizing FDP programmes to make the staff member aware of the preparation of SSR. The idea behind this is that all faculty members must understand the methodology of preparing SSR.
- With the coordination of Curriculum Development committee the IQAC successfully implemented OBE pattern of Curriculum for the students admitted from 20192020 onwards.
- The feedback system

in the college was refined and systematically in use. • IQAC has initiated Research as its Best Practices by conducting Hands on training sessions to students and aspiring staff.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
• Communicating important all information to all stakeholders through SMS.	• Direct intimation to the parents and all stake holders through SMS improved the quality of Communication and feedback.
• Effective Implementation of OBE Syllabus pattern for First year Students.	• OBE based pattern of syllabus Introduced to First year UG and PG students.
• Introduction of Self Study Paper for PG students.	• Implemented with by conducting Self study Exam in the first semester of PG students.
• Effective implementation of Online Feedback system.	• Online feedbacks were collected from the students and the response of the students is good
• Planning to conduct FDP programs relating to SSR Preparation.	• Two FDP programs were successfully organized
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Academic council meeting	26-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

03-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management Information Systems effectively operated in our college. The activities through management information systems are • SMS to the stakeholders like parents, teachers, teaching and nonteaching staff is very effective. • Bar code system is effective in the library. • College website is updated regularly with important notifications of various departments. • The controller of examination notices the semester examination timetable, issue of application form, issue of hall tickets and results for the benefit of the students. • All college activities both Academic and Non Academic activities are updated on the website for the stakeholder and to the general public. • Online feedback system (SSS) has been successfully implemented with amendments. • Student's database has been created to record the profile of the students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

BA	History	10/06/2019
BCom	Commerce	10/06/2019
BCom	Commerce with computer application	10/06/2019
BA	Tamil	10/06/2019
BBA	Business Administration	10/06/2019
BSc	Information system management	10/06/2019
BA	English	10/06/2019
BSc	Computer Science	10/06/2019
BCA	Computer Application	10/06/2019
BSc	Biotechnology	10/06/2019
BSc	Biochemistry	10/06/2019
BSc	Foods, Nutrition and Dietetics management	10/06/2019
BSc	Zoology	10/06/2019
BSc	Chemistry	10/06/2019
BSc	Psychology	10/06/2019
BSc	Mathematics	10/06/2019
BSc	Microbiology	10/06/2019
MSc	Biochemistry	10/06/2019
MSc	Biotechnology	10/06/2019
MSc	Applied Microbiology	10/06/2019
MSc	Mathematics	10/06/2019
MSc	Foods and Nutrition	10/06/2019
MSc	Zoology	10/06/2019
MSc	Computer Science	10/06/2019
MSc	Chemistry	10/06/2019
MCom	Commerce	10/06/2019
MA	English	10/06/2019
MA	History	10/06/2019
MA	Human Resource Management	10/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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No Data Entered/Not Applicable !!!

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

IQAC involved in centralized feedback management. The outgoing students of each discipline are directly contacted through Google forms to assess the performance of the faculties, Curriculum, Infrastructure and Lab facilities. The staff feedback is also collected by IQAC from this academic year. The feedback collected are analyzed and presented to the Principal and recorded with IQAC. The overall feedbacks are scrutinized and suggestions mentioned by the students are taken into due consideration for further development of the institution and curriculum. During assessment, the staff members who secured below the average performance level are counseled by the Principal. Parent Feedback system: Every year once, Feedbacks are collected from the parents during Parent Teachers Meeting. The feedback collected are analyzed and presented to the council for remedial measures and maintained by the PTA. Suggestions if any are considered earnestly for the development of institution Centralized feedback by IQAC: Feedback is collected from the final year of each department to evaluate the teaching performance of the staff members, Curriculum, Infrastructure and Lab facilities. The feedback collected are analyzed and presented to the principal and recorded with IQAC. The suggestions given by the students if any are taken into consideration for future planning. Staff members with below average performance are counseled by the Principal. Parent Feedback system: Feedbacks are collected from the parents during Parent Teachers Meeting, which is conducted once in a year. The feedback collected are analyzed and presented to the council for remedial measures and maintained by the PTA. Suggestions if any are considered earnestly for the development of institution. Student online feedback system by IQAC: The students are contacted through Google forms where the link would be mailed to the outgoing UG, PG and M.Phil students during the end of even semester. A routine reminder is given continuously to the students to submit their assessment forms within stipulated time. The inbuilt analysis was recorded with the IQAC and actions were taken based on the suggestions given by the students meticulously. Department Feedback system: Each department has prepared the feedback forms based on curriculum, teaching and infrastructure. Different types of scaling techniques are used by the departments to analyze the feedback. Analysis of the feedback is discussed for taking remedial measures and record is maintained by IQAC.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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No Data Entered/Not Applicable !!!

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1147	222	47	99	137

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
142	140	7	7	5	4

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

During each academic year the Heads of the entire Department divide the students of each class into small groups and assign them respective tutors to help and monitor them. The tutor in charge of a group of students plays the role of a mentor. Each mentor maintains one to one relationship with their tutees to maintain a rapport about their academic, personal and psychological issues. Ward tutor meetings will be conducted during the last Friday of each month for giving group counselling and if required individual counselling to the students to cope up with their personal, social and academic endeavour's. These mentors were also assigned with the task of monitoring the attendance and academic progress of their ward students. They also provide primary psychological counselling for the needy and direct them to department of psychology for more professional counselling, if required. Students with poor academic performance were advised to attend the remedial classes regularly either before or after college working hour. Attendance register for these classes were maintained and their performance were recorded. Remedial coaching time also helps in mentoring the students academically. One of the effective mentoring systems in our institution is the functioning of Grievance cell which redress the grievance of students, if any.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3948	142	1 : 28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
142	132	10	4	59

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
2020	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
No Data Entered/Not Applicable !!!		

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://dkmcollege.ac.in/syllabus/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/forms/d/1Yg1PNibzyIlxFqJ5F6GYs3lQ5VL1b6ui73PefglGU9g/viewanalytics

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
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No Data Entered/Not Applicable !!!

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	2	TNSCST	20000	20000
Students Research Projects (Other than compulsory by the University)	90	TNSCST	7500	7500
Students Research Projects (Other than compulsory by the University)	90	TNSCST	7500	7500
Students Research Projects (Other than compulsory by the University)	90	TNSCST	7500	7500
Students Research Projects (Other than compulsory by the University)	730	TNSCST	300000	150000
Industry sponsored Projects	365	Subradha Met Labs, Chennai	214900	214900

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

5

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
State level Workshop on Literary theory in Praxis: A Roadmap	English	25/02/2020
State Level Workshop on Evaluation of Indian Constitution	History	27/01/2020

History Through Alphabet	History	06/03/2020
Origin of Species and Astronomy	Zoology	10/02/2020
State level One day Workshop on "Mushroom Cultivation"	Botany	17/02/2020
UGC Autonomous Funded One day state level seminar on Recent Applications in Physics	Physics	14/02/2020
State level Workshop on Multivariate Tools through SPSS and SEM.	Management Studies	10/10/2019
Hands on Training cum Workshop on Industrial Psychology	Psychology	28/02/2020
State level Seminar on Indian Economy and Economic reforms - a review	Economics	11/02/2020
Workshop on "Cloud computing"	Computer Science and Applications	28/08/2019
State level Seminar "Overview on Datamining and open source Analytics tool"	Computer Science and Applications	03/09/2019
National level technical Symposium tech fest'20 Current It Industrial Expectations Trends and Opportunities in Machine Learning	Computer Science and Applications	20/02/2020
Online Faculty Development Program on "Data Science Using Python and R Programming"	Computer Science and Applications	06/05/2020
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
SHYIA - 2020 - Sacred heart young Innovator Award - Nutrition based process for nano orange peel spray	M. Raveena, B. Priyanka, K. Swarnalakshmi	Sacred Heart College	28/02/2020	SHYIA - 2020 - Sacred heart young Innovator Award - Nutrition based process for nano orange peel spray
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Chemistry	1
Mathematics	2
Commerce	1
Zoology	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	3
Computer Science	6
English	5
History	11
Tamil	28
Physics	11
Mathematics	3
Commerce	6
Zoology	29
Chemistry	3
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Dr.M.Vasumathy Knowlege based shape Classification of aspire pediatric radio graphy images.	Published	CBR No. 8356	09/03/2020
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	Nill	Nill	2020	Nill	Nill	Nill
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	2020	Nill	Nill	Nill
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	251	779	331	63
Presented papers	25	13	Nill	Nill
Resource persons	5	9	10	11
No file uploaded.				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Chemistry	FTIR analysis	MSc students and Research Scholars of Chemistry	1500
Microbiology	Antimicrobial studies	MSc students and Research Scholars of Chemistry and Foods and Nutrition	3600
DST-FIST lab	UV, AAS and Lyophilizer	MSc students and Research Scholars of D.K.M. College for Women and Shanmuga Industries College	15200
Animal House	Research work	Research Scholars from Thiruvalluvar University	17000
Physics	Research Project	MSc Physics Students from AAA College, Walajapet and Arcot Mahalakshmi College, Arcot	10000

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
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No Data Entered/Not Applicable !!!

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Two Wheeler Rally to Create awareness on 'End Polio Now'	Certificate of Appreciation	Rotract Club Vellore Women Empowerment Team	50
Awareness program about innovation	Two Stars	MHRD IIC	600
Voluntary Blood donation and Safe blood	Shield was Provided to the College	Christian Medical College Blood Bank, Vellore	210
Voluntary Contribution for the empowerment of visual challenges	IAB Blind empowerment champions	Indian Association for the Blind	300

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

[View File](#)

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Work	18 students of MSc Microbiology went to Thiruvalluvar	0	75

	University		
Research work – Student exchange	1 (S.P. Supriya Prasad from Muthurangam Govt. Arts College, Vellore)	0	365
Research work – Student exchange	6 students of MSc Physics from A.A.A. College, Walajapet	0	90
Research work – Student exchange	3 students of MSc Physics from Arcot Sri Mahalakshmi College, Arcot	0	90
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Biotechnologist 2020.com	20/12/2019	To conduct certificate program for 30 hrs on Bioentrepreneurship. Topics covered –Bio-Entrepreneurship basics, Business Incubation, Organic Farming, Millets and Health foods, Palm value products, Spirulina cultivation	55
Life care Counselling Behavioural training centre, 5, Vandalur park appartment no 3GST road T1, Dblock, Urappakkam, Kancipuram	01/08/2019	To conduct Serial Conferences, lectures, seminars for students	500

Shri Academy for Paramedical Education, Chennai	28/09/2019	To conduct Guest lecture and Add on certificate course	28
Saveetha Institute and Technical Sciences NoF9/2002Um), Poonamalle High Road, Chennai, Tamilnadu	08/01/2020	To develop and Promote mutual understanding and excellence in practice based education, research exchange between parties	8
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9500000	8414757

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
AUTOLIB	Partially	-	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	387	68482	123	56214	510	124696
Reference Books	238	93622	400	118351	638	211973
Journals	30	51840	29	56300	59	108140

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	295	150	160	0	19	7	17	100	102
Added	40	30	10	0	10	0	0	100	0
Total	335	180	170	0	29	7	17	200	102

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
C block- Language lab	http://dkmcollege.ac.in/e-content/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4299049	3392154	6600988	5866430

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

College Union and its allied associations Every year, the Student Chairman and the Secretary are elected and the Principal is the Ex-Officio President of all the associations, who nominates a Vice-President and Secretary for the each allied associations at the beginning of the academic year. All guest lectures, debates and discussions on current topics are held under the auspices of the allied associations. Student Support Center The following programmes are conducted by the Center • Personality Development Programmes • Psychological Counseling Programmes • Campus Training Programmes • Development of Leadership Qualities • Course Guidance Programmes Student Co-operative Society A student Co-operative store caters to the needs of the students and supplies stationery at subsidized prices. Cash Awards and Endowment Awards The College Management encourages students by cash awards on 'Teachers Day' to the meritorious students every year, which in turn, has greatly increased the competitive

spirit among the students. The number of students eligible for such award is increasing year by year. Similar awards are also given to graduates, to the departments producing 100 result. This serves as an incentive for the staff, to work diligently and a healthy competition is prevailing among the departments as well as among the students. Lab With the progressive and qualitative initiative of the college in its teaching and learning, modern lab is established which has more than 296 computers and there are computers in the library, and staff rooms with Wi-Fi connectivity and rail wire connection to meet the growing network access demands. The college has a well equipped network infrastructure also. Sports Our College concentrates on the physical fitness of its student community. To facilitate the students to develop their abilities in sports and games, the college has a well equipped play ground and indoor game facilities.

<http://dkmcollege.ac.in/policies-and-procedures/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b) International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	IAS/IPS AND OTHER COMPETITIVE EXAM COACHING CENTRE	1181	1391	16	401
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Kriya IT Private Ltd	478	77	Private Sector	520	400
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	Nil	Nil	Nil	Nil	Nil
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

DKM College representatives actively participate in various activities. They help in coordinating all the events related to academics and other cocurricular Extra-curricular activities, as per the directives of teaching faculty. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of

the Student in Academic Administration 1. Coordination in day to day academic activities at their level 2. Coordination in communicating the information between students and Teaching faculty 3. Coordination in organizing Cultural events 5. Coordination in organizing Sports Games for the students 4. Coordination in arranging Industrial Visits for the students 5. Coordination in inviting the external guest speakers and organizing the Seminars Workshops.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

1000

5.4.3 – Alumni contribution during the year (in Rupees) :

48000

5.4.4 – Meetings/activities organized by Alumni Association :

During the academic year 19-20 the following meetings were conducted on 02.01.2020, 06.01.2020, 25.01.2020 and 29.01.2020.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Different committees were formed to Coordinate the important administrative activities of the college. For the smooth functioning of the committees, representatives have been selected from all stake holders of the college. To coordinate the important academic activities of the college various Sub committees have been framed under the supervision of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The institution stimulates faculty, students and research scholars to publish in peer reviewed journals with high impact factor. • The institution encourages the research work of the faculty members by giving financial incentives. • The research committee guides the faculties and scholars on various funding agencies for sponsoring minor / major projects. (DBT, DST, ICSSR, UGC etc.) by conducting training work shops . • The institution is very particular in creating a conducive research environment.
Library, ICT and Physical	The infrastructure of the library is

Infrastructure / Instrumentation

facilitated with the wifi facility, e journals through UGC Inflibnet scheme, UGC INFLIBNET N List programme is utilized effectively by research scholars and students. By establishing the Digital Library the PG students and research scholars are benefited. NPTEL courses are extended to UG degree also. Students are motivated and their enrollment is increasing. Totally 320 Students and Faculty were enrolled online course in the two sessions July October and January of which 275 candidates had passed and certified by NPTEL. It has been mandatory to impart knowledge to students through ICT mode utilizing Smart class rooms. DSTFIST has been established to facilitate innovative research. Animal house is well maintained and optimally utilized by the research scholars.

Human Resource Management

The College follows a charter of roles and functions for its Management personnel and the staff. • With the qualified teaching fraternity the academic activities are systematically coordinated. The Non- teaching Staffs roles are well defined and the administrative duties are well organized. • Teaching faculties are supported to participate in participate in workshops, conferences who thereby enhance their knowledge. • All academic and non- Academic activities are effectively organized with the optimal utilization of Human Resources. •Hands on Training and workshops are organized by the institution to enhance administrative and Research skills among Faculties and Students. • A designed hierarchy is followed in the college to monitor all the activities both academic and nonacademic.

Admission of Students

The institution follows transparent admission procedures complying with the Government norms issued every year. The admission is done with the principle of equity to students irrespective of the economic conditions of the students. The institution also follows principle of equal opportunity to all eligible students in admission.

Curriculum Development

The curriculum development committee, IQAC and the Staff council has successfully implemented OBE pattern of curriculum this year. The Departments designed the pattern of curriculum in

OBE norms. Approval from both Board of studies and Academic council was received and the new syllabus pattern was introduced to the students admitted from 2019-20 onwards. The syllabus was framed on par with the UGC and TNSCHE norms. The institution introduced a self study paper in "Open book pattern" for the PG students this year for getting optional extra credit. The curriculum is planned carefully by getting feedback from all the stakeholders, students, teaching staff members, the college management and alumni through a centralized feedback system. As a result all the skill based subjects is inclusive of Practical training to facilitate employment opportunities. The curriculum of our college is planned to enhance the confidence ability and self reliance among the students which will make them perform to their best in academics.

Teaching and Learning

- The institution organizes workshops and FDPs on the latest developments in teaching and learning for the benefit of the faculty and the institution as a whole.
- The institution encourages the technical assistants to undergo training on the ICT used teaching and training and conducts departmental seminars and workshops for training on computer applications.
- Library is equipped with all available resources to develop conducive teaching learning environment.
- The campus is enabled with WiFi access to avail Internet facilities.
- Twelve smart class rooms/halls are functioning to enable ICT Teaching and Learning
- Feedback system is effective and the suggestions are considered to improve Teaching Learning Process through Information communication technology.

Examination and Evaluation

The college website www.dkmcollege.org is effectively maintained and updated and provides the information about the Exam schedules, important examination related notifications and results.

- The college Annual calendar/Hand book provides the tentative exam schedules, Exam pattern, the Evaluation, Revaluation process, supplementary exams process and the details of distribution of marks in a simplified manner.
- Students are made aware of

the internal examinations in the form of continuous examinations, assignments and seminars. Remedial timetable and class details are shared among the students during Ward Tutor meeting. • Previous examination question papers are maintained in the Library for the reference of the students. • Question bank for each course is prepared and uploads in the college website. • Hall tickets of students are issued to the students online. This is very useful strategy implemented for the benefit of the students.

Industry Interaction / Collaboration

Soft Skill training programme has been effectively implemented in our college to impart soft skill training to the students. • Eminent industrialists are invited to create awareness about various job opportunities available in the job market. • Industrial visits are organized by the departments to provide practical knowledge of job opportunities to their students. • The curriculum is developed with the insights of the Industrialist as they represent as the member of the Board of Studies. • MOU's are signed with industries for training and placement of students. At present four MOU's are functioning. • Industries are also providing Internship training to the UG and PG students as a part of the curriculum. • Industries are also invited to conduct interviews and place the eligible students in appropriate jobs.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institution has been following the system of planning and execution each year through the Planning and Execution Committee. The committee develops a year plan and presented before the staff council for approval and implementation. The committee also reviews the previous performance of the Institution and gives an action plan to overcome the discrepancies faced during the year. Each department prepares short term and long term academic plans and verifies their achievement at the end of the year.
Administration	The Office Administration maintains Systematic records of admission. • The

office effectively disburses scholarship to students. • All other activities relating to students development. They bridge the gap between the Academics and Administration. • The administration hierarchy follows from the Secretary followed by the Principal and Head of Departments. The administrative activities are monitored through this hierarchy to enable smooth functioning of the college

Finance and Accounts

The secretary and Principal under their headship Finance and accounts are maintained by the administrative department of the institution. A systematic procedure is followed to monitor the incomes earned and expenditures incurred during the year. Separate registers for assets are also maintained. A statutory body, finance committee is functioning effectively to record and disburse the funds for effective utilisation during the academic year for the benefit of the students. The bills and vouchers are systematically maintained and regular audit is conducted to examine the authenticity of the accounts. The accounts of the self financing stream are audited regularly by the internal auditor.

Student Admission and Support

• The Institution follows transparency in admission process. Admission is based purely on merit, strictly adhering to the State Government reservation policy. Rank lists are prepared based on 12th marks for various categories - OC/BC/BCM/MBC/DNC/SC/SCA/ST/Sports Quota differently abled and daughters of Ex Servicemen. Selected and Wait listed candidates are informed through post. • Student support centre has been functioning in the institution to adhere the needs of the students. The following programmes are conducted by the centre namely, personality development, psychological counseling, campus training, development of leadership qualities, course guidance programmes.

Examination

The Controller of examinations with the support and co-ordination of Examination committee execute and regulate all the academic and examination activities systematically.

- In continuation of previous year, Arrear exams were conducted separately for the even semester during the months of August and September on all Saturdays. The same process for the Odd semester during the months of February and March on all Saturdays, which enables the students to complete their course.
- New software is updated regularly process of examination are conducted smoothly.
- In continuation, online methodology is well executed receive to the question Papers.
- Examination disciplinary committee will address the issues like malpractices during examination as per the norms issued by Thiruvalluvar University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nill	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	FDP on Challenges and opportunities in new NAAC guidelines	Nill	22/02/2020	22/02/2020	94	Nill
2019	FDP on Intellectual property rights and its importance	Nill	14/06/2019	14/06/2019	92	Nill
2020	Nill	Skill enhancement training on office automation	29/02/2020	29/02/2020	Nill	46
2020	FDP on E	Nill			30	Nill

	Waste Management along with Tamilnadu Pollution Control Board		16/03/2020	16/03/2020		
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	22/08/2019	16/09/2019	14
Refresher Course	1	15/10/2019	28/10/2019	14
Refresher Course	1	12/09/2019	25/09/2019	14
Refresher Course	1	09/12/2019	21/12/2019	14
Refresher Course	2	09/09/2019	21/09/2019	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	4	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity Leave, Medical leave, Religious Holiday, On duty for attending Seminars, Conferences, Orientation and Refreshers, Personal loan, Festival advance, Bonus, Travelling Allowance for administrative Work, Special Incentives to teachers for paper Publications	The Non Teaching staffs are given welfare schemes like Maternity leave ,Medical leave ,Earned Leave ,Religious Holiday, Personal loan and marriage, Travelling allowance for administrative work.	Scholarships for sports students. The Socially deprived students are motivated to Study by means of fees concession. The students who pursue PG are given special concession on the ground if they did their UG in this institution. Further Students are also encouraged with Various financial supports like management Scholarships, Government Scholarships and Scholarships from Private bodies.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial Audit is conducted every year by Joint Directorate of Education, Vellore Region in the institution. All the registers and records have been maintained properly as per norms and the same was verified by an Auditor. He verifies all the documents and vouchers. Internal audit was conducted by IQAC Committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

1425

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC Coordinator
Administrative	No	Nill	Yes	IQAC Coordinator

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Every year Parent-Teacher Meet is conducted and the feedback is collected from the parents. It is analysed and necessary actions were taken based on the suggestions. Proper counselling is given to the slow learners after consulting with their parents.

6.5.3 – Development programmes for support staff (at least three)

Training programme on skill development through Office Automation has been given to the supportive staff members.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution is providing outsourcing facility to various research projects through DST-FIST lab. Planned to increase the wi-fi facility to enable blended teaching in the classrooms. Outcome based education has been introduced in the curriculum as a part of post-accreditation initiative. Initiative for student projects have been taken and three student projects are accepted this year and in process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	FDP on Challenges and Opportunities in new NAAC guidelines	22/02/2020	22/02/2020	22/02/2020	94
2020	Skill enhancement training on office automation	29/02/2020	29/02/2020	29/02/2020	46
2019	FDP on Intellectual property rights and its importance	14/06/2019	14/06/2019	14/06/2019	92
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Colleges have broad impacts on the environment around them, both negative and positive. The activities pursued by colleges can create a variety of adverse environmental impacts. But colleges are also in a unique position as educational institutions to be leaders in pursuing environmentally sustainable solutions. DKM College conducts green audit of its campus every year with the help of Microbiology Department. Green Audit is a self-evaluation tool designed to assess the impact of institutional activities on the environment. The members of green audit of DKM College for women express their commitment to sustainability in many ways. It has taken a number of positive steps to reduce its environmental impact. But there are some areas in which substantial improvements can be made. This report serves to highlight many accomplishments, and to make recommendations for improving the College's environmental sustainability. The campus has green landscaping with number of trees providing a pollution free atmosphere. The trees includes the name boards, this helps familiarize the students, visitors and the college community on the botanical, common or vernacular names of different plant and tree species The college has an enviro club, the members of the club actively involves in collecting and segregating the degradable and non degradable wastes and the biodegradation of wastes by composting and vermicomposting. The standard operating procedures are informed to the lab assistants for the management of hazardous wastes such as broken glass wares, spilled chemicals, nutrient media and animal house wastes.</p>

The wastes are collected carefully and disposed through biowaste disposal unit (Biolinks). The College focuses on power conservation as a priority. The users are instructed to switch off the lights, fans, AC immediately after use, and to shut down the computers and monitors after use. As water is a fast depleting resource in the country, rain water system is in place, by which all the runoff water is collected and stored in tanks. The harvested rainwater is used by all department laboratories. In the interests of student health, the Microbiology Department regularly tests the quality of drinking water and sample the air to enumerate the number of microorganisms present in the air. Recommendations 1.

Increase the greenery by growing lawns and more plants 2. Replacement of fluorescent bulbs with CFLs 3. Installation of more number of solar energy panels 4. Regular cleaning of electrical appliances 5. Minimize the use of water. 6. Strengthening of more enviro club activities. 7. Proper disposal of sanitary wastes. 8. Regular disinfection of wash rooms

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	5
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nill
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	Nill
Any other similar facility	Yes	3
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	Nill	Nill	Nill	Nill	Nill	Nill
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	03/06/2019	The code conduct for students is available in College Calendar which is published. Ward-tutor meeting is conducted every last Friday of every month to inculcate values among students

both professionally and spiritually. Monday assembly are conducted to motivate academically and update nationally.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Student Induction Programme	17/06/2019	24/06/2019	770
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy Conservation initiatives have been taken to conserve energy. Solid waste management :Efforts have been taken to eliminate the production of Solid Waste and minimize the amount of Waste by reducing, reusing and recycling. Separate Compost Yard facility available, the compost from which is used for greening the campus and Kitchen Gardening. Hazardous Waste Management and Rain Water Harvesting is also available .

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I. Library Practices • During the year, Department of Library Science along with the Department of Tamil organized "Readers Circle and Human Library" 4 times on various dates. • During the year, internal faculty members were invited to discuss about the content of current updated authored books to the targeted students • During July to December 2019, 150 staff and students successfully completed various courses conducted by SWAYAM. The College also had 2 toppers in the SWAYAM-LOCAL CHAPTER exams. • During January to April 2020, 197 staff and students have registered in SWAYAM-LOCAL CHAPTER. II. Best Practice of Management • The management has the benevolent practice of distributing cash awards to meritorious students and the rank-producing departments. This year also the management has given a cash prize of Rs. 3,92,000/- for 110 students. • The management has also distributed cash awards amounting Rs.86,610/- to the meritorious students during teacher's day. • The Management has contributed an amount of Rs.5,87,889/- towards scholarship for the socially deprived students and fees concession to the PG students who have completed UG in this institution amounts to Rs.3,94,000. • To encourage sports students, the management has spent an amount of Rs.6,36,798/- towards sports activities. • The retired staff members of our college have instituted various awards to the meritorious students of the departments that they were part of and these awards are called endowment awards which are given to students every year. This year an amount of Rs.16149 was distributed as endowment awards.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://dkmcollege.ac.in/iqac/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We at DKM College, is imparting holistic education with emphasis on character building to build good citizens who can contribute effectively towards nation building. The Management has proactively lent its support to ensure that the quality of teaching learning process to make sure vertical and horizontal

growth in the college. DKM Management follows transparent administrative practices, in all its transactions with students, faculty and all others concerned. College activities inculcate a strong sense of Discipline in its functioning to ensure students put up high levels of commitments. Discipline is implemented by Principal, AntiRagging Cell and Discipline committees with emphasis on maintaining attendance and abiding by dress code. An inclusive education policy is followed that ensures education to all without any discrimination. Inclusive education is worked through Remedial courses, Certificate courses and lectures that helps the students from socially deprived groups, weaker section of students to cope with their academics. Academic, Committee and Administrative Audits are conducted annually. Academic calendar and planning, faculties log book reviewed weekly by HODs and semester wise by the Principal to create a strong academic society in college. Staff induction programmes, timely promotion of professional growth of the staff, permission to participate in FDP and welfare activities has created a favorable environment, which leads to a developing a good work culture. Being the main stakeholders, students are allowed to participate at various levels to groom them to become future leaders. There are many committees set up for the academic and administrative purpose where students' representatives are nominated. e.g. IQAC, WDC, and Library etc. These activities enhance their leadership qualities, communication skills and personality.

Provide the weblink of the institution

<http://dkmcollege.ac.in/>

8.Future Plans of Actions for Next Academic Year

1. Improvement in ICT enabled infrastructure. 2. Conduct of International Seminars. 3. Blended Learning and Flipped Learning. 4. Progress in the placement opportunities for students 5. Procurement of Anti-Plagiarism software and impetus to research. 6. Planning to get inter institutional collaborative project. 7. Focusing on patent filing. 8. Strengthening the support for students for cultural and sports activities. 9. Continuation of efforts towards eco-friendly practices.