



D.K.M. COLLEGE FOR WOMEN
(AUTONOMOUS)
Affiliated to Thiruvalluvar University
Sainathapuram, Vellore – 632 001
Website: www.dkmcollege.ac.in

**POLICY OF THE COLLEGE TO PROVIDE FINANCIAL SUPPORT
TO TEACHING STAFF FOR ATTENDING ACADEMIC
PROGRAMMES**

D.K.M College firmly believes in empowering the faculty by encouraging them to attend seminars, conferences, workshops and other FDP programmes.

Scope of Financial Support

Financial support is provided to our staff to participate in Seminars, Conferences, Workshops, refresher Courses, Orientation Courses, and Professional Development Programmes and for organizing in house Seminars, Conferences, Workshops by each department.

Objectives

1. To encourage teaching staff for presentation of research papers in seminars, conference and workshops.
2. To support the teaching staff to promote teaching-learning, research and extension activities through their participation in seminars, conference, workshops etc.,
3. To facilitate the teachers for career growth and advancement by participation and conducting the seminars and conferences.

Policy and guidelines

- DKM College follows its own guidelines in providing travelling other allowances to the participating staff based on merit of the paper and conference/seminar.
- Our College extends financial support to all faculty to attend Conferences/Workshops/Refresher Courses/Orientation Courses/Faculty Development Programmes by reimbursing registration fee.
- Our college substantially financially assistance for conducting, conference, workshops and FDP organized by each department in every academic year.
- Our college motivates faculty members to organize Conferences, workshops in our own campus. Teachers of our College attending such Conferences/ Seminars organized in the campus can apply for exemption of the registration fees to attend such events.

Procedure for financial support:

- The concerned staff submit request application for financial support to the principal. The principal shall forward and recommend the application to the secretary for sanction of the amount.

Principal