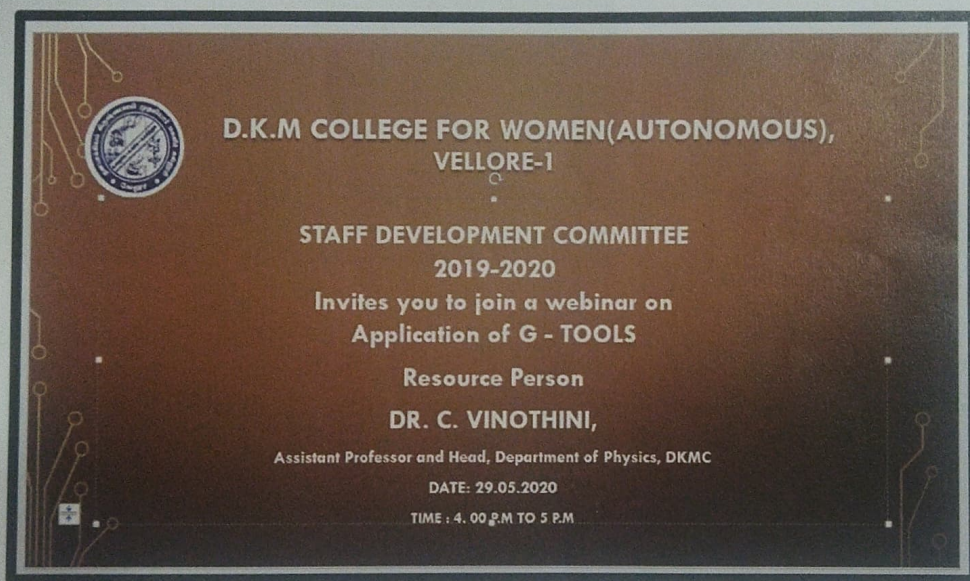


P. a. b.
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STAFF DEVELOPMENT COMMITTEE 2019-2020

REPORT ON G TOOLS

INVITATION



Report on Application of G TOOLS

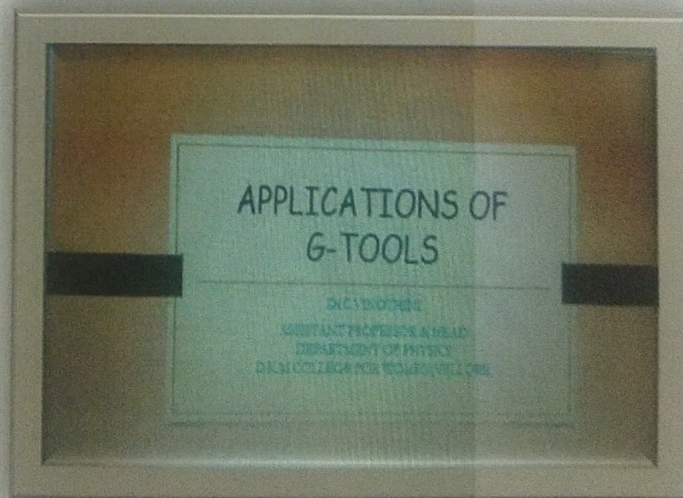
The Staff Development Committee, DKMC conducted a webinar on the topic Application of G TOOLS via google meet on 29.5.2020. Dr. C. Vinothini, Assistant Professor and Head, Department of Physics consented to be the Chief Guest of the event. The programme began with asilent prayer



.Dr.A.Sudarvizhi , Assistant Professor in Commerce given welcome address to the participants. Dr. P. N. Sudha, Principal introduced the Chief Guest and shared her views on tools and

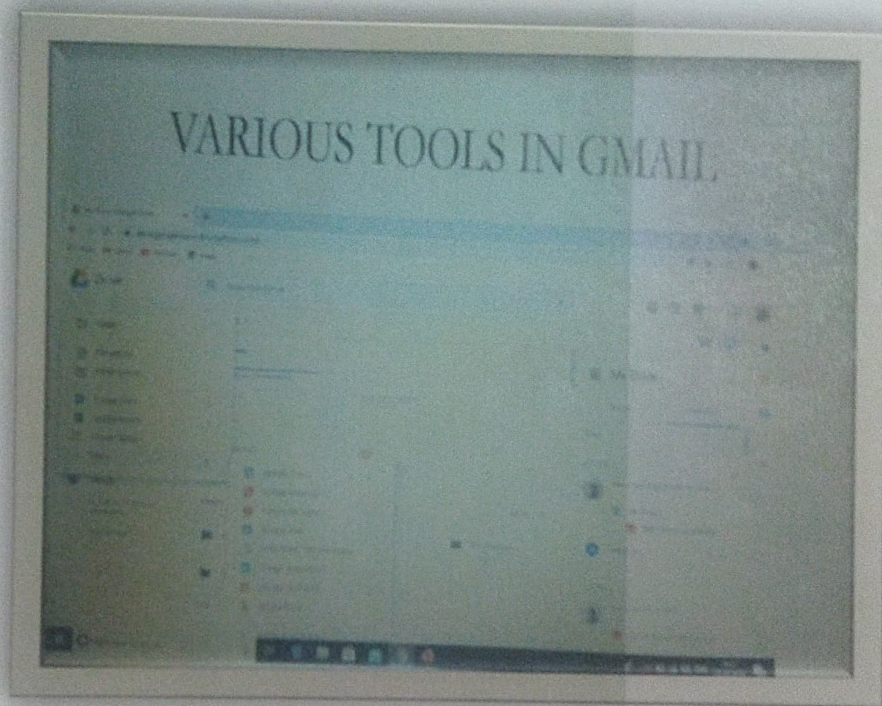
techniques available in G suites. Later the session handed over to the Chief Guest Dr. C. Vinothini, Assistant Professor and Head, Department of Physics.

Dr. C.Vinothini began her webinar on the significance of G tools in educational institutions can be utilized during Covid- 19. For students who are affected by the pandemic, an online platform can be replaced for regular classes. During the session, Google tools like "Google Forms, Google Sheet,



and Certify em" were highlighted. Dr. C. Vinothini provided a detailed instructions on how to create Google forms, and she used a few examples to explain how to collect candidates' responses within a determined time frame.

The discussion thereafter moved on to the fundamentals of building a Google sheet with the appropriate mail ID. She explicated how everyone can simultaneously use Google Sheets and easier to get responders' quick responses. The next Certify em presentation covered how to make online certificates for conferences and seminars that would be place during the epidemic. The training event provided valuable insight to more than 120 faculties of shifts I and II. Dr. R. Padmaja , Assistant Professor & Head, IQAC Coordinator delivered vote of Thanks to the participants for their eagerness in learning technical content to conduct classes in digital mode.



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