

INDIAN ADMINISTRATION

Sem	Subject code	Category	Lecture		Theory		Practical	Credits
			Hr/Sem					
III	21CPHI3Ea	Elective - III	6 hr per week	90	6 hr per week	90	-	3

COURSE OBJECTIVE

- To enable the students to understand the Public and private Administration
- To make the students to understand the District and local administration

COURSE OUTCOMES

On the successful completion of the course the student will be able to ..

CO Number	CO Statement	Knowledge Level (K1-K4)
CO1	Understand the Public and private Administration	K2
CO2	Discuss about Indian and Ancient Administration	K1
CO3	Analyse the features of Federalism	K2
CO4	Study the importance State Administration	K2
CO5	Describe District and local administration	K2

Knowledge Level : K1-Remember ; K2 –Understand ; K3 – Apply ; K4 – Analyze

MAPPING WITH PROGRAMME OUTCOMES

COS	PO1	PO2	PO3	PO4	PO5	PO6
CO1	S	M	M	S	S	M
CO2	M	S	S	M	M	S
CO3	S	S	M	S	M	S
CO4	M	S	M	S	M	M
CO5	S	M	S	M	S	S

S- Strong; M-Medium; L-Low

UNIT-I Meaning and Scope of Public Administration **18 Hours**

Meaning and Scope of Public Administration - Principles of Public Administration- POSDCORB - Public and Private Administration – Span of Control – Coordination – Centralization - Decentralization.

UNIT-II Evolution of Indian Administration **18 Hours**

Evolution of Indian Administration - Ancient Indian Administration – Mauryas – Guptas – Cholas - Mediaeval Indian Administration: Delhi Sultanates -The Mughals - Sher Shah Sur - Akbar and Mansabdari System - Vijayanagar Administration – British Legacy- Constitutional Development.

UNIT-III Parliamentary Democracy **18 Hours**

Federalism – Parliamentary Democracy – Union Government – The Structure of Central Administration – Organisation and Functions of Ministries – The Secretariat PMO – Planning Commission – NDC – Finance Commission – Attorney General and CAG – District Administration – Collector – Law and Order – District Administration and Panchayat Raj Institutions – Role and functions .

UNIT-IV State Administration **18 Hours**

State Administration: Governor: Powers – Chief Minister and Council of Ministers: The Secretariat: Functions – The Chief Secretary – State Public Service Commission – TNPSC – Subordinate and Ministerial Services.

UNIT – V District and Local Administration **18 Hours**

District and Local Administration – District Collector: Powers and functions – Local Administration: Structure – Panchayat Raj – Balwantrai Mehta Committee – Ashok Mehta Committee – G.V.K. Rao Committee – L.M. Singhvi Committee Recommendations – Three – Tier System - Power and Functions of Panchayat Raj – Urban Local Government.

DISTRIBUTION OF MARKS: THEORY 100%

TEACHING METHODOLOGY:

- Class room teaching
- Assignments
- Discussions
- Home test
- PPT Presentations.

TEXT BOOKS

S.No	Authors	Title	Publishers	Year Of Publication
1	Faida, B.L	Indian Administration	Sahitya Bhawan	2008
2	AvastiMaheswari	Indian Administration	orient longman private Ltd	1968
3	S.R .Maheswari	Indian Administration	Orient Longman Pvt.Ltd	2000

REFERENCE BOOKS

S.no	Authors	Title	Publishers	Year Of Publication
1	Sriram	Local Government In India	Macmillan Company of India	1979
2	Ramesh K Arora, Dr Rajni Goyal	Indian Public Administration	New age international (p)Ltd	2012
3	RumkiBasu	Public Administration Concept and Theories	Sterling	2012
4	S.P.Naidu	Public Administration Concept and Theories	New age International	2005
5	Nicholas Henry	Public Administration and Public Affairs	Routledge	2017

WEB SOURCES:

www.eiilmuniversity.co.in

<https://kupdf.net>

SYLLABUS DESIGNER:

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