



# **SELF STUDY REPORT**

**FOR**

**4<sup>th</sup> CYCLE OF ACCREDITATION**

**D.K.M COLLEGE FOR WOMEN**

**NO. 57, DKM COLLEGE ROAD, SAINATHAPURAM, VELLORE  
632001**

**<https://dkmcollege.ac.in/>**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**November 2022**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

D.K.M. College for Women established in the year 1972, stands as a living testimony of the generosity and vision of its founder Shri. N. Krishnaswamy Mudaliar. The College is most efficiently managed by the NKM Trust for the past 50 years. In the year of its inception, the College began with only one Pre-University Course and in the following year, B.A. History was started and in a few successive years, 5 major disciplines began to be functional. The College which had a student strength of 150 has grown today into a glorious pillar of learning with a strength of 3687 students. It now enjoys the pride of offering 19 UG courses, 12 PG courses, with various disciplines offering Research Guidance/Supervision for 10 M.Phil. and 14 Ph.D. programmes. The College has a dedicated team of 113 faculty members (both aided and self-supporting) who form the mainstay of the Institutions academic brilliance.

It is the continuous effort of the Management, Principals, Faculty and Students towards academic excellence and expansion that resulted in the college gaining autonomy. The College went for its first accreditation in 2002 and obtained B status. In the second cycle in 2009 and in the third cycle in 2016 the College was granted B status.

Since gaining Autonomy and getting an extension till 2020, the College has taken several initiatives and stepped up its efforts to raise its own benchmarks and has been striving to become a premier higher educational Institution. With renewed energy, the college has intensified its endeavors to reach a higher level in the accreditation process.

Further, the college has an environment of erudition and innovation and the students are trained to acquire knowledge and skills to take the modern world head-on without compromising on core values. The alumnae of the College are occupying prestigious positions all over the world in various walks of life as lawyers, police officials, teachers, professors and social activists to mention a few.

### Vision

“To create and promote holistic and integrated development in rural women by imparting quality higher education”

In keeping with the vision, the College stands for quality in academics, perspicacity and intellectual vigour, probity of character. a compassionate and courageous spirit.

The College also works with the following **Objectives:**

- To take higher education to the grass roots level beyond the divide of religion, caste and class.
- To promote academic excellence and contribute to character formation in young women.
- To confer employability skills on rural women.
- To instill a strong sense of ethics and inspire the young women to act with moral rectitude.
- To produce well balanced. socially conscious and responsible young women who in turn will be agents of social change.

In affirmation with the Vision is the College Motto. “**Act, Arise and Activate**” to promote an active engagement with social issues through education and empowerment. The Core Values of the Institution are Faith in God, Honesty, Dedication and Determination.

## **Mission**

In keeping with the Vision, the College has its Mission,

To enable students to achieve academic excellence through efficient teaching, meticulous learning and systematic evaluation.

To enable students to emerge as economically independent, personally upright, morally sound, culturally refined, spiritually aware, socially responsible, nationally conscious, worldly wise, willing to transform and engender meaningful social transformation.

The College constantly endeavors to accomplish its mission through its Curriculum, Co-curricular. Extracurricular and Extension activities, its Teaching –Learning cum Evaluation Process and its staunch value system.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- DKM College for Women is a growing Higher Education Institution that draws its primary strength from its strong commitment to its vision and Mission, which is to impart quality education to socially and economically disadvantaged rural women, empowering and transforming them into powerful agents of social change.
- The complete utilization of its autonomous status by the institution which is reflected in the curriculum design that integrates ethics, employability and soft skills, research etc., with updated hard core domain knowledge.
- A meticulously planned teaching-learning and evaluation process that includes remedial classes, mentoring, bridge courses and periodical tests. There are also well-defined learning outcomes and mechanisms to monitor and gauge the same.
- The College has increased number of Value-added courses.
- The College has 58 Ph.D. holders (56.31%) and 31 research supervisors.
- Increased Research output which is reflected in the number of papers published and Ph.D's produced.
- A fully functional DST/FIST Laboratory.
- The College provides excellent student support services.
- The College has commendable infrastructural facilities with provisions for ICT integrated teaching.
- The College offers free coaching classes for competitive Exams.
- The College has 74 University Blues and a number of its sports students have managed to get into the uniformed services.
- The College has a stable and transparent governance system.
- A flexible and committed Management that stands truly committed to the vision and Mission of the College.
- The predominantly young faculty demographic of the Institution translates into teachers who are techno

savvy and open to the use of a wide range of ICT tools in their pedagogy.

### **Institutional Weakness**

- As the College caters to students who hail from a predominantly rural background, where the medium of instruction is the vernacular, communicating in English is a daunting task and the college resorts to bilingual discussions and explanations.
- The Institution does not have enough MoU's and collaboration with industries is an area that needs to be worked on.
- The presence of the institution being only regional, it does not attract students from other states and countries.
- The hostel facilities shut down during the pandemic is yet to resume its services.
- Consultancy and outreach activities of the Institution remain limited.
- The placement of the College suffers from certain contextual difficulties and has to be strengthened.

### **Institutional Opportunity**

- The location of the College at the heart of the city is an advantage.
- With the streamlining of research through the newly functional DKM Center for Research and Innovation (DKMCFRI) , there is ample scope for networking and interdisciplinary and socially relevant research.
- With an active Institutional Innovative Cell (IIC), there are plenty of new avenues for start-ups and entrepreneurship now.
- The College is on the verge of exploring student exchange programs and academic linkages with other institutions.
- The offering of Online Courses by Faculty members.
- Registering and strengthening of the Alumni Association.

### **Institutional Challenge**

- Bridging the knowledge gap that exists between elite private schools and the public schools that the students mostly hail from.
- Fitting the language needs of the first-generation learners into a curricular framework poses quite a challenge.
- Being a Women's College catering to rural students, it is difficult to make the students participate in various out of campus activities.
- Introducing new Programs to meet the demands of industries and the evolving times.
- It is a Herculean task to keep up with the ever shifting paradigms/parameters of global pedagogy.
- Flipped Classrooms and blended learning strategies have to be deployed effectively.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Curriculum is the essential ingredient of any education system regardless of the education level. Everything else revolves around it, including teaching, learning, and evaluation as well as research and development, infrastructure and educational resources, student activities, and support systems.

The Choice based credit system has been adopted from the year of 2008. The students are given wide choice in electives based on their aptitude, skill and aspiration. The curriculum imparts transferable life skills through courses such as Value Education, Environmental Science and Gender Equality, offered to all undergraduate and postgraduate programs. Syllabus is regularly revised in all programmes catering to the needs of Society and Industry with many new courses being introduced during the last five years. The courses' curricula are created to support entrepreneurship, skill development, and employability.

The College ensures effective curriculum delivery through a well planned and documented process. The courses offered are carefully designed to keep up with the current trends of developing technology, entrepreneurial skill development etc. Curriculum is aligned with the Program Educational Objectives, Program Outcomes, Program Specific Outcomes and Course Outcomes. The PG curriculum is designed with the objective of providing in depth knowledge so as to succeed in the Competitive Exams and in National and State Eligibility Tests. The College curriculum is enriched with Bridge Courses, SWAYAM, MOOC Courses, Ability Enhancement courses and Skill Based Courses, along with Core course and Elective courses to pave academic avenues for students to acquire additional qualifications.

The College provides Coaching Classes for Competitive Examinations like UPSC, TNPSC, etc. The Curriculum is updated from time to time to cater to the educational and practical needs in the Job Market. Add on courses and value added courses are offered to enhance Employability and to develop Entrepreneurship skills. The feedback on curriculum received from the stakeholders are carefully analyzed, discussed and appropriate actions initiated at various bodies including the Department Academic Committee, Academic Council, Governing Council etc. This helps in the quality improvement of course design, encourages innovative practices, as well as to improvise the content delivery methods.

### **Teaching-learning and Evaluation**

DKM College for Women (Autonomous), strives to foster the values of 'Knowledge and the Spirit of Love and Service' through consistent delivery of Quality Education, Upgradation, Commitment and Teamwork'.

The Admission of students to all the courses is done according to the guidelines given by Thiruvalluvar University and the Government of Tamil Nadu. The Admission Committee follows a fair and transparent admission process as per the admission policy of the College. All the programs of the departments are well planned according to the 'Academic Calendar' prepared by the concerned department.

There are 106 faculty members in the College, out of which 58 staff members are qualified with Doctorate Degree. Faculty members maintain a log book for each course which contains a teaching plan, schedule of assignments, study material provided and result analysis. Faculties of this College are trained to use ICT tools which improved transmission of information to the students and resulted to achieve high academic standards.

The institution follows OBE (Outcome Based Education) and it's very keen to cater the needs of advanced learners and slow learners to enrich curriculum based education. The institution aims at holistic development of the students through student centric methods i.e., Experiential, Participative and Problem solving methods. The College has a longstanding tradition of academic excellence and this is sustained by the advanced facilities like

new seminar hall with smart board, free internet facility, automated central library, book bank, departmental libraries, well equipped labs, provision to apply for CSIR, JRF, SRF, DBT, DST, Special classes (free coaching) on Saturday and Sunday for competitive exams.

The institution follows transparent evaluation mechanism and grievance redressal mechanism monitored by Examination Committee. Thiruvalluvar University guidelines and regulations are adopted for disciplinary procedures against mal practices in examinations. The College Management encourages students by cash awards on 'Teachers Day' to the meritorious students, awards are also given to departments producing 100% results.

We, at DKM College, strongly believe in the words, 'The direction in which education takes a man, will determine his future life'.

### **Research, Innovations and Extension**

Research plays an important role in the institution and research orientation is encouraged by the management at different levels. There is a Research Committee which comprises of nine faculty members who are involved in promoting the research culture among the staff and students. The college staff members have received grants from various sources for both Minor and Major Research Projects. In the last five years, 12 projects were received for a total amount of Rs.77, 92,500/-. In addition to the Grants received, the college also provided seed money of Rs.5,70,000/- to the Project holders. Three of our faculty members and three of our research scholars have received fellowship for research. For the three consecutive years (2019, 2020 and 2021), one of our members, Dr. P. N. Sudha, Former Principal and Professor of Chemistry, has been listed among the top 2% of the most influential scientists in the world in Chemistry in a study conducted by Stanford University based on the Scopus database.

Thirty one of our faculty members from various Departments are recognised as research guides. The faculty members have 216 publications in UGC approved International and National level journals and 110 papers have been published in peer reviewed journals. The faculty also contributed to 128 book chapters and research articles in the proceedings. Many of our staff members have presented papers in International, National and State level seminars and conferences. The college promotes students to participate in various programmes like seminars, conferences, workshops and science exhibitions organized by surrounding colleges. The college also celebrates Science day every year by conducting workshops in FIST Lab. The departments have organized various programmes (seminar & conferences) to nurture the research culture in the staff and the students. Our college offers training to teachers and staff for undertaking consultancy. Some of the departments have collaboration with various industries and organizations for conducting research, student exchange, internship, on-job-training and project work. The Departments have also signed MOUs with Universities and Industries.

The FIST lab, an innovative lab is a new kind of physical space that encourages the creation, development and implementation of novel ideas. Our Students M. Raveena, B. Priyanka and K.Swarnalakshmi from B.Sc., Foods and Nutrition have participated and won consolation prizes for their innovations in a competition entitled **Sacred Heart Young Innovator Award (SHYIA)** organized by Sacred Heart College (autonomous), Tirupattur, for the two successive years 2020 and 2021.

The extension activities are organized by NSS, NCC, WDC, YRC and RRC units like rallies, blood donation camp and Covid awareness on vaccination during the pandemic period. A government school at Edayansathu

has been adopted for the last five years and all the departments conducted various programs for the upliftment of the rural school students. The list of programs conducted were, teaching service rendered to students, tree plantation in and around the school, awareness program on malnutrition and infectious diseases, water tank donation for the benefit of the students community, blood grouping and cleaning the school premises.

### Infrastructure and Learning Resources

The Institute has an adequate infrastructure, and updated technological facilities for the teaching-learning process. The College has 85 classrooms, Seminar halls/Auditorium/conference halls with ICT facilities with LCD projectors, LAN connection for the computers, Wi-Fi for the participants, microphone & good sound system with soundproof wall. Library is the heart of any Institution and is a place where books and sources of information are stored. A library provides physical (hard copies) or digital access (soft copies) materials. The library is open access library and has a seating capacity of 150. The AutoLib software is fully integrated, versatile, user-friendly, cost-effective and multi-user Library automation software. AutoLib - is completely a web-based Library Management Software (LMS). e-Resources UGC-INFLIBNET -N-List programme is subsumed under e-ShodhSindhu consortium with access to 6000+ journals, 1,99,500+ ebooks under N-LIST and ebooks through NDL can be accessed by Staff and students. The Digital library has latest systems with high speed bandwidth in the college helps students to access e-resources with Multimedia facilities. The College has IAS/IPS and other Competitive Exams coaching centre with separate book bank which offers free coaching classes for the students and alumae of the college. The Language lab in the campus supports students to develop their communication skills. The DST-FIST lab is fully functional with different state of the art equipments and MATLAB license software. There are computer systems in computer lab with software for computer program and programming languages and it is well-equipped which is used by the students for their practical classes. There is Students Xerox is available in the campus for the students and staff. Each department is provided with a computer and a printer. There are also well-equipped laboratories with latest instruments. Online courses are available in Swayam - NPTEL platform for students and staff through the SPOC of the college. The Institution has both indoor and outdoor sports facilities and a well-equipped gymnasium in the campus. Separate coaches for special games are hired to train students throughout the year. The institute has open and closed auditorium which are used by the students for organizing different cultural & social activities.

### Student Support and Progression

The College always prioritizes the students and has a well-defined mechanism for student support & progression. The college has a separate students council committee to give an opportunity to the students to develop their leadership qualities. The various Clubs/ Cells/Committees comprising Vice Presidents (Teachers) and student representatives monitored by the Principal, are functioning effectively to ensure that the academic and administrative welfare of the students are being maintained inside the campus.

- The College has well defined procedures to help the students to avail **freeships and scholarships** from various sectors. **29%** and **13%** of students benefited from scholarships and free ships provided by the Government and Management/Non-Government agencies respectively.
- To improve the capacity and skill of the students **98 programmes** were organized covering the area of **Soft Skills, Language and Communication skills, Life skills, and Awareness on Technology.**
- **30%** of students benefited out of the **Career Counselling and Guidance programmes** conducted by the institution.
- Around **600 outgoing Students** of the college have been placed in **reputed firms.**

- An effective grievance redressal mechanism is functioning in the college to ensure timely redressal of student's grievances, sexual harassment cases and ragging instances. **No cases of ragging/ sexual harassment** were reported during the period.
- More than **800 students enrolled** themselves in **higher studies** at various institutions during the period.
- **The Students Council** is very active and it is conducting various activities such as **cultural festivals, sports events, special meetings, awareness programmes and various competitions** throughout the year.
- **Students are encouraged to participate in co-curricular/extra curricular activities and 124 students** were awarded for their outstanding performances in sports, cultural activities and various competitions organized at the **International/ National/ State/ District/Regional Level**.
- The College has established an **IAS/IPS Coaching Centre** to motivate the aspiring students to take up all types of examinations. The college conducts regular coaching classes through rigorous training by experts.
- The Alumni Association is active and conducts **alumni meeting every year** to connect current students with its past pupils. The alumna in turn acts as resource person and motivate the youngsters by offering support for **internships, placements and student's training**.

### Governance, Leadership and Management

DKM College for Women is ably managed by the NKM Trust, the Executive Committee, and the Governing Body. The authority of the Governing Body is diffused through the Secretary and the Principal. There is sufficient participative management to make the College function in a fair and democratic manner. The administration of DKM College for Women is effectively decentralized to facilitate the distribution and delegation of authorities right from the Secretary and the Principal and the Statutory bodies to the Heads of the Departments, Staff Members/Co-ordinators of various non-statutory bodies. They meet at regular intervals to arrive at a consensus and to take effective, responsible academic/ administrative decisions.

The authority structure of the College is clearly delineated. At the apex is the Statutory Bodies formed according to norms, viz., the Governing Body, the Academic Council, Board of Studies, Finance and Purchase Committees. The Governing Body meets annually/bi annually and all administrative decisions are approved by it which is conveyed by the principal to the other levels of the administrative structure. Under the direct purview of the principal, are the Office administration, the Academic Departments, the Controller of Examinations Statutory and Non- Statutory Bodies and the IQAC. The Principal is aided by the College Council comprising of the Heads of the Departments. The Heads of Departments take up the responsibility of planning, organizing, executing academic matters and getting feedback from the staff members on all aspects of academics and administration. The Staff members hold various positions like co-ordinators of different clubs, committees and cells in the College.

There are regular financial audits conducted by the Management to keep its books in order. There are sufficient measures in place to ensure the well being of the Staff. The career advancement and upgradation of the skills of staff members are encouraged by the college administration. The IQAC is in charge of the overall quality mechanisms in the college. It ensures the upgradation of the curriculum, conducts various FDP's and orientations for the staff members and plays an indispensable role in the governance of the Institution.

### Institutional Values and Best Practices

**DKM College for Women** upholds universal values by practicing them in its functions and inculcating them in students through its curriculum and activities. As a HEI it has a responsibility to respond to the pressing national and global issues by taking proactive steps. The institution takes utmost care to impart pressing issues such as gender equity, environmental consciousness and sustainability; inclusiveness and professional ethics along with the value-based education and need for social responsibility to create a holistic individual. The college ensures safety and security with CCTV coverage and security system. Internal Complaints Committee (ICC) / Anti Sexual Harassment Committee, Women Development Cell, Grievance Appeal Committee, Counseling Cell and Anti-Ragging Cell are active. Counseling, Yoga and meditation are part of curricular and co-curricular activities. The alternate sources of energy like solar panels and usage of LED bulbs are well maintained. The college has a Green Campus Policy and an organized waste management system to ensure a clean and eco- friendly environment. The college has installed an elaborate rainwater harvesting, bore well/Open well recharge unit for a green campus. The government recognized the college for its clean and green campus. Regular audits on Environment & Energy are conducted. The campus is Divyangjan-friendly with ramps, signposts, lifts and with scribe facilities. Several measures and initiatives are adopted by NSS, NCC, YRC and the College Union in the college to enhance the understanding and appreciation of cultural, regional, linguistic, communal socio-economic and other diversities in the country. The college pays special attention to inculcate the values, rights and responsibilities of the students towards their nation through various units of clubs and committees. The code of conduct and ethics mentioned in vision and mission statement are strictly adhered to. The college has experiential learning as its strategy to develop the core competencies, concepts and cognitive skills in students. The college also extends its helping hands to its nearby villages as its extended service by providing all types of services required to improve their livelihood. The college's distinctiveness is its campus ethos and its commendable service in the higher education sector particularly catering to the grassroots level.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	D.K.M COLLEGE FOR WOMEN
Address	No. 57, DKM College road, Sainathapuram, Vellore
City	Vellore
State	Tamil Nadu
Pin	632001
Website	<a href="https://dkmcollege.ac.in/">https://dkmcollege.ac.in/</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	R. Banumathy	0416-2290469	9486464925	0416-2260550	info@dkmcollege.ac.in
IQAC / CIQA coordinator	G. Vinupriya	0416-2263600	9943928206	0416-2260550	iqac2022@dkmcollege.ac.in

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	01-01-1972

Date of grant of 'Autonomy' to the College by UGC		26-02-2007		
<b>University to which the college is affiliated</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Tamil Nadu	Thiruvalluvar University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	08-04-1986	<a href="#">View Document</a>		
12B of UGC	08-04-1986	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	No. 57, DKM College road, Sainathapuram, Vellore	Semi-urban	9.23	233218

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,History	36	HSC	English	81	78
UG	BSc,Chemistry	36	HSC	English	58	58
UG	BSc,Zoology	36	HSC	English	58	58
UG	BCom,Commerce	36	HSC	English	77	72
UG	BCom,Commerce	36	HSC	English	77	74
UG	BCom,Commerce	36	HSC	English	81	80
UG	BSc,Mathematics	36	HSC	English	70	21
UG	BSc,Mathematics	36	HSC	English	81	73
UG	BA,English	36	HSC	English	140	41
UG	BA,Tamil	36	HSC	Tamil	70	60
UG	BSc,Biochemistry	36	HSC	English	50	26
UG	BSc,Microbiology	36	HSC	English	55	55
UG	BCA,Computer Science	36	HSC	English	100	76
UG	BSc,Computer Science	36	HSC	English	100	58
UG	BSc,Nutrition Food Services Management And Dietetics	36	HSC	English	50	42
UG	BSc,Biotechnology	36	HSC	English	55	54

UG	BSc,Management Studies	36	HSC	English	50	16
UG	BBA,Management Studies	36	HSC	English	70	67
UG	BSc,Psychology	36	HSC	English	50	9
PG	MA,History	24	UG DEGREE	English	40	9
PG	MSc,Chemistry	24	UG DEGREE	English	26	16
PG	MSc,Zoology	24	UG DEGREE	English	26	5
PG	MCom,Commerce	24	UG DEGREE	English	40	12
PG	MSc,Mathematics	24	UG DEGREE	English	40	21
PG	MA,English	24	UG DEGREE	English	40	26
PG	MSc,Biochemistry	24	UG DEGREE	English	26	12
PG	MSc,Microbiology	24	UG DEGREE	English	26	16
PG	MSc,Computer Science	24	UG DEGREE	English	26	11
PG	MSc,Nutrition Food Services Management And Dietetics	24	UG DEGREE	English	26	9
PG	MSc,Biotechnology	24	UG DEGREE	English	26	15
PG	MA,Management Studies	24	UG DEGREE	English	40	0
Doctoral (Ph.D)	PhD or DPhil,History	36	PG DEGREE	English	6	1

Doctoral (Ph.D)	PhD or DPhil, Chemistry	36	PG DEGREE	English	23	1
Doctoral (Ph.D)	PhD or DPhil, Zoology	36	PG DEGREE	English	12	0
Doctoral (Ph.D)	PhD or DPhil, Commerce	36	PG DEGREE	English	16	2
Doctoral (Ph.D)	PhD or DPhil, Mathematics	36	PG DEGREE	English	4	0
Doctoral (Ph.D)	PhD or DPhil, English	36	PG DEGREE	English	4	1
Doctoral (Ph.D)	PhD or DPhil, Economics	36	PG DEGREE	English	4	0
Doctoral (Ph.D)	PhD or DPhil, Tamil	36	PG DEGREE	Tamil	10	2
Doctoral (Ph.D)	PhD or DPhil, Biochemistry	36	PG DEGREE	English	8	0
Doctoral (Ph.D)	PhD or DPhil, Microbiology	36	PG DEGREE	English	8	4
Doctoral (Ph.D)	PhD or DPhil, Nutrition Food Services Management And Dietetics	36	PG DEGREE	English	4	0
Doctoral (Ph.D)	PhD or DPhil, Library And Information Science	36	PG DEGREE	English	4	0
Pre Doctoral (M.Phil)	MPhil, Chemistry	12	PG DEGREE	English	5	0
Pre Doctoral (M.Phil)	MPhil, Commerce	12	PG DEGREE	English	10	0
Pre Doctoral	MPhil, Mathematics	12	PG	English	4	0

(M.Phil)	Mathematics		DEGREE			
Pre Doctoral (M.Phil)	MPhil, English	12	PG DEGREE	English	4	0
Pre Doctoral (M.Phil)	MPhil, Biochemistry	12	PG DEGREE	English	6	0
Pre Doctoral (M.Phil)	MPhil, Microbiology	12	PG DEGREE	English	3	0
Pre Doctoral (M.Phil)	MPhil, Computer Science	12	PG DEGREE	English	4	0
Pre Doctoral (M.Phil)	MPhil, Nutrition Food Services Management And Dietetics	12	PG DEGREE	English	1	0
Pre Doctoral (M.Phil)	MPhil, Biotechnology	12	PG DEGREE	English	1	0
Pre Doctoral (M.Phil)	MPhil, Management Studies	12	PG DEGREE	English	3	0

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				5				34			
Recruited	0	0	0	0	0	5	0	5	0	34	0	34
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				78			
Recruited	0	0	0	0	0	0	0	0	0	78	0	78
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				28
Recruited	9	7	0	16
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	4	2	0	6
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	5	0	0	48	0	53
M.Phil.	0	0	0	0	0	0	0	41	0	41
PG	0	0	0	0	0	0	0	10	0	10
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	5	0	5
M.Phil.	0	0	0	0	0	0	0	5	0	5
PG	0	0	0	0	0	0	0	3	0	3
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	3313	1	0	0	3314
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	372	1	0	0	373
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	11	0	0	0	11
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	217	166	209	192
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	12	3	6	7
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	1124	1210	1207	1143
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	39	112	48	27
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	6	3	2	6
	Others	0	0	0	0
Total		1398	1494	1472	1375

## 2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Biochemistry	<a href="#">View Document</a>
Biotechnology	<a href="#">View Document</a>
Chemistry	<a href="#">View Document</a>
Commerce	<a href="#">View Document</a>
Computer Science	<a href="#">View Document</a>
Economics	<a href="#">View Document</a>
English	<a href="#">View Document</a>
History	<a href="#">View Document</a>
Library And Information Science	<a href="#">View Document</a>
Management Studies	<a href="#">View Document</a>
Mathematics	<a href="#">View Document</a>
Microbiology	<a href="#">View Document</a>
Nutrition Food Services Management And Dietetics	<a href="#">View Document</a>
Psychology	<a href="#">View Document</a>
Tamil	<a href="#">View Document</a>
Zoology	<a href="#">View Document</a>

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>DKM COLLEGE has seized the opportunity to implement in a time bound and effective manner NEP 2020 with the cooperation of all stakeholders. The key objectives of NEP 2020 agenda and the purpose of education set out in UN Sustainable Development Goals 2030 are prime drivers for Institutional strategies to realize academic objectives and provide Quality Education as per UN SDG. In this direction our institution has shown progressive improvements in implementation of NEP. Our institution has commenced inter disciplinary courses such as B.Com (CA) and B.Sc., (ISM) to provide differential learning experiences to our students. Our college has introduced 68 skill-based courses in various programs to improve the skill set of students. Besides these, our institution is also organizing</p>
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	<p>training and awareness programs and conducts events/activities incessantly for our women students to secure multiple skills such as computer skills, soft skills, social skills, human relations skills, interview skills for holistic development. In order to prepare students morally upright, socially responsible &amp; self reliant, our institution has embarked on not only educating them but also involve them in environment protection, respect for human values, prevention of human rights violations, practice yoga for fitness of body, mind and soul. Our students are sensitized towards social issues through Student orientation Program (similar to SIP) to make them responsible citizens.</p>
2. Academic bank of credits (ABC):	<p>Institution has been following CBCS since 2008 and flexibility is given in choosing internships, mini projects etc., of their choice to earn extra credits from academic year 2017-2018. OBE is introduced in all programs with updated curriculum. The updated curriculum helps our students to gain more knowledge and competencies required for job market. Our college has built in 34 non major elective courses in the programs that are offered in the college to bring in force the multi-disciplinary learning. Students are given freedom to select &amp; learn these courses and thereby earn credits from other discipline/departments and provide scope for progression to pursue PG programs in different majors and facilities for acquiring cross major degrees. Students are given freedom to select additional courses to earn extra credits over and above the stipulated credits in the programs offered such as:</p> <ul style="list-style-type: none"> <li>• Commerce Lab in the 2nd semester of UG Commerce.</li> <li>• Optional Internship in the 4th semester for all the UG programs.</li> <li>• Self-Study Paper in the 1st and 3rd semesters of all the PG programs.</li> <li>• Compulsory MOOC courses for the 3rd semester of Chemistry and English programs.</li> <li>• The curriculum is also strengthened with compulsory student's projects in 2nd and 4th semesters of all the PG programs.</li> <li>• comprehensive viva voce examination in the 4th semester of PG chemistry</li> </ul> <p>In the assessment of students, faculties are at liberty to facilitate students to complete two assignments covering all the units in each subject and conducts three internal tests Viz., Continuous Internal Assessments I and II and model examinations. Two best performances in tests are</p>

	<p>counted for computing internal marks and thus students are given option to participate in flexible learning and earning credits. Staff members are also shown interest in helping students to understand the subjects easily, teach the subjects in bilingual mode and provide study materials. Our faculty members also use Learning Management systems and on-line video conferencing platforms to effectively engage our students.</p>
3. Skill development:	<p>Our institution has framed clear policies for ICT, Research, Innovation, Environment, Finance and Governance. These policies are executed through various committees/cells such as Research committee, Finance committee, Environment committee, Innovation cell, Professional Ethics and code of conduct committee, Grievance Appeal Committee, Anti ragging cell, Equal opportunity cell, Internal complaint committee etc., Institution has deployed its resources judiciously to conduct programs and regulate the functional systems in the college to meet the objectives of NEP. Further, RRC, YRC, CCC, EDP, Rotract and Environment clubs are used to strengthen the student's society nexus to make them conscious about socially relevant issues. Our institution has established a separate Center for Research and Innovation to move the college as highly intensive research institution and enhance the spirit of innovation among students, using locally available resources for startup incubation for the well-being of individuals, institution, society, nation and planet. Our college encourages blended mode of learning and our staff adopt technology for teaching besides personal class room contact teaching. Matlab, English language lab, Commerce virtual lab, FIST lab is used to conduct simulations, exercises, sample tests and thus provide practical exposures to our students to become specialist through the application of technology enabled knowledge and skill.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The institution integrates Indian knowledge system in the life and work of stakeholders of our college in the following ways: Bharatanatyam symbolizes the art and culture of Tamil Nadu, described as spiritual classic dance with worldwide recognition. It is being performed by our students on important days and festivals of our college. Kolam is drawn in different designs with rice flour as welcome note and bring prosperity in front of all houses and on festivals as</p>

part of our tradition and culture. Kolam culture is adopted in our college in all celebrations, important days and festivals. Department of Food and Nutrition of our college celebrates nutritional week on tradition-based millets as a base food and propagate extensive use of millets by students for healthy living. Siddha medicine is the ancient system of medicine and its roots could be traced from the ages of rishis, Munis and Siddars, who lived during ancient times. Our students are educated on the basic knowledge of Siddha medicine. In this direction, Department of Tamil of our college conducts Certificate course on Siddha and popularize Siddha medicine for natural healing and well-being. Yoga is associated with the culture and heritage of India. Our college imparts practical knowledge on yoga by conducting 12 days training program on "Yoga for Youth Empowerment" every year. Yoga is also conducted as non-major course carrying credits. Pongal is an important cultural festival celebrated to thank Sun God and Nature. In association with Department of Tourism, Government of Tamil nadu, our college celebrates Pongal festival with traditional gaiety every year in the Tamil month of Thai, which falls in middle of January. Foreigners used to visit our college on Pongal Day and enjoy bullock cart rides along with our students. Native sports like kabbadi, rope pulling, swing, pallanguli, marbles etc., are organized. Diwali is celebrated every year with lighting of lamps and fire crackers in the campus. On that day, Fire Service and rescue Department conduct awareness programs to celebrate safe and happy Diwali. Our students celebrate onam festival with full fervor and excitement and enjoy the designing of athapookolam by arranging variety of flowers in different colors. Ayutha and saraswathi Pooja is celebrated in the college after cleaning whole campus, classes, equipments etc and Ayutha and saraswathi Pooja is performed in a grand manner with the participation of all students and staff. Department of Tamil has conducted international webinar on "Tamil Literary Traditions " and "Grammar Literature Training " to highlight the uniqueness of Tamil culture and traditions. Our staff has shown interest in linking our culture of past, present and future and underwent online courses such as Architectural Conservation and Historic Preservation and History of Architecture in India. This is how our college has

	applied Indian ethos, tradition, values and culture in the work life of students and faculty.
5. Focus on Outcome based education (OBE):	<p>In order to develop higher order of cognition proposed in NEP, our college has introduced OBE to enable students to reap the benefits of self-directed independent learning, critical reading, critical thinking, rational enquiry, innovative problem-solving technique and clear communication so that our students are made to become not only generalist but also specialists in their education. Our curriculum is updated in the academic year 2019 20 and Outcome Based Education (OBE) is included in our curriculum as per UGC directions and our syllabus is revamped accordingly to meet the objectives of NEP. The goal of OBE is to evaluate students progress through course outcome, program specific outcome and program outcomes indicated in terms of knowledge, skill and behavioral attainment after completing 3/5-year degree program. The college has applied OBE successfully in the last three academic years and registered astounding progress in providing quality education. Our college took the following initiatives to effectively implement OBE.</p> <ul style="list-style-type: none"> <li>• Our college conducts semester examinations in OBE pattern from the academic year 2021 – 2022.</li> <li>• IQAC organized FDP on “Blooms Taxonomy for Promoting Higher Order Thinking” for our staff to understand the nuances of OBE.</li> <li>• An OBE workshop on the theme “Preparation of Educational Institutions for Future Challenges” with interactive and exercise sessions enabled our faculties to explore the learning design possibilities, to develop a suitable learning environment, to become aware of the changing paradigms in learning assessments and to understand OBE framework in one's own curricular setting.</li> </ul> <p>Our institution is planning to provide multiple entry and exit opportunities to students through online education. With State Government's approval students are advised to pursue online learning courses through SWAYAM, NPTEL Portal. Our institution strives to provide Inclusive Education for all irrespective of caste, creed, colour, region and religion and user-friendly campus environment for differently abled students with the provisions of ramps, scribes, exemption to study of some subjects, extended time for examination and protect them from all kinds of discrimination.</p>

6. Distance education/online education:

Our college Planning and Development Body has created Task Force with responsibility to implement and monitor the various measures initiated by UGC, Ministry of Education as per New Education Policy and we are committed to provide equitable, affordable, accessible, quality and inclusive education in our institution in tune with NEP 2020.

## Extended Profile

### 1 Program

#### 1.1

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
32	32	32	32	32
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of departments offering academic programmes

Response: 14

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3687	4037	4100	3879	3594
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1327	1489	1413	1241	1183
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**2.3**

**Number of students appeared in the examination conducted by the Institution, year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3471	3775	3891	3650	3432
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**2.4**

**Number of revaluation applications year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	53	60	81	36

**3 Teachers****3.1**

**Number of courses in all programs year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
787	787	743	743	743
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**3.2**

**Number of full time teachers year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
115	138	141	137	138
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**3.3**

**Number of sanctioned posts year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
117	141	147	142	142
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**4 Institution****4.1****Number of eligible applications received for admissions to all the programs year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2145	2860	3349	3092	3000
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**4.2****Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1182	1389	1475	1494	1411
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**4.3****Total number of classrooms and seminar halls****Response: 83****4.4****Total number of computers in the campus for academic purpose****Response: 370**

**4.5****Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
169.16	433.58	547.29	440.86	366.73

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curriculum Design and Development

**1.1.1 Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution.**

**Response:**

D.K.M College for Women, an Autonomous institution, offers 19 UG programs, 12 PG programs, 10 M.Phil. and 15 Ph.D. programs in various disciplines providing quality education through innovation in Curriculum, imparting knowledge with distinct learning objectives and assessment based on the developments relevant to the local, regional, national and global needs. The Curriculum is designed to offer a holistic and comprehensive education to students, based on the guidelines proposed by the UGC, the Tamil Nadu State Council for Higher Education and Thiruvalluvar University. A periodical revision in the curriculum is carried out by including the valuable suggestions given by experts, teachers, students, parents and alumni that constitute the Departmental BOS which enable to enrich the curriculum on the basis of developmental need. Competency based curriculum with Choice Based Credit System (CBCS) is offered with a focus on Outcome Based Education (OBE). To promote higher order thinking through analyzing, evaluating concepts, processes, procedures and principles in education, the Course Outcomes (CO) are designed for every course in line with the revised Bloom's Taxonomy.

Through the course of every program of study, the Program Outcomes, the Program Specific Outcomes are coined very carefully and the Course Outcomes are specified in every course. The PO's, PSO's, and CO's aim at preparing the students who can address the various developmental needs. The courses offered by various programs focus on numerous developmental needs such as scientific analysis, critical reasoning, successful communication, research, environment and sustainability, skill building, self-motivation and ongoing education, gender equality, social engagement, responsible citizenship, economic development, psychological well-being, nutrition, health care, technology upgradation, finance, banking and insurance.

The college follows a course structure which includes languages, major and allied courses, environmental studies, value education, skill-based electives, gender studies, research projects and theory cum project-based outreach courses. The curriculum is further strengthened by encouraging the students to earn additional credits by completing online certificate courses, add-on programs, projects, internship, extension activity and elective courses for undergraduate programs and a self-study course, NPTEL/ MOOCs certificate course for postgraduate programs. To facilitate research among the students, summer projects in UG and PG level with extra credit and student projects in the final semester of PG and Research methodology paper are introduced. Value added certificate courses are also introduced as optionals to the students with the duration of 30 hours to pave academic avenues for students to acquire additional skills and competencies. The curriculum for UG and PG programs are framed in such a way that the students will be able to face competitive examinations such as SLET, NET-LS/JRF, GATE, UPSC, TNPSC etc., with confidence.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.1.2 Percentage of Programmes where syllabus revision was carried out during the last five years.

Response: 100

#### 1.1.2.1 Number of all Programmes offered by the institution during the last five years.

Response: 31

#### 1.1.2.2 How many Programmes were revised out of total number of Programmes offered during the last five years

Response: 31

File Description	Document
Minutes of relevant Academic Council/BOS meeting	<a href="#">View Document</a>
Details of program syllabus revision in last 5 years(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.1.3 Average percentage of courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the last five years

Response: 100

#### 1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
787	787	743	743	743

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Average percentage of courses having focus on employability/ entrepreneurship(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

<b>1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.</b>  <b>Response: 43.46</b>	
1.2.1.1 How many new courses are introduced within the last five years  Response: 342	
1.2.1.2 <b>Number of courses offered by the institution across all programmes during the last five years.</b>  Response: 787	
File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

  

<b>1.2.2 Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented (Data for the latest completed academic year).</b>  <b>Response: 96.88</b>	
1.2.2.1 <b>Number of Programmes in which CBCS / Elective course system implemented.</b>  Response: 31	

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

#### Response:

#### Gender Equity

The institution takes care to not only impart hard skill/domain knowledge, but also to include topics on the periphery like gender equity, environment & sustainability, human values etc., Women empowerment and Gender Equality are the most important requirements for the upliftment and progress of our nation. Being a women's institution of higher education, the main vision of DKM College is to build real Gender Equity and Women Empowerment to ensure equal opportunities and rights for women. In concurrence with this vision, the college follows a curriculum wherein several undergraduate programs incorporate in their respective courses topics that cover crosscutting issues relevant to Gender.

Courses like Women Studies, Women development in TamilNadu 1900AD-2000AD, Women Entrepreneurial Development, Feministic writing and Women's writing are offered by History, BBA and English departments respectively to inculcate knowledge and awareness on gender equality and Women Empowerment. The committee for Anti-Harassment and internal complaint committee organizes programs on Women Empowerment and Laws for Women. The NSS. unit of the college has been proactive in conducting different extension activities relating to women's issues not only in the college premises but also in the adopted villages. Major gender issues are focused and addressed through activities like the Save the Girl Child campaign, Essay and Poster exhibitions, Wall paper presentations.

#### Environment and Sustainability

Environmental Studies is a compulsory paper for all I year UG students. The paper includes the study of natural resources with emphasis on renewable energy resources, the importance of conserving the present ecosystem, promoting biodiversity, perils of environmental pollution and raising awareness on environmental and social issues.

Environmental protection issues like soil conservation, solid waste management, rainwater harvesting, water conservation, and others are discussed in the course. The NSS promotes environmental protection through tree plantation and other sustainable development programs. The Enviro club in the college organizes various activities like quiz and poster competitions and invited talks are organized to create

awareness about nature, biodiversity, environment and sustainability. The college has taken initiative in Swachh Bharat Summer Internship (SBSI) Abhiyan and Tree plantation programs which are introduced by the Indian Government. Science programs offer courses like Environmental Biology, Organic Farming and Ecology Evolution and Proteomics focusing on the functions of ecosystems, sustainable agricultural practices, sustainable energy sources and energy conservation, bio-security measures, green manures and measures against pollution.

### Human Values and Professional Ethics

Human Rights is included as a mandatory paper for all the PG programs which focuses on transmitting basic knowledge of human rights issues and to foster its integration into public values. Value Education is also included as one of the courses for all the first-year students. Value-based education lays emphasis on the personality development of individuals. Programs conducted under NSS, NCC, and YRC help to inculcate human values among students. National festivals like Independence Day and Republic Day serve as a platform to foster patriotic and moral values. Different social activities have been initiated by the college like AIDS awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps, etc.

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.3.2 Number of value-added courses for imparting transferable and life skills offered during last five years.

**Response:** 40

#### 1.3.2.1 How many new value-added courses are added within the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	5	3	3	7

File Description	Document
List of value added courses (Data Template)	<a href="#">View Document</a>
Brochure or any other document relating to value added courses	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above.

**Response:** 21.47

#### 1.3.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2130	794	485	402	277

File Description	Document
List of students enrolled	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.3.4 Percentage of students undertaking field projects/ internships / student projects (Data for the latest completed academic year)

**Response:** 48.87

#### 1.3.4.1 Number of students undertaking field projects / internships / student projects

Response: 1802

File Description	Document
List of programs and number of students undertaking field projects / internships / student projects (Data Template)	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback for design and review of syllabus – semester-wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni**

**Response:** A. All 4 of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as minuted by the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 The feedback system of the Institution comprises of the following :**

**Response:** A. Feedback collected, analysed and action taken and report made available on website

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 78.03

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1170	1374	1458	1493	1393

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1755	1749	1762	1780	1779

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 87.52

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1170	1207	1216	1229	1228

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

The academic environment of the Institution is quite conducive to teaching - learning and there are various mechanisms assess the ability of the students and give appropriate training based on their academic needs. The Institution takes various measures to cater to the needs of both advanced learners and slow learners to enhance the overall performance of the students. It is very keen in promoting active student participation and enriching the curriculum-based learning.

The effective Ward-Tutor system in the College helps to generate a student profile and helps to identify both advanced and slow learners to provide necessary support wherever due. The **Student Induction Programme (SIP)** and **Bridge Courses** organised for the first year students, boost up their academic skill and confidence. All the departments of the college conduct bridge courses for the first year students before the commencement of regular classes every Academic year. This facilitates them to fill the gap between school education and collegiate education.

#### MEASURES FOR SLOW LEARNERS

Students who face challenges and difficulties in their studies are identified as slow learners based on their performance in the Continuous Assessment Examinations. Every Department conducts **remedial classes** for the slow learners so that they might keep up with the pace of classroom teaching and learning. Remedial classes are scheduled and conducted after the college working hours. Such students are given regular tests during remedial class in order to improve their performance in the semester examinations. Further faculty members revise the tough topics and provide simplified materials, question banks and discuss the ways of facing examinations and presenting the answers in the exam to score pass marks and improve their level of learning. Bilingual explanations and discussions are given to slow learners during remedial hours for better understanding. The progress of the slow learners is closely monitored by their performances in class tests, CA exams, Model Exams and Semester Exams.

#### MEASURES FOR ADVANCED LEARNERS

The institution takes utmost care to sharpen the skills of the advanced learners. Advanced learners are encouraged to **participate and present papers** in Seminars, Conferences and Inter Collegiate competitions. Every year meritorious students are recognised with **Certificates of Merit and Cash Awards** by the Management during the College Day, Teachers' Day and Convocation Day. Students with research interest are encouraged to take up **Internship, Field Project Work, Mini Project, Self Study**

**Course and MOOC Courses** which would help them to gain extra credit. Students are encouraged to take up **competitive exams** like Bank Exam, SET/NET, UPSC and TNPSC exams and free coaching classes for the same are offered in the campus.

Thus, the Institution takes various measures to meet the needs of advanced and slow learners.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio (Data for the latest completed academic year)

**Response:** 32.06

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

The Institution gives importance to Experiential learning, Participative learning and problem-solving methodologies which enhance the learning and involvement among the students. The experiential and participatory learning has been an integral part of the curriculum in all the programmes. These student centric methods help in the holistic development of the students resulting in improved learning.

**Experiential Learning** provides opportunities for students to engage through Laboratory Sessions for practical classes, Internship, Student Projects, Field Projects and Mini Projects that gives them a Hands-on-Training Experience. All the PG programs have made it mandatory to undertake a Research Project for their PG students to enhance their research attitude. Assignments, Seminars, Field work, Industrial visits, lab work are undertaken by the students to acquire practical skills.

**Participative Learning** is promoted through Group Projects, Debates, Group Discussions, Quiz, Exhibitions and Role Play. Peer teaching is also an important part of participative learning. Self-study courses with additional credits are included in the curriculum for PG students which enables them to acquire and enhance both Experiential and Participative learning.

**Problem Solving skills** of the students are enhanced by giving Assignments, Poster Presentations, Preparation of Models, Business Plan Competitions, Product development and Website and APP

Designing.

The Institution ensures that all these student centric methods like Experiential learning, Participative Learning and Problem solving methodologies are blended in the Teaching and Learning mechanism of all the programs offered by the college.

File Description	Document
Any additional information	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools including online resources for effective teaching and learning process.

#### Response:

ICT tools have been used to improve transmission of information and application of modern teaching methodology which make education a more interactive and collaborative process. Teachers of this College try to make the best use of technology in their teaching process. Teachers have the knowledge and skills to use new digital tools to help all students to achieve high academic standards.

The college has ICT enabled smart classrooms having digital gadgets, Desktops, Laptops, Projectors that help in the e-learning process. For recording Video lectures, a separate Audio Video room is provided with all necessary equipment which enables the faculty members to record their video lectures.

Internet and Wi-fi facility is made available to staff/students free of charge all over the campus to access information which facilitates them to stay connected to the internet and learn to harness the updated information. Language Lab, Math Labs, Computer Labs, and Commerce Labs are used to fortify knowledge acquired in class. The curriculum of the departments like English, Computer Science, Maths and Commerce has practical components which require the supplementary use of Laboratories.

During the Pandemic, faculties had been conducting online classes through various online platforms like Google Meet, Google Classroom and recorded lectures, materials and You tube videos were sent through Whatsapp. ICT tools like Graphics Tablet, Google Jam board, Online Java Compiler and Online HTML Compile were also used. Faculties were also provided with institutional mail Id which enabled them to record the online classes.

The college has an Automated Library with Auto Lib Software Version which enables the students to find the location of the books easily. The library provides accessibility to e-resources via INFLIBNET, N-List to teachers and students. This provides resources to enable them to do research. The digital library also helps in accessing information from anywhere in the world, easy search and retrieval of information.

Faculty Development Programmes, Conferences and Seminars are conducted through online mode which confer on the staff / students a great degree of familiarity with the online platforms like Google meet,

Zoom, etc., and it is possible to interact with resource persons from any part of the globe and knowledge sharing becomes that much easier. Teachers share the reading materials in different platforms like WhatsApp, Google classroom, E-mail, etc. Thus, faculties are adapted to the usage of ICT tools to provide quality education.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 32:1

#### 2.3.3.1 Number of mentors ?????????????? ???????

Response: 115

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.4 Preparation and adherence of Academic Calendar and Teaching plans by the institution

**Response:**

The **Academic Calendar** is prepared by the IQAC Committee at the beginning of every Academic year. The Academic calendar includes the important dates relating to the date of commencement and completion of the semester, date of the Continuous Assessment and Model Exams, total number of working days and the dates of important events like Founder's Day, College Day, Sports Day, Graduation Day, Festivals and so on. This helps the teachers and students to plan their teaching and learning. The print form of the Academic Calendar is distributed to the faculty members and to the students. It is also uploaded on the College website.

**Annual Academic Plan** for every department is proposed in the beginning of the Academic year and

submitted to the Principal for approval. The Annual Academic plan focuses on the Department Association activities, invited guest lectures, organisation of National and International level Seminars, Conferences and other proposed activities of the Department. The Academic Plan is methodically planned and carried out systematically.

Every Faculty member has to prepare the **Teaching Plan** in the form of a Log book and they strictly follow the teaching plan of the various subjects which they handle. Every course is expected to have a detailed plan of the schedule of Assignments, Study material provided, date of Commencement and expected date of completion of the units. Day wise planning of the courses and the actual execution of the plan is incorporated in the Teaching Plan. Students marks in the Continuous Assessment Exam and Model Exam are entered in the Log book. Result Analysis of each course helps the faculty members to analyse the students' performance in internal assessment. The Heads of the Departments ensure that the lesson plan is strictly followed.

Thus, all the academic activities of both the Departments and the College are planned well in advance and the common events are finalised by the Principal in consultation with the HODs and other in-charge faculty members. Utmost care is taken to ensure the follow up schedules with the Academic Calendar.

File Description	Document
Upload Academic Calendar and Teaching plans for five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 97.15

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)****Response:** 39.73**2.4.2.1 Number of full time teachers with *Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D’Lit.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
59	51	50	55	48

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)****Response:** 8.07**2.4.3.1 Total experience of full-time teachers**

Response: 928.4

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years****Response:** 24.3

**2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
22.5	21	20	21.5	36.5

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years****Response:** 1.25**2.5.2.1 Number of complaints/grievances about evaluation year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	53	60	81	38

File Description	Document
Number of complaints and total number of students appeared year wise	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.5.3 IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution****Response:****Examination Procedures**

- Examination reforms are recommended by the academic bodies like Academic Council, Board of

Studies and Examination Committee.

- Question Papers for the End Semester Examination are set by External Paper- Setters.
- The database of question paper setters is available to ensure their easy identification and access.
- End semester evaluation is done by External Examiners and internal examiners in the ratio of 80 :20.
- Papers are exposed to single valuation and the results are published in a short duration from the date of completion of Central Valuation.
- Students can apply for the Photocopy of the answer-scripts and Revaluation.
- Instant Exam for students with one arrear in UG VI Semester and PG IV Semester
- Disciplinary actions against malpractices are taken as per the guidelines of the Thiruvalluvar University.
- A Consolidated Mark Statement with credits is issued to students after completion of the degree.
- Results are published on the college website.

### **Examination Automation**

- The office of the Controller of Examinations is equipped with a modern automation system developed by BOSCO and its IT infrastructure system is updated regularly to ensure error free work.
- Generation of dummy number and answer scripts shuffling is done by the COE software system to ensure confidentiality.
- The Time table for the End Semester examination is posted in the college website before 15 days of the commencement of examinations.
- Hall tickets can be downloaded by the students from the website.
- Cumulative grade cards with CGPA and Grade (Consolidated mark sheet) for all outgoing students who have passed all the courses are also automated.

### **Continuous Internal Assessment**

- One of the important components of Examination system is Continuous Internal Assessment (CIA).
- For theory papers, the overall weightage is 25% for internal examinations.
- Three CIA exams are conducted for each semester. The best two marks out of the three CIA exams are taken for the calculation of internal marks.
- CIA exams are centralized. One department will take charge of conducting the CIA exams and also the end semester examinations.
- For practicals, the overall weightage is 40%. Three model practicals are conducted and the best two out of three is taken for internal mark calculations.

### **Examination Reforms**

- Arrear exams are conducted for the even semester during the month of September and October and for the odd semester during the month of February and March only on Saturdays so that the pressure on the students would be eased and they get more preparation time.
- Results for the Odd/Even Semester Examination are published in the college website on the same day of the Results Passing Board.
- Online appointment orders are sent to External Question Paper setters.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

### Response:

D.K.M College for Women has been following the **Outcome Based Education (OBE)** process since the year 2019-2020. Every department has formulated Programme Outcomes (PO). Programme Specific Outcomes (PSOs) and Course Outcomes (CO) which address the specific requirements of the Programmes and Courses. All the Programmes of the college are formulated with

- **Programme Outcomes (POs)**- based on the knowledge, skills and attributes the learner of the programme should have after completion of the Programme.
- **Programme Educational Objectives (PEOs)**- describe the knowledge and skills acquired by the students after undergoing the Programme.
- **Program Specific Objectives (PSOs)**- : These are statements that defines outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability
- **Course Outcomes (COs)**- Course Outcomes of each course in all the Programmes are well defined and framed as basis for achieving the PO and PSO.

**Programme Outcomes (POs)** are formulated for all the Programmes offered by the Institution during the Curriculum designing stage. The Programme Outcomes, Programme Educational Objectives (PEOs), Programme Specific Objectives, Course Objectives and the Course Outcomes are approved by the respective Board of Studies (BOS) consisting of faculty members, subject experts, Alumni, Student Representatives, University Representative and Industry Representatives. The BOS takes utmost care in finalising the Programme Specific Outcomes of each Programme of the Department.

At course level, all the courses for each Programme have well defined **Course Outcomes**. Course Outcomes (COs) are formulated during the syllabus designing stage and they address High Order Thinking levels in accordance with the Blooms Taxonomy. Course Outcomes (CO) are clearly formulated with the content of the subject, the skills that can be acquired in practicing the knowledge gained in the Programme. The course outcomes are prepared by the respective faculty members handling it using the action verbs suggested by Bloom which includes different levels such as Knowledge, Understand, Application, Analysis, Evaluation and Create which provide an important framework for teachers to focus on higher order thinking. Mapping of Programme Outcomes (POs) with Course Outcomes (COs) are done for all the courses in a matrix. after receiving the feedback from the stakeholders.

The Curriculum Development Committee looks into and carefully scrutinizes the POs, PEOs and COs of

all the Programmes offered by the College.

### Communicated to the students and teachers

- The POs and COs of all the Programmes and Courses are published in the College Website and print version is also available in the Departments and displayed the notice boards.
- The POs and COs are clearly explained to the students by the respective faculty handling the course in the first class of the course.
- Faculty Development Programmes are organised for the faculty members to familiarize them towards the Outcome Based Education process.

Thus, the Institution has well-defined POs for all the Programmes and COs for all the courses. The details are published in the website and in the syllabus which is available to all the stakeholders of the College.

File Description	Document
Upload COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The Curriculum of the Institution is designed in a way that it takes all the POs, PSOs and COs into consideration and ensures that the curriculum is strongly matched with the Programme Objectives. Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Assessment, End Semester Examinations Assignment and Seminar.

The Course Outcomes are measured and evaluated by the Teacher by the following methods

- The assessment and evaluation were done during the Continuous Internal Assessment (CIA) and Final End Semester Examinations.
- For Continuous Internal Assessment, the weightage is 25 marks (Assessment test- 20, Assignment-2, Seminar-3). For Final End Semester Examinations, the weightage is 75 marks, making a total of 100 marks for each Course.
- The minimum passing mark for UG Programmes was 40 marks and PG Programmes was 50 marks.
- The Question paper for Continuous Internal Assessment was framed by the course teacher the Question Paper for ODD and EVEN SEMESTER EXAM are framed by the External Examiner.

**DIRECT METHOD OF ATTAINMENT OF CO:**

Our Institution has adopted the Direct method to calculate the attainment of Course Outcomes for all the UG and PG programmes. Levels of attainment are fixed at 4 different levels for each course. The marks of the students in the Odd and Even Semester Examinations were collected from COE and analysed by the respective course teacher.

The level of attainment for UG Courses were

- 75 and above - Level 3 (High)
- 60 - 74 marks - Level 2 (Medium)
- 40 - 59 marks - Level 1 (Low)
- Below 40 - Level 0 ( Not Attained)

The level of attainment for PG Courses were

- 75 and above - Level 3 (High)
- 60 - 74 marks - Level 2 (Medium)
- 50 - 59 marks - Level 1 (Low)
- Below 50 - Level 0 ( Not Attained)

• Students' involvement in Extension activities were monitored and measured to ensure that learning outcomes are attained. This is made mandatory to earn the credit for successful completion of the Course.

• Students' research attitude is measured by the way of granting extra credit for the Mini Projects in UG Programmes. For PG Programmes, the Project was incorporated in the syllabus itself.

• The Result passing board convened by the Controller of Examinations declares the Semester Examination results in the Results Passing Board meeting in the presence of Principal, University nominee and all the Heads of the Department. Percentage of each course will be placed before the meeting for the discussion.

• Curriculum Development Committee evaluates the curriculum and assesses the strength and weakness of the curriculum. It also suggests the revision at a regular periodic interval.

Every year Feedback is collected from the different stakeholders like (Alumnae, Students, Parents, Employers and Teachers) and their inputs were taken into consideration for curriculum design and development. Thus, the Institution takes all possible measures in the attainment of POs, PEOs, PSOs and COs.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.6.3 Pass Percentage of students(Data for the latest completed academic year)****Response:** 99.32**2.6.3.1 Total number of final year students who passed the examination conducted by Institution.**

Response: 1318

**2.6.3.2 Total number of final year students who appeared for the examination conducted by the Institution.**

Response: 1327

File Description		Document
Upload List of Programmes and number of students passed and appeared in the final year examination(Data Template)		<a href="#">View Document</a>
Any additional information		<a href="#">View Document</a>
Link for the annual report	<a href="#">View Document</a>	
Link for additional information	<a href="#">View Document</a>	

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.62

File Description		Document
Upload database of all currently enrolled students		<a href="#">View Document</a>
Upload any additional information		<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>	

## Criterion 3 - Research, Innovations and Extension

### 3.1 Promotion of Research and Facilities

**3.1.1 The institution's Research facilities are frequently updated and there is a well defined policy for promotion of research which is uploaded on the institutional website and implemented**

**Response:**

DKM College for Women has framed a definitive research policy that stands as a beacon for those faculties and students delving deep into research. The institution also has a Research Committee, whose primary goal is to promote research culture in the young minds of rural students and inspire staff members to channelize their research into valuable solutions to existing social problems. The research policy is uploaded in the college website and it aims

- To promote research attitude among faculty and students.
- To ensure quality, integrity and ethics in research.
- To encourage Faculty and Students to do research on the topics that are essential in academics as well as those that are socially significant.
- To encourage innovative consultancy activities and extension services

The Research Committee is ever vigilant about research ethics and sees that the research policy is implemented in all relevant areas of research and aims at motivating students and faculty to undertake and pursue research and publish their work in reputed Journals.

The institute provides excellent research facilities to students and cash incentives to faculty members towards project, publications and remuneration for MPhil and Ph>d guides. There is a separate research centre with 13 functional Ph.D. departments. The laboratories in the college have upgraded equipments which lend them to research. Sophisticated instruments are also available in the DST-FIST lab that facilitates high quality research among the faculty and scholars. The MATLAB has a high level performance language that is used for technical computing. The lab has powerful graphical tools and can produce high quality pictures in 2D and 3D.

A conventional central animal house facility is also available which caters to the needs of the College as well as the other Colleges. The animal house is kept in accordance with the standards established by the Committee for the Purpose of Control and Supervision of Experiments on Animals (CPCSEA) and has been approved by the same.

The Institution also has a well equipped library with sufficient e-resources, National and International Journals that facilitate research. The research work of the faculty members are recognized in terms of research papers in UGC- Care listed journals with a high impact factor h-index. Dr. P. N .Sudha, Former Principal and Professor of Chemistry, has been listed among the top 2% of the most influential scientists in the world in chemistry in a study conducted by Stanford University based on the Scopus database for three successive years 2019, 2020 and 2021. The Faculty members of the college have received grants, published 353 research articles and 131 book Chapters and National/International Seminars/Conferences are regularly conducted by various disciplines. A research methodology paper is offered by various research departments as the students take up projects in UG and PG levels in their final year. The college also has sanctioned Rs.5.7 Lakhs, by way of seed money to the Faculty members.

The research policy, the upgraded research facilities and the support from the Management has resulted in a viable and blooming research culture in the college.

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
URL of Policy document on promotion of research uploaded on website	<a href="#">View Document</a>

### 3.1.2 The institution provides seed money to its teachers for research (average per year, INR in Lakhs)

**Response:** 1.14

#### 3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years (INR in lakhs).

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	2.35	1.1	1.25

File Description	Document
Minutes of the relevant bodies of the Institution	<a href="#">View Document</a>
List of teachers receiving grant and details of grant received	<a href="#">View Document</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.1.3 Percentage of teachers awarded national / international fellowship for advanced studies/research during the last five years

**Response:** 1.2

#### 3.1.3.1 The number of teachers awarded national / international fellowship for advanced studies / research year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	1	1	0

File Description	Document
List of teachers and their international fellowship details	<a href="#">View Document</a>
e-copies of the award letters of the teachers	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.2 Resource Mobilization for Research

#### 3.2.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

**Response:** 127.74

##### 3.2.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
11.87	3.225	77.575	8.90419	26.16246

File Description	Document
List of project and grant details	<a href="#">View Document</a>
e-copies of the grant award letters for research projects sponsored by government and non-government	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.2.2 Percentage of teachers having research projects during the last five years

**Response:** 1.49

##### 3.2.2.1 Number of teachers having research projects during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	1	1	4

File Description	Document
Names of teachers having research projects	<a href="#">View Document</a>
Names of teachers having research projects	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 3.2.3 Percentage of teachers recognised as research guides

**Response:** 26.96

#### 3.2.3.1 Number of teachers recognized as research guides

Response: 31

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 3.2.4 Average percentage of departments having Research projects funded by government and non-government agencies during the last five years

**Response:** 14.29

#### 3.2.4.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	1	1	4

#### 3.2.4.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14

  

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

### 3.3 Innovation Ecosystem

**3.3.1 Institution has created an eco system for innovations, creation and transfer of knowledge supported by dedicated centers for research, entrepreneurship, community orientation, Incubation etc.**

**Response:**

The Institution has a conducive environment for promotion of research and innovation. The College conducts several programmes, provides facilities and guidance to promote the spirit of innovation and entrepreneurship in the campus. Students with innovative projects are mentored and necessary support is provided for documentation, publication of research papers and also obtaining patents.

There are 58 faculty members in the College, who have obtained Ph.D's out of which, there are 31 research supervisors guiding 48 scholars. The faculty members are motivated to apply for projects under governmental and non-governmental agencies. Faculty members have received 132.85 lakhs from various funded agencies. Seed money of Rs.5.7 lakhs was also granted by the Management to support the faculties.

Students from the Institution have participated and won consolation prizes for their innovations in a competition entitled **Sacred Heart Young Innovator Award (SHYIA)** organized by Sacred Heart College (autonomous), Tirupattur, for two consecutive years 2020 and 2021. These students were mentored and guided by Dr. P.N. Sudha, Professor of Chemistry, who has been listed among the top 2% of the most influential scientists in the world, in Chemistry in a study conducted by Stanford University based on the Scopus database for the three successive years 2019, 2020 and 2021.

In the year 2018, Dr. V. Krithiga, Assistant Professor of Zoology was granted a patent for the topic "A process for producing silver nano particles impregnated surgical suture thread". A few of the Staff members have also applied for patents in various disciplines.

The DST- FIST lab in the college campus, an innovative lab is a new kind of physical space that encourages the creation, development and implementation of novel ideas in research. The Institution's Innovation Cell (IIC) of DKMC has encouraged its students for various start-ups which nurtures and transforms innovations into a vital force for economic growth. One such start-up deals with the preparation

of Cosmetics, Toiletries and Sanitizer, Phenyl, etc. Students are provided opportunities to directly interact with entrepreneurs' exceling in their fields. The preparations are sold within the campus. Product Service Training is provided for creating awareness on marketing the products. Other startups are organic cultivation and artificial jewellery making. The organic cultivators sell their saplings to students and staff members in the DKM sandhai organized by IIC. Artificial jewel making entrepreneurs also sell their wares in DKM Sandhai. The IIC of DKMC has been recognized with **Three Stars** by the MHRD during the years 2018 – 2019 and 2020 – 2021.

The Women Development Cell (WDC) helps the budding women entrepreneurs and helps them build successful careers. The WDC conducts cosmetology certificate course and various activities such as Bazaars and workshops. The cell provides guidance and mentoring support to students for job creation and economic development.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development during the last five years.

**Response:** 195

#### 3.3.2.1 Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
58	46	32	43	16

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4 Research Publications and Awards

**3.4.1 The Institution ensures implementation of its stated Code of Ethics for research through the following: 1. Inclusion of research ethics in the research methodology course work 2. Presence of Ethics committee 3. Plagiarism check through software 4. Research Advisory Committee**

**Response:** A. All of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**3.4.2 Number of Ph.D's registered per teacher (as per the data given w.r.t recognized Ph.D guides/supervisors provided at 3.2.3 metric) during the last five years**

**Response:** 1.81

3.4.2.1 How many Ph.Ds are registered within last 5 years

Response: 56

3.4.2.2 Number of teachers recognized as guides during the last five years

Response: 31

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
URL to the research page on HEI web site	<a href="#">View Document</a>

**3.4.3 Number of research papers per teachers in the Journals notified on UGC website during the last five years**

**Response:** 1.82

3.4.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
47	24	19	74	80

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.4.4 Number of books and chapters in edited volumes / books published per teacher during the last five years

**Response: 1.01**

##### 3.4.4.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
17	30	35	13	40

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.4.5 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed

**Response: 15.79**

File Description	Document
Bibliometrics of the publications during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.4.6 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

**Response: 22.5**

File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.5 Consultancy

#### 3.5.1 Revenue generated from consultancy and corporate training during the last five years (INR in Lakhs).

**Response:** 0.57

##### 3.5.1.1 Total amount generated from consultancy and corporate training year-wise during the last five years (INR in lakhs).

2020-21	2019-20	2018-19	2017-18	2016-17
0.18	0.342	0.045	0	0

File Description	Document
List of consultants and revenue generated by them	<a href="#">View Document</a>
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.5.2 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs).

**Response:** 56.01

##### 3.5.2.1 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.44	10.45	22.9	11.8	8.42

File Description	Document
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View Document</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View Document</a>
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.6 Extension Activities

#### 3.6.1 Extension activities are carried out in the neighbourhood community, sensitising students to social issues, for their holistic development, and impact thereof during the last five years

##### Response:

The College is well connected with its neighbourhood and promotes constant interaction which involves student participation. The College campus is a plastic free zone and tobacco free zone. Along with academic excellence, the college lays emphasis on the overall development of students which is possible through extension activities.

The college lends all support and encouragement to its students as is evident from the under mentioned projects that different student bodies undertake during each academic year to make them better citizens. In addition to academics and research, the students are involved in social services through NSS, NCC, CCC, RRC and YRC which help in community development.

The NSS unit of the college renders its service to the society by various activities like donating blood, conducting awareness programs, and helping social workers during COVID vaccination etc.

The NCC is one of the premier youth organizations in our college which contributes in propagating national unity and integrity among our youth. NCC instils in our students the value of character, discipline and hard work and in shaping them into dynamic and responsible citizens of our country. The students also develop leadership qualities. It also instils courage and patriotism in our students.

Apart from the above said services each department conducts their extension activities which involves programs like,

\* Donation of stationary items and eatables to orphanage students

\*Mass plantation

\*Awareness programs on infectious disease and nutrition.

\*Blood grouping

\*Eye camp

\*Counselling to old age people

\*Covid vaccination camp

A government school at Edayansathuu was adopted for the last five years and all the departments conducted various programs for the upliftment of the rural school students. The list of programs conducted were,

\*Teaching service rendered to students

\*Tree plantation in and around the school

\*Awareness program on malnutrition and infectious diseases

\*Donated water tank for the benefit of the students community

\*Blood grouping

\*Cleaning the school premises

The impact of these Extension activities shows an overall development in the students as their learning of Social Responsibility increases. Students involved in extension activities are able to improve their time management skills and are able to multitask, which is essential in today's world. As the students perform and see their plans blooming into actions they understand that hard work helps in achieving plans. They also learn that all types of activities are important and they understand the dignity of labour. While performing their functions they face a sudden problem which has to be solved on the ground level. This improves their decision making capacity. Real life problems are understood and the students themselves strategize to meet such situations. Working as a team helps in achieving synergies. The self-confidence increases as the students see themselves in a different mode in these activities

File Description	Document
Upload Any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### **3.6.2 Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years**

**Response: 2**

#### **3.6.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	00	00	01

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.6.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 80

#### 3.6.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	11	20	16	26

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

### 3.6.4 Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years

Response: 26.05

#### 3.6.4.1 Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
454	688	1675	825	1394

File Description	Document
Reports of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

### 3.7 Collaboration

#### 3.7.1 Number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

**Response:** 67.6

##### 3.7.1.1 Total number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

2020-21	2019-20	2018-19	2017-18	2016-17
122	111	80	25	0

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.7.2 Number of functional MoUs with institutions of national, international importance, other institutions, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

**Response:** 11

##### 3.7.2.1 Number of functional MoUs with institutions of national, international importance, other Institutions, industries, corporate houses etc. year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	1	2	5

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other Institutions etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The Institute has adequate infrastructure, and updated technological facilities for the teaching learning process, which are as follows:

The College has 83 rooms with 13 ICT enabled class rooms, 6 Seminar halls/Auditorium/Conference halls with ICT facilities and latest LCD projectors, LAN connection for the computers, Wi-Fi for the participants, microphone and good sound system. The College has IAS/IPS and other Competitive exam coaching centre with separate book bank which offers free coaching classes for the students and alumnae of the college. The College has 2880 Books in IAS/IPS and other Competitive exam coaching centers. The Main Library has 35926 books, 681 thesis, 16 Printed journals and e-Resources like UGC-INFLIBNET -N-List programme which is subsumed under e-ShodhSindhu consortium with access to 6000+ journals, 1,99,500+ ebooks under N-LIST and 6,00,000 ebooks through NDL can be accessed by Staff and students. The Digital library has 34 latest systems with high speed bandwidth in the college which helps students to access e-resources with Multimedia facilities. The Digital library also aids in virtual learning and research which provides access to video lessons and instruction and learning materials from NPTEL, Swayam, etc. The Language lab in the campus supports students to develop their communication skills. There are 32 systems with ORELL language lab software. The DST-FIST lab is fully functional with different state of the art equipments and MATLAB license software. We also have a well-equipped computer lab which is used by the students for the practical classes. Students Xerox is available in our campus for the students and staff. Each department is provided with computer and a printer. There are 18 well equipped laboratories with latest instruments. Online courses are available in Swayam - NPTEL platform for students and staff through SPOC of the college and member in local chapter. There are 259 computer systems in the computer lab with software for programming languages.

File Description	Document
Upload Any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The institution has adequate facilities for cultural activities, yoga, games and sports (indoor & outdoor); (gymnasium, yoga centre, auditorium, etc.,)**

**Response:**

The Institution has both indoor and outdoor sports facilities. It has a well-equipped gymnasium in the campus. The College has Volley ball court, Hockey field, Cricket ground, Kabaddi court. Among the indoor games, the students enjoy playing Badminton, Chess, Carom, Table Tennis etc. the college has various sports teams representing the institution at district, state, national levels for so many years.

Separate coaches for special games are hired to train students throughout the year. The players are provided with their respective protective sports gear and all the equipment needed to play the games in a professional manner. The institute has open and closed auditorium which are used by the students for organizing different cultural & social activities. Around 118 students actively participate in the practical yoga classes which are offered as a non-major subject by the Physical Education department during this year. Coaches/Instructors for yoga are hired to give training to for yoga there are more than 100 yoga mats used for yoga classes. The college has fine arts club which conducts various competitions every year which help the students to exhibit their hidden talents.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Geotagged pictures	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 26.51

##### **4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 22

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.4 Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)**

**Response:** 60.37

##### **4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
93.25	223.63	359.11	282.79	239.86

File Description	Document
Upload Details of Expenditure , excluding salary during the last five years	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

**The library is fully automated and it utilizes the AutoLib Software for the same.**

**AutoLib** – The AutoLib software is a fully integrated, versatile, user-friendly, cost-effective and multi-user Library automation software. AutoLib - is completely a web based Library Management Software (LMS), designed, developed and promoted by AutoLib Software Systems, Chennai using latest JAVA Technologies. It is WEB enabled for Intranet and Internet environments, incorporating latest IT/WEB tools and techniques and adheres to many international standards.

AutoLib has many integrated modules to take care of all the technical, in-house activities and also provide various services such as

- Cataloguing module - to create databases for various types of documents and also users
- Circulation Management System - to monitor all the transactions in a library such as issue, return, renewal, reservation, etc.
- Serial Control module - to maintain periodical subscription and management.
- Acquisition module - to procure various resources.
- The Admin module allows to set-up various parameters for library policies; rules and regulation related to transactions and other access facilities.

#### Technology used in AutoLib:

Microsoft Technology

Java Technology

Open Source Technology

#### Salient Features of Library Management Software

- Easy to use /data entry made simple
- Handles lakhs of records efficiently
- Customizable data entry screen
- Multimedia interface

- Simple and fast counter transactions
- Efficient circulation management system
- Report Management System
- Book ordering and serial control made simple
- Sorting/printing large number of reports/ statistics in any desired order and exporting into different file formats (Excel/Word/ASCII)
- Global update of field values, due date, etc
- GUI interface/ Client/server architecture
- Supports TCP/IP protocol for networking
- Powerful search ( Boolean Query Builder) facility
- SDI,CAS and online diary facilities
- WEB interface to search various databases
- Allows networking of libraries for sharing resources and exchange of data
- Cataloguing as per international standards
- Display/printing of records in AACR/ MARC/CCF/Dublin Core formats/standards
- Export and import of data as per ISO 2709
- Tracking users movement in the library
- Interface to barcode scanners/printers/data capturing unit/smart card/bio-metrics
- Online stock verification support
- Auto due reminder to users mailbox/E-mail
- Transaction alerts through SMS
- Online help/user manual
- User ID and password for various menus
- Database security/backup and recovery
- Adequate training/periodical product up gradation/customization/ customer support

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste Link for additional information	<a href="#">View Document</a>

#### 4.2.2 Institution has access to the following: 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-books , e-ShodhSindhu, Shodhganga Membership etc	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/ e-books and subscription to journals/e-

**journals during the last five years (INR in Lakhs)**

**Response:** 2.46

**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.698	2.332	2.972	2.922	3.389

File Description	Document
Details of annual expenditure for purchase of and subscription to journals/e-journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year**

**Response:** 8.23

**4.2.4.1 Number of teachers and students using library per day over last one year**

**Response:** 313

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

**4.3.1 Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities**

**Response:**

DKM College has a well-defined IT policy that portrays the various responsibilities of Staff under Data Protection Legislation, Data Protection Policy and email policies as set out in the college. This document sets out policies for communication with students and parents via electronic media including the college website (link-<https://dkmcollege.ac.in/ICT-policy/>), social networking sites and text messaging.

The college has high speed internet connectivity, based on the requirements of the students and faculty members. The number of ICT enabled classrooms has been increased to 13 and 6 seminar halls. A Lecture capture media center was installed to develop E-content. The college has recently installed 5 Smart TVs. Students and staffs are given communication through college website and SMS. College website link (<https://dkmcollege.ac.in/>). All the system admin Staff has to work under one roof for taking care of the Network, Hardware, Software, Projector and UPS maintenance activities of the institution. In this connection email ids are created for the queries related to system services, Network Issues and Hardware Issues. Server infrastructure includes High power Computing 1 Rack & 4 Tower servers in the Campus. There is login credentials' using the ERP through web link ([www.highgrade.co.in](http://www.highgrade.co.in)). Overall, in every year, our computer laboratories were upgraded or new laboratories set up for new requirements.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 10:1

File Description	Document
Student - computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution.

**Response:** 750 MBPS

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.3.4 Institution has the following Facilities for e-content development

1. Media centre
2. Audio visual centre
3. Lecture Capturing System(LCS)
4. Mixing equipments and softwares for editing

**Response:** C. 2 of the above

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years

**Response:** 39.63

##### 4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
75.91	209.95	188.18	158.07	126.87

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

##### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

The following are the procedures carried out by the institution for maintaining and utilizing physical, academic and support facilities

##### Maintenance of Physical Facilities

- The classrooms are cleaned regularly by the housekeeping staff and the classroom maintenance is monitored by the administration department.
- Special attention is given to the cleaning of washrooms to maintain a hygienic environment
- The students engage in mass cleaning on a specific day in order to make the students aware of Swachitha policy.
- White washing and painting, varnishing of furniture is done as and when required.

- Renovation and repairing process are carried out for laboratories, buildings and toilets whenever necessary.
- Repairs of electrical and electronic equipment are done regularly. These are monitored by the lab assistants of each lab.

### **Maintenance of Academic Facilities:**

#### **Laboratory**

- All Systems in FIST lab, language lab and computer science lab are serviced every year by AMC.
- The instruments in various science labs also are serviced and repaired whenever necessary.
- Annual Stock checking of all the instruments, equipment, computer systems and specimen is carried out in all laboratories and the reports were submitted to the principal.

#### **Library**

- The library is well-maintained with annual stock checking. The damaged books are mended or stored separately, if they are beyond repair.
- The department library is maintained with annual stock checking which cater the needs of faculty member and students for instant reference.
- N list, E-resources database provisions are maintained with periodical renewal process.

#### **Sports:**

- Physical Directors are monitoring the effective functioning of the Physical Education department
- In physical Education department special coaches were hired and they give training to our students in our playing ground from 7.00 am to 10.00 am and from 2.30 pm to 5.00 pm every day.
- There are adequate sports facilities for indoor and outdoor games. Every year the damaged sports articles are refurbished or disposed periodically based on their damage, and new ones are purchased.
- Regular cleaning and maintenance of ground are carried out.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 27.78

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
1111	1370	1069	996	830

File Description	Document
upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the last five years

Response: 10.28

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
276	476	571	454	233

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**5.1.3 Following Capacity development and skills enhancement activities are organised for improving students capability 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology**

**Response:** A. All of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefited by career counseling and guidance for competitive examinations as offered by the Institution during the last five years.**

**Response:** 40.36

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1287	1243	1624	1952	1659

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies**

2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 8.8

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
130	159	169	73	67

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch).

**Response:** 20.72

#### 5.2.2.1 Number of outgoing student progressing to higher education.

**Response:** 275

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**Response:** 40.3

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	4	1	7	12

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: IIT/JAM/ NET / SLET/ GATE/ GMAT/CAT,GRE/ TOEFL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	22	2	19	19

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 66**

**5.3.1.1 Number of awards/medals won by students for outstanding performance in sports / cultural activities at inter-university / state / national / international events (award for a team event should be counted as one) year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
6	5	4	46	5

File Description	Document
Number of awards/medals for outstanding performance in sports/ cultural activities at inter-university / state / national / international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution**

**Response:**

**Student Council and Representation of Students on Academic and Administrative Bodies/Committees of the Institution**

Every year, based on the proficiency of the students, the Principal of the College selects Chairman, Vice Chairman and Secretary for the Student Union/Council. The Heads of the various Departments select the Student Secretary for their departments and the Coordinators of various Club/Cells select the Student Secretary for their respective Cells/Clubs/Committees. All these people together constitute the members of the Student Union/Council and its Allied Associations. The Principal acts as the President for this Council/Union and three senior faculty members act as Vice Presidents.

**The structure of the Union/Council is as follows**

DESIGNATIONS	ROLE IN STUDENT UNION/COUNCIL
Principal	President
Three senior faculty members	Vice Presidents
Student from final years	Student Chairman

Student from final year	Student Vice-Chairman	
Student from second year	Student Secretary	
Students in all Departments	Departmental Student Secretaries	
Students based on their interest towards activities	Student Secretaries for various Union Clubs/Committee	

**The objectives and the functions of the Student Council/Union are as follows**

- To maintain overall discipline of the students inside the Campus.
- To conduct the Assembly Meeting every Monday.
- To encourage the students to participate in outreach activities.
- To act as facilitators between Students and Management, Students and Principal, Students and Staff.
- To coordinate all the Associative activities of the Departments.
- To coordinate the social activities and extension activities through various Clubs/Cells.
- To act as members in the Adhoc Committees constituted for the conduct of Programmes/ Events in the Departments and various Clubs/Associations.

**Role of Students in Academic and Administrative bodies:**

To exercise general supervision over the academic work of the institution and to give instructions for the improvement of the academic standards, the college conducts the Academic Council Meeting every year. UG and PG Students Chairman of both aided and unaided are nominated as Student Representatives in the Academic Council Meeting and their suggestions are taken into consideration.

Also, the student's Union/Council is given a representation in the following working committees of the College

- All the departments including Library and Physical Education
- Fine Arts Association
- Sports Association
- National Cadet Corps
- National Service Scheme
- Youth Red Cross
- Citizen Consumer Club
- Magazine Committee
- Enviro Club
- Extra Curricular Activities
- Alumni Association
- Placement Cell
- Anti Ragging Cell
- Entrepreneurship Development Cell
- Women Development Cell
- Rotaract Club

- Grievance Appeal Committee
- Health Centre Development Committee
- Prevention of Sexual Harassment Committee
- Internal Complaints Committee
- Institution Innovation cell
- Professional Ethics and Code of Conduct Committee

The Student Council / Union works meticulously throughout the year to ensure that various events in the Departments and Committees/ Clubs are carried out effectively and efficiently.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events / competitions organised by the institution per year

Response: 12.6

#### 5.3.3.1 Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
3	16	13	17	14

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association / Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services.**

Response:

## ALUMNI ASSOCIATION

The College has an active Alumni association which serves the purpose of establishing and strengthening the relationship with its past pupils. This Association is involved in an array of initiatives to keep the alumni in constant touch with the college. They make the alumni participate in the Reconnect meet conducted annually. Every year the association maintains a proper database of the Alumni, conducts Reconnect meetings, enabling alumni to participate in the curriculum enhancement are some of the initiatives taken by the Alumni Association. The registration of the Alumni association is under process.

### Objectives

- To establish and maintain a long-term relationship with the alumni.
- To get valuable suggestions from alumni for Curriculum Enhancement by making them participate in Board of Studies Meetings.
- To share Placement related information in alumni groups.
- To honour the alumni, programmes are arranged with alumni as resource persons.
- To transfer the skill of the alumni to present students through skill-oriented workshops.

### Alumni Get Together

The College organizes Alumni Meet every year to enable the past pupils to connect with current students and staff. The College conducts Alumni Meet on the last Sundays of January, to encourage more alumni to participate. The College Secretary and Principal motivate alumni through their addresses on the day of the alumni meet. The alumni in turn share their experiences with current students and staff. After the general meet, the alumni will be sent to the departments to fill registration forms and other proforma. Finally, the programme ends with a good lunch. The alumni meet is usually conducted through offline mode, but during the pandemic period, it was conducted through online mode twice by the departments separately. The Online Alumni Meet made it possible to get connected with the Alumni residing in foreign countries. It is recorded with pride here that some of the alumni are placed in a high position in reputed concerns. These distinguished alumni are invited to give motivational speeches to the current students.

### Alumni in Curriculum Enhancement

The distinguished Alumni actively participate in the Board of Studies Meeting conducted for Curriculum Development. The suggestions and recommendations given by the alumni will be taken into account for curriculum enhancement.

### Support and Service of Alumni

The alumni of the college act as resource persons of various programmes conducted in the campus. The alumni address the current batch of students on various themes, enhancing the knowledge and skill of the students.

### Support to Alumni

**Shakuntala Kaaliannan** has instituted endowment money to support the alumni, who are economically and socially deprived. The interest amount received from the corpus fund is being utilized

for the benefit of alumni every year.

### Contribution of Alumni towards Luca Pacioli Endowment Lecture

The Alumni of Commerce Department have instituted an Endowment Lecture in the name of **Luca Pacioli** and have contributed an amount of Rs.25000/- towards the same on 20.12.2020. The interest amount from the corpus fund will be utilized for the conduct of Special Endowment Lectures.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni financial contribution during the last five years (in INR).

**Response:** E. <2 Lakhs

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

##### Response:

DKM College for Women stands for academic excellence, enrichment of skills and character formation so as to produce intellectually inspired and morally upright young women to meet the global challenges. For the past 50 years, the College has been catering to the needs of socially disadvantaged rural young women turning them into independent and capable women of knowledge and integrity. The governance of the College is effectively carried out by well-defined policies on admission, teaching, learning and evaluation systems and research. DKMC is a private grant-in-aid institution and its leadership stems from the Trust Members, to the Governing Body, the Secretary, the Principal and the College Council.

The College is guided in its functioning with the goals clearly encapsulated in its Vision and Mission Statements. The **Vision** of the College is

- To create and promote holistic and integrated development in rural women by imparting quality higher education.

The vision stated above is translated into action through the following **Mission** statements.

- To enable students to achieve academic excellence through efficient teaching, meticulous learning and systematic evaluation.
- To enable students through relevant programmes and practices, emerge as economically independent, personally upright, morally sound, culturally refined, spiritually aware and rich, socially responsible, nationally conscious, worldly wise, willing to transform and engender meaningful social transformation.

#### Governance and Leadership

To achieve the vision and mission, different committees are formed in the institution to coordinate important academic and administrative activities in the College. Representatives have been selected from all stakeholders of the college for the smooth functioning of the committees. To coordinate the important academic activities of the College various Sub Committees have been framed under the supervision of the IQAC.

The College under the aegis of the NKM trust for Women exclusively provides educational services in Arts and Science disciplines for the women students of rural areas. The vision of the college apart from building excellence in academics aims at developing a scientific temperament and facilitating environment for knowledge, research, skill, self-reliance and humanitarianism that helps the students to build a caring and sharing society. The IQAC of the College works tirelessly through various curricular, co-curricular and extension activities to maintain quality in Teaching, Learning and Evaluative processes.

The Management always encourages the involvement of the staff in quality assurance, enhancement and

developmental activities of the College by being members of bodies such as IQAC, Academic Council, as HODs, or as Coordinators of various committees, clubs and cells etc. The Management with the Principal and Staff lead the institution towards the fulfillment of the stated mission.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### **6.1.2 The effective leadership is reflected in various institutional practices such as decentralization and participative management.**

#### **Response:**

The administration of DKM College for Women, Vellore-1, is effectively decentralized to facilitate the distribution and delegation of authorities right from the Secretary and the Principal and the Statutory bodies to the Heads of the Departments, Staff Members/Co-ordinators of various non-statutory bodies. They meet at regular intervals to arrive at a consensus and to take effective, responsible academic/administrative decisions.

At the apex of the administrative structure is the College Executive Committee and the Governing Body. The latter comprises of the President, the Secretary, the Principal, Members of the NKM Educational Trust, a UGC Nominee, a University Nominee, Joint Director of collegiate education and two senior faculty members. The Governing Body meets annually/bi annually and all administrative decisions come under its radar for a final appraisal, which is conveyed by the principal to the other levels of the administrative structure. Under the direct purview of the Principal, are the office administration, the Academic Departments, the Controller of Examinations, Statutory and Non- Statutory Bodies and the IQAC. The Principal is headed by the College Council comprising of the Heads of the Departments, who convenes regular meetings to discuss any important matters relating to academics and administration. The Office Administration which is in charge of staff and Student affairs, is run efficiently by the Superintendent, the Assistant and the other supporting staff of the office.

At the level of the various academic departments, the Heads of Departments take up the responsibility of planning, organizing and executing academic matters and getting feedback from the staff members on all aspects of academics and administration, which is conveyed to the Principal and the Secretary, expediting the decision-making process. The Head of the Department also manages student affairs and keeps tabs on them through the Tutors-in-charge. The Staff members hold various positions like co-ordinators of different clubs, committees and cells functioning in the College. The Staff are also encouraged to represent their suggestions through the Staff Secretary.

The smooth conduction of Examination and Evaluation is taken care of by the Controller and the Additional Controller of Examination, headed by their sub staff and the Examination Committee. The Curriculum is periodically revised and upgraded after being approved by the Departmental Board of Studies, formed of all the department Staff, Subject Experts, a University Nominee, a representative from the industry and an alumni. The syllabi are then presented before the Academic Council for further

approval and adoption. The suggestions of the Academic Council are meticulously recorded and carried out by the departments. The IQAC is in charge of maintaining the overall quality of the educational process in the institution which conducts regular academic audits and organizes workshops and Faculty Development Programs. The Student Welfare Committee addresses the problems, if any, faced by the students in the Campus. The allocation of the College funds to different areas are discussed with the Finance Committee and related purchases are supervised by the Purchase Committee. The distribution of authority in the institution is as follows:

The College Executive Committee- Governing Body- Secretary- Principal- College Staff Council- Controller of Examination- Heads of Departments-Staff Members- Students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for strategic plan and deployment documents on the website	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

DKM College for Women is on an upward spiral of growth for the past few years. This is the result of the conscientious deployment of the institutional strategic plan, “**DKMC VISION 2021**”, formulated after a careful consideration of the overall expansion and diversification of the institution in all areas. The effective implementation of “DKMC VISION 2021” can be seen at myriad levels, which visualizes the actualization of the mission and vision of the college.

#### The Plan:

- Improved Infrastructural facilities.
- Automation of Library and increased Library resources.
- Development, support and increased output of Research.
- Integration of ICT
- Updation of Curriculum
- Free coaching classes for Competitive Exams
- Restoration of National Cadet Corps
- MOOC courses for students.
- Initiatives on clean energy and green drive.
- Human Resource Development

#### The Execution:

- The infrastructure has been greatly improved in the period of accreditation. The number of Conference/Seminar Halls has increased from 4 to 6. New blocks such as the c-extension, an indoor stadium, a Gymnasium, a Day-care room, a Common room and individual staff cabins have been constructed. There is also a student Xerox centre managed by students.
- The Library has been fully automated from the year 2021 onwards. The total number of books in the library has increased and 26 journals including N-list, a digital library with uninterrupted Internet connectivity were added to its repertoire.
- The college has improved research, the proof of which is the government grant received to the tune of Rs. 96,00,000 for the DST –FIST Lab. The management also provides seed money for research start ups.
- There are 325 journal publications by staff and 61 funded and non-funded projects. Students also engage in mini projects in their final year. There are 31 Ph.D. research supervisors and 38 scholars who have completed their Ph.D.
- ICT integrated teaching is facilitated by 14 smart classrooms, a portable projector and smartboards. Wi-fi connectivity with improved Internet speed (4x200 MBS) is provided.
- The curriculum is revised periodically, to meet global standards, local needs and to make it employability oriented. Apart from the CBCS system, Skill based and Non-major papers, Value Add-on courses were also introduced. The college also started following the Outcome based Education model in its curriculum from 2019 onwards.
- The College has started offering free TNPSC/UPSC coaching classes on all the weekends from 2017 onwards.
- The College has successfully brought back NCC and the DKMCNCC Platoon No.38 under 10 TN Battalion has 52 cadets.
- The College acts as a platform for students to pursue various MOOC courses offered by NPTEL/SWAYAM and the Librarian acts as the SPOC for the same. From 2018, 130 staff members and 667 students have completed 200 MOOCs till date.
- Under its green drive, the College has completed the process of undergoing a green audit, installed a solar panel and a rain harvesting system.
- The College has appointed 19 fully qualified Teaching faculty and 11 non-teaching staff in the period of accreditation.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

#### Response:

DKM College is managed by the NKM trust through its Executive committee and Governing Body, the college has a well-defined organizational structure and governance aimed at achieving the vision and

mission of the college. The college has constituted Statutory Bodies in accordance with the norms. viz.,

- Governing Body
- Academic Council
- Board of Studies
- Finance Committee
- Purchase Committee

The Governing Body grants approval and ratification for the various policy decisions of the College. The Academic Council scrutinizes the proposals of the Boards of Studies, approves and ratifies the curriculum and advises the College on matters of academics, evaluation and methodologies to be followed in conducting tests. The Board of Studies prepares the Curriculum for various academic Programmes and recommends the syllabus to the Academic Council, The Finance Committee of the college supports and supervises the raising of funds and monitors the College finances. The Purchase Committee plays an important and role in appraising the different academic and administrative resources needed by the College.

The college has constituted the following cells and committees as per requirements.:

- Planning and Evaluation Committee
- Curriculum Development Cell
- Admission Committee
- Grievance Appeal Committee
- Examination Committee
- Examination Disciplinary Committee
- Research Committee
- Web Updation Committee
- Library Committee
- Student Welfare and Development Committee
- Extra-Curricular Activities Committee
- Academic Audit Committee
- Career Guidance and Placement Cell
- Prevention of Sexual Harassment
- Staff Development Committee
- UGC Cell
- Professional Ethics/Code of Conduct/ Vigilant Committee
- Institution Innovation Cell
- FIST Committee
- Women Development Cell
- Health Development Committee
- Online Courses Committee
- Equal Opportunity Cell
- Anti-Ragging Cell
- General Disciplinary Committee

These Committees meet at periodical intervals to take stock of various matters connected with their portfolio and to suggest appropriate recommendations to the Principal and the Secretary.

The over-all structure of the Institutional Management is categorized as “ACADEMICS” and “ADMINISTRATION”. The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities. The Secretary is the administrative head of the institution shouldering the responsibilities of overall administration, appointments and infrastructure.

The College follows the rules and regulations of the government of Tamilnadu and UGC guidelines regarding the selection, appointment and service matters of employees. The college follows a charter of roles and functions for managing its personnel and the staff. Eligible and qualified persons are recruited for teaching and non teaching positions on the basis of a community roster through open advertisement and interviews. A list of eligible candidates for the post is also obtained from the State Employment Exchange. An Appointment Committee is constituted for interviews and comprises of the Trust Members, the Secretary, the Principal, a representative from the Governing Body, a University Nominee, Subject Experts and two Senior Faculty Members of the College. Extreme care is taken in following the UGC –Guidelines and Tamilnadu State Government Rules during the appointment of staff and their service thereafter.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Administration
- 2.Finance and Accounts
- 3.Student Admission and Support
- 4.Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues**

**for career development/ progression****Response:**

The Institution has a firm belief that the welfare of the college depends mostly on the well being of its teaching and non-teaching staff. As an institution dedicated to women's empowerment, it provides various measures for the professional and personal welfare of its teaching and non-teaching faculty which are as follows:

- Maternity Leave
- Gratuity Funds
- Pension Scheme
- Festival bonus gifts
- Yearly gifts from the Management.
- Interest Free Loans
- Festival Advances
- EPF Facility
- Earned Leave
- Health Insurance
- Recurring Deposits Facilitated by the Office
- Free Wi-Fi
- Mail Id with the Institutional domain

Faculties are allowed to attend FDP's, Orientation & Refresher Courses and are encouraged to take up short term courses and MOOCS. The management also grants seed money to support research. They are also provided with "On Duty Leave" for attending seminars/workshops /conferences at the national and international level and as resource persons/consultancy. The college also conducts periodical workshops and FDPs on themes such as IPR, the mechanics of Online teaching and evaluation, ICT tools etc. for upgradation purposes. Retiring Staff are honored on Independence and Republic Days. The College sends invitations for its important events to retired staff. Senior Staff are given various important administrative roles. There is a Day Care Centre for toddlers that can be utilized by Staff. There is also a fully functional gymnasium that can be utilized by Staff members. Common Lunches and refreshments are provided by the Management on important occasions. The College renders its full support to the Staff in case of any exigencies.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### **6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

**Response:** 3.18

#### **6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and**

**towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	20	2	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.3.3 Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.****Response: 2.2****6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	2	2	1

File Description	Document
Reports of Academic Staff College or similar centers	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).****Response: 23.4****6.3.4.1 Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
55	29	32	16	19

  

File Description	Document
IQAC report summary	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The College conducts regular internal and external audits of its books of accounts. Internal Audit of all the registers and records have been maintained properly as per norms and the same is verified by an Auditor. He verifies all the documents and vouchers. The College comes under 'Grant-in-Aid' and also offers Self Finance courses, therefore financial transactions are audited by the Joint Director of Collegiate Education, Vellore Region and Accountant General (AG's) Office, Government of Tamil Nadu. The Chair-person of the institution is the authority for making decisions and is responsible for the overall financial management of funds. The Secretary is the authorized signatory approved by the Director of Collegiate Education for salary grant and other financial purposes of the aided section and is also responsible for the overall monitoring and allocation of funds. The Principal of the institution is responsible for approval of funds for various academic and administrative purposes. At the end of the financial year, the statutory auditor audits every account, also taking note of the comments of the internal auditor. Accounts are regularly audited by the internal auditors on all financial activities and the report is filed regularly.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years (not covered in Criterion III and V) (INR in Lakhs)

**Response:** 10.96

#### 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise

**during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.17960	0.19107	10.26867	0.17138	0.15395

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

The College has developed a resource generation policy to achieve its strategic plans and goals. The available resources are identified and they are allocated effectively for their optimal use. Every year the college council plans the budgetary provision for academic and administrative activities at the start of the year. It raises its funds through various sources such as students' fees, scholarships and salary support from the government for aided staff, Major/Minor Projects undertaken by the Staff and so on. The various funds are as follows:

**Central Government Funds**

UGC Autonomous Grant

DST – FIST Grant

**State Government Funds**

Grant-in-aid for salary

State government fund for NSS

SSP (Student Support Programme) Scholarships

**Non-Government Funds**

Students' fee from self-financing courses.

Endowment awards

Funds raised by Departments/Associations,

Aid from Philanthropists

Contribution from Alumni

Funds availed from the central government sources such as UGC Autonomous Fund, Plan Block Grants are used for developmental activities, academic resources such as books and journals and infrastructure development as per the guidelines. The UGC grant is utilized to organize academic endeavors like seminars and workshops. The State government funds are promptly availed for introducing innovative programmes, workshops, seminars and conferences, green initiatives of the college. extension activities. internal and external mentoring of students. The Finance Committee constituted with the Secretary of the college, Principal and two senior Faculty Members has the responsibility for assessing, making budgetary plans, and supervising the utilization of funds and any purchasing done by the college. The Purchase Committee's approval is sought for any purchases and utilization of funds/grants. The expenditure of funds allocated to the various departments are carefully monitored by the College. Fund requirements which are on special permission are considered by the Management on the basis of proposal.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of – Incremental improvements made for the preceding five years with regard to quality (in case of first cycle) Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)**

### Response:

The IQAC plays a pivotal role in ensuring the overall quality of the functioning of the administrative and academic units of the college. The IQAC insists on greater integration of technology with teaching learning and infrastructural support to ensure a smooth flow of the process and embarks on a conscious, consistent and catalytic action to bring about necessary reforms. These include organizing Faculty Development Programs every year to familiarize the faculty members on the different digital teaching-learning tools, research and quality assurance measures. The FDP's organized are:

- Learning through Digital Platforms
- Intellectual Property Rights
- Bloom's Taxonomy for Higher Order Thinking
- Making Video Lectures for the Digital Generation
- Preparation of Educational Institutions on Future Challenges
- Quality Assurance in Higher Education
- Research and Development in Colleges (Workshop)

- Quality Enhancement in Higher Education: Challenges and Strategies (Workshop)

. In a long haul, the IQAC has also conducted programs for the Office Administration, such as Skill enhancement training on Office Automation and Office Filing and Automation. Further, the IQAC has institutionalized two practices viz., Streamlining of Administration and Promotion of Research

### 1. Streamlining of Administration

The IQAC takes care of the needs of the administrative staff to improve their work culture, both at the professional and emotional fronts. The IQAC proposes a number of best practices in various aspects of the functioning of the administrative branch.

- Administrative Audit is conducted from time to time by the Office of the Joint Director of Collegiate Education.
- The IQAC believes in establishing a democratic pattern of administration and it ensures that equal opportunities are given to staff members who are best suited for a particular skill and also, they are provided with opportunities to hone their skills.
- The IQAC also meticulously monitors the API of the staff members, guiding them towards a better performance. It has developed a Self-Evaluation & Feedback Form for providing an impetus for growth and improvement. Based on the API score, increments and the scale of salary are fixed for the faculty in the Unaided stream.
- Self Enhancement workshops are organised from time to time to improve the Data Management skills of the staff. To encourage a harmonious work climate amongst the administrative staff, workshops/seminars in Work Ethics, Stress Management and Emotional well-being are conducted

### 2. Promotion of Research

The IQAC recognizes the significance of promoting a research environment amongst staff and students. To this end, The IQAC is actively involved in the Research Committee, comprising of the Principal and Research Supervisors from various departments. In this regard, the IQAC has organized an FDP on Research Methodology and how to publish in Scopus and UGC care listed Journals. It insists on collaboration with foreign Universities with the objective of encouraging student and faculty exchange programmes. It organizes National and International Seminars and Conferences on subjects enveloping a broad range of themes/sub themes relevant to modern day education in HEIs and encourages teachers to apply for funded research projects from research organisations like UGC, ICSSR, ICHR, and DST.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental**

## improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )

### Response:

The IQAC is the coordinating organ of the various bodies in the college with a view to enhance the quality and excellence of the academic processes in the Institution. It plays an active and vigilant role in monitoring the teaching-learning process, the learning outcomes and provides corrective suggestions that are institutionalized. The IQAC reviews and enhances the methodologies involved in the teaching-learning process through two principal strategies viz., Academic Audit and the Feedback system. Thus, the IQAC practically contributes to the improvement, enrichment and further development of the teaching –learning process.

**Academic Audits** are conducted annually by the IQAC. The IQAC and its members conduct an **Internal Audit** wherein departments are made to profile themselves for the academic year which includes a SWOC (Strength, Weakness, Opportunities, Challenges). Analysis of their performance based on results, research projects, effective curriculum implementation and use of ICT-related pedagogical methodologies. Based on the audit report, the IQAC gives constructive feedback to the Departments suggesting measures for internal quality enhancement. It makes recommendations for the Departments to ‘do self-evaluation’ and to ‘set higher goals’ to meet new challenges which are implemented. The IQAC also conducts **External Audits**, wherein experts from other Higher Educational Institutions are invited as a team, to examine, evaluate and give an appraisal of the academic activities of the various departments. The suggestions given by the peer team are recorded and are meticulously carried out by the Institution.

The IQAC collects **Feedback** from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional academic performance especially in curricular and extracurricular activities. Student feedback of teachers is collected regularly. A careful analysis of the feedback received is done and communicated to the teachers which ensures greater participation and a better understanding of the teaching-learning process.

The IQAC diligently watches over the development of new methodologies in teaching - learning. It puts forth suggestions regarding improvements in the curriculum and infrastructure that are required to integrate technology and teaching which is given serious consideration by the institution. With the Institution adopting the Outcome Based Education in its curriculum, the IQAC has been keenly monitoring the outlining of the Programme Outcomes, Programme Educational Outcomes and Programme Specific Outcomes. The IQAC also conducted orientation and introductory workshops for the faculty members on the Outcome Based Education Model, Bloom’s Taxonomy, framing the learning outcomes, the technique of mapping the course outcomes with the Program Outcomes and so on. It is also actively involved in the evaluation strategies that are being perfected by the institution to ensure that set learning outcomes are achieved.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.Any other quality audit recognized by state, national or international agencies (ISO Certification)**

**Response:** 3 of the above

<b>File Description</b>	<b>Document</b>
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

##### I. a) Gender Sensitization through Curricular initiatives:

The curriculum includes gender-sensitizing courses such as: Women's Studies, Feminist Writing, Women Development In Tamil Nadu From 1900 A.D. to 2000 A.D, Entrepreneurship Development, UGC Net For Home Science, Human Rights, Ecology, Evolution & Proteomics, Human Physiology, Hormonal Bio-Chemistry, Health Care Management and Immunology. These courses focus on sensitizing the women students on Women Empowerment, their history, literature, evolution, physiology, opportunities as entrepreneurs.

##### b) Gender Sensitization through co-curricular initiatives:

- The Institution has established committees such as **Internal Complaints Committee (ICC) / Anti Sexual Harassment Committee, Women Development Cell, Grievance Appeal Committee, Counseling Cell and Anti-Ragging Cell** to ensure the safety of women students and promotion of gender equity.
- The institution has also appointed male non -teaching staff in the campus.
- Men candidates are given admission into the doctorate programmes.
- Men Participants are invited to seminars, conferences, workshops and guest lectures regularly.
- International Women's Day is observed every year to promote gender values and uphold the dignity of women.
- Regular programmes on women's issues are conducted by various clubs and committees.

##### II. Specific facilities provided for Women in terms of:

##### a. Safety and Security

- The college has security guards & installed CCTV cameras; the hallways are secured by CCTV camera coverage to monitor all activities in the campus.
- The college provides a women's hostel. Visitors can meet the students only with the permission from the wardens to prevent unavoidable problems. The hostel has high compound walls and it is guarded by security 24 x 7. The hostel is not operational due to the pandemic.
- Fire extinguishers are provided at the required places to safeguard from minor fire outbreaks.
- The students are provided with clean RO water and the water is being distributed throughout the day.
- The day scholars are provided with bus facilities from in and around Vellore district.
- A careful watch is kept on student absenteeism as well. SMS is sent to parents to intimate them regarding their wards' attendance.

**b. Counseling**

- The physical and mental well-being of the students are taken care of by services such as TUTOR WARD system, Soft Skill Development, Personal Counseling, Yoga and Meditation.
- The college facilitates a personal counseling unit called Student Support Center for various types of counseling called Grief counseling, Marital counseling, relationship counseling required to the students.
- Yoga, Meditation & Soft skills are also a part of the student's curriculum. The YRC club of DKM College celebrates International Yoga Day on a regular basis.

**c. Common Rooms**

- The college provides a common room with recreational facilities. Quadrangle in the Library is used as a common space for discussion and debate sessions.

**d. Day care center for young children**

- To help the faculty with toddlers, a "Day Care" is functioning in the college free of cost.

**e. Any other information:**

- Sanitary pad incinerator and adequate number of washrooms for male and female are available.

A health center functions inside the campus with a sick room in the college campus for medical emergencies.

File Description	Document
Annual gender sensitization action plan	<a href="#">View Document</a>
Specific facilities provided for women in terms of: a.Safety and security b.Counselling c.Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

#### Response:

##### a) Solid waste management

The college is keen on maintaining a clean campus with regular cleanup activities. Signboards indicating plastic free zones are placed in the prominent places. Separate color bins are in places to collect degradable and non-degradable wastes separately. The withered leaves from the trees are regularly cleaned to keep the campus clean. A systematic collection and disposal of waste is done in all the classrooms, labs, seminar halls and offices. The food waste collected from the hostel is supplied to our cattle shed. The college has been implementing measures to manage solid waste management through Enviro club. Leaf litters were used to feed in the vermi-compost pit and the vermi-casts are used as manure for maintaining greenery in the campus.

Non-biodegradable wastes such as plastic, tins and glass bottles etc., generated in the college campus are sold for recycling and disposal. The standard operating procedures are followed for the management of hazardous wastes such as broken glasswares, spilled chemicals and animal house wastes.

##### b) Liquid waste management

The wastage of water is regimented in the college.

The underground sewage facility is available for maintenance.

##### c) Biomedical Waste Management

The biomedical wastes such as bacterial and fungal pathogens used in the laboratory are safely decontaminated using autoclave and disposed safely. The cotton plugs used for antimicrobial studies are decontaminated and collected in separate dustbins and are disposed regularly. Biosafety Level I protocol is adopted in Zoology, Biotechnology and Microbiology laboratories. A proper laboratory safety procedure is strictly maintained in the laboratories. Students and faculty are not allowed inside the laboratory without eye protection, gloves, and a lab coat. The laboratory using microbial agents are decontaminated regularly to avoid accidental contaminations. The wastes generated from animal house operations are collected

carefully and disposed through Ken Bio links Pvt. Ltd. a TNPCB authorized common biomedical waste management facility through a MoU. Biomedical waste generated from the department of Zoology, Biochemistry, Microbiology and biotechnology are treated by autoclaving and incineration. Sanitary napkins are burnt using incinerators in an eco-friendly and hygienic way (Donated by our alumnae on 26.01.2014).

#### **d) e-Waste Management**

The e wastes are collected regularly and disposed through vendors for recycling. The electricity consumption is reduced with replacing the ordinary bulbs to LED bulbs in the computer labs. CRT monitors are replaced with LCD monitors. The used electronic and waste computer accessories are sold to the professional vendors for proper disposal. To avoid excess all electrical wastes generated in the college are collected and discarded through the authorized vendor. An e-waste bin is also installed on campus.

#### **e) Waste Recycling System**

An effective waste recycling strategy is followed in the institution. The professional vendors are hired for the safe disposal and recycling process within the campus. The solid wastes such as sports goods and equipment are auctioned once in a year.

#### **f) Hazardous chemicals and radioactive waste management**

There is no hazardous and radioactive waste used in the college campus.

<b>File Description</b>	<b>Document</b>
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Geotagged photographs of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### **7.1.4 Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

**7.1.5 Green campus initiatives include:**

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

**Response:** A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

**Response:** A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.7 The Institution has disabled-friendly, barrier free environment**

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Details of the Software procured for providing the assistance	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

**Cultural, Regional and Linguistic Inclusiveness:**

- D.K.M College for Women takes utmost care to take initiatives in providing an inclusive environment towards tolerance and harmony **by conducting 26 programmes** during the academic years 2016-2021.
- The **Fine Arts Team of DKM College organizes various cultural events** every year to promote and encourage students interested in dancing, singing, music, acting, fashion designing, rangoli, painting and cooking. 2 weeks are dedicated to these cultural events.
- **Traditional dance forms** like Bharathanatyam, Mayilattam, Oyillattam, Kolattam, Thappattam are part of dance competitions, which inculcate the cultural essence of the state into the students. Bridal make-up competitions are part of such cultural events in which various brides from different parts of India are recreated as a part of the competition.
- **Traditional food recipe competition on “Parambariya unavugal” was conducted by the Food & Nutrition department** to bring back the traditional food recipes from across the state.
- Students from **all regional background** get admitted into the college without any discrimination.
- All types of **regional festivals** like Pongal, Diwali, Christmas and Onam are celebrated regularly in

the college every year by the NSS and College Union.

- The Department of Tamil, English and History department conducts seminars, workshops, guest lectures and training to promote **the importance of languages like Tamil, English and Hindi respectively contributing to the linguistic diversities.**
- The History department joins **with Hindi Prachar Sabha** of Vellore for the conduct of certificate course. The total duration of the course every year is 30hrs. Exams are conducted outside the college in the D.B. Hindi Prachar Sabha, Kosapet, Vellore.

#### **Communal Inclusiveness:**

- The college strictly **follows the reservation norms** of the State Government for the appointment of teaching and non-teaching staff in the college.
- The socially-backward students like ST/SC/OBC (non-creamy layer)/Minorities are offered special privilege for admission by relaxation of the entry marks, by **offering different types of incentives and scholarship opportunities** from the State Government & college resources.
- The students who are economically weak but deserving to undergo higher studies are given privilege into admission by offering them **college scholarships.**
- The college has a provision for **exemption in exams and extra time** as per the University norms/ State Government Rules for differently-abled students. **Scribe Facility** is also provided to the students.

#### **Socio-economic Inclusiveness:**

**Schools in Edanyansathu village are adopted** by the college. Students take tuitions in the schools through Departments and NSS.

**Tree plantation, medical camps** are regularly by NSS and Rotract.

During Pandemic the management and other benefactors collected approximately **1.30 Crores to help 15000 families in Vellore.**

Each year, the NSS and Rotract club organise **blood donation camps** and blood is donated to non-profit organizations. **Annual health camps and Vaccination camps** are also conducted for the benefit of the community besides the students and staff.

**The premises of DKM College are offered to government agencies, Service commission exams like UPSC, TNPSC, NEET.** Election Commission of India uses our premises polling station during elections and various other nodal agencies to conduct examinations and activities.

The management **also aids non-teaching staff** with some minimum help like distribution of winter clothes and blankets.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

##### Response:

- DKM College for Women is always committed to organize programmes to impart constitutional principles and ethics to the student community. The faculty members understand the responsibility to teach the students about the constitution and make them into responsible and knowledgeable citizens. Educating about the constitution is a process leading to right thinking, noble behavior thereby making them into true citizens of the country.
- On **National days** all staff and students participate in programmes with a special patriotic enthusiasm. The College has continually commemorated national festivals like **Republic Day and Independence Day** with great fervor. A sense of nationalism, integrity and harmony are instilled among its staff and students alike. These festivals unite the entire college, symbolize nationwide harmony and patriotism. The college honors the senior retiring staff as chief guest on such days, he/she hoists the National Flag in the presence of staff, students and NCC cadets. All other religious festivals are also celebrated informally to maintain communal harmony.
- **“Human Rights” is a compulsory course for the PG students.** The course covers a wide range of details about theories and definition of human rights, **historical development of human rights**, international human rights, Children’s Rights, Women’s Rights, Dalit’s Rights and various punishments for bonded labourers etc. are covered.
- The important duties and responsibilities as citizens of India are communicated to students through various **NSS Programmes and YRC Programmes**. Programmmes like **National women commission silver jubilee rally (20/01/2018)**, **National unity day-pledge (20/08/2019)**, **Fit India movement pledge (29/08/2019)**, **National youth parliament (27/02/2019)**, **Voter Awareness Rally (19/03/2019)**, **World Day against Child Labor (12/06/2019)**, **International day against Drug Abuse and Illicit trafficking(01/07/2019)**, **Eradication of the untouchability pledge(29/01/2021)**.**Geneva convention day (17/08/2016)**, **Swachh Bharath (17/08/2017)**,**Celebration of world Humanitarian day (26/09/2017)**, **District level elocution contest on the topic “The value of humanity in today’s life”(20/08/2018)**, **India youth parliament meeting (15/09/2018 to 17/09/2018)**, **Geneva convention day (29/09/2018)**, **Competitions on Humanity in Action (19/02/2020)**.
- **Civic duties** like constitutional rights and responsibilities which voters must know are constantly given importance through the **Electoral Literacy Club**. New voters are oriented about the entire **election procedure and the working of parliaments**.

- **The Constitution related sensitization programmes** are undertaken throughout the year by the Department of History and all staff in general. Importance of the judiciary system with law and order is communicated to all stakeholders in programmes, workshops, seminars & conferences.
- **The Constitution Day** of India aims to bring awareness on the importance of the Indian constitution. **Martyr's Day** is observed to salute the Father of the Nation and the other martyr soldiers. Students are made conscious of the fundamental rights and they are educated and informed of the constitution of India.
- **National Voters Day** is celebrated all across the country to mark the foundation day of Election Commission of India i.e. 25th January 1950. This celebration makes the students aware of their Right to Vote. It is important for the students to have a better understanding of the constitution and their rights.

File Description	Document
• Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

- The College celebrates national and religious festivals with great fervor and zeal to promote community, religious and cultural harmony, effective socialization and national integration. These festivals are celebrated irrespective of caste or creed forging the bond of humanity among students. The birth and death anniversaries of well-known social reformers, national leaders and eminent historical personalities are organized as commemorative days to inculcate moral values of truth, love, nonviolence, peace, national integrity, human values, communal harmony, fraternity and social harmony among the students.
- The following are the commemorative days celebrated by the NSS Unit of the college: **World Population Day Celebrations, Sadhbavana Diwas, Rashtriya Sankalp Diwas, Rastriya Ekta Diwas, World Leprosy Eradication Day, World Population Day, World Day Against Child Labour, Swachhta Pakhwada, Suicide Prevention Day, Sardar Vallabhai Patel Birth Anniversary Pledge**
- Festivals such as **Pongal, Diwali, Christmas, Onam, Ayutha Pooja** are celebrated to augment feelings of communal unity and harmony. Pongal, the traditional harvest festival of Tamilnadu is celebrated in a grand manner.
- **Republic Day and Independence Day** are cherished as national days and as red-letter days that strengthen our spirit of patriotism. Republic Day is celebrated every year. Independence Day is celebrated to realize the meaning of freedom and to bring back memories of freedom struggle.
- Every year our college celebrates **National Teachers Day** to honor the birth anniversary of Dr. Radhakrishnan, our former president of India and the teachers of the institution for their significant contributions in shaping the life of students.
- **Martyr's Day** is observed to salute the Father of the Nation and the other martyr soldiers. 8th March is observed as **International Women's Day** through various programmes. On International Women's Day great female achievers are invited to inspire the students.
- **Yoga Day** is celebrated on 21st June every year with the aim of giving students a sense of holistic well-being. On **Voters Day** the students are given awareness on their duties and rights as a loyal citizen.
- **Celebration of Birth and Death Anniversaries** of Saints, Leaders, Great Personalities, Scientists, Researchers and Social Workers give a chance to know about the sacrificial life of great people.
- The Late Dr. A.P.J Abdul Kalam's contribution to the nation is gratefully acknowledged by observing his Death Anniversary. His Birth Anniversary is celebrated as **World Students Day**.
- **Swami Vivekananda's Birthday** is celebrated as **Youth Day** by the college NSS unit.
- **Birth anniversary of William Shakespeare** is celebrated as English Day and **world book day**. Birth anniversary of great Mathematician Srinivasa Ramanujan is celebrated as **National Mathematics Day**.
- **Birth Anniversary of Dr. A. P. J. Abdul Kalam** is celebrated as **Reading Inspiration Day**. On these occasions teachers and students deliver speeches on the life and work of the great

personalities.

- **On International AIDS Day and National Voters Day** rallies are organized by the NSS. These activities provide a platform for the students to express their views confidently. **Mahatma Gandhi Birth Anniversary** is observed as an international non-violence day at global level.

File Description	Document
Geotagged photographs of some of the events	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**1.Title of the Practice: “REACH THE UNREACHABLE” (RUN) - DKM COLLEGE OUTREACH PROGRAMME**

**2.Objectives and Principles:**

This practice is built on the concept of reaching a helping hand to the remote village of Edyanchathu with various levels of services from the students, staff and the institution promoting community ecosystem.

- Students understand the concept of societal wellbeing and the ways and means to achieve it.
- Students master multiple values like being compassionate and responsible social beings, teamwork, social needs, the problems in real life situation etc.
- Students work with people of the community with creativity and become committed workers to societal and environmental causes
- They learn to be a link between the Government and non-government organizations and village community
- Village community becomes more self reliant and work for sustainable ecosystem.

**Principles:**

- This programme is integrated into the curriculum with a weightage of credits for undergraduate students. PG students do field work for a stipulated duration.

- The design ensures the participation of all the teachers and students of the College.

### **3.The Context:**

The role of any educational institution doesn't stop with classroom pedagogy. The goal is to make this knowledge and services reach to its society at large. It also has the responsibility to make the students understand the realities of the society in which they are going to be exposed to. So the institution created this design of integrating project works into the curriculum. The guidelines from MHRD also reiterated about this community service. So the institution decided to extend its helping hands to the nearby villages by adopting it. Reach the Unreachable emerged out of this context.

### **4.The Practice:**

The college has adopted villages in Vellore District. The UG students of DKM College have to render community service to these village people in various modes. The vulnerable and marginalized groups such as illiterate youth and children, women, farmers, unorganized labourers and dalits from these villages were the target group.

The final year students spend 30 hours to execute the designed projects in the adopted villages.

The activities are planned for the students. The activities include exposure to the realities of rural environment, sensitization to special needs of the local communities, includes field work and reaching out to the communities, teaching basics, giving awareness on health and other social issues.

There are also activities for Rural community-school students, educated youth, women and men on Soft skills and language skills, Knowledge empowerment programmes, networking on sharing of knowledge through DKM Community Radio in all the adopted villages. This programme collaborates with NGO's and Government Organisations that play a complementary role for the effective implementation of the projects for the benefit of the village community.

### **5.Evidence of Success**

Students exhibited improved self-awareness, self esteem and emotional intelligence in students.

Through this programme

- The students have developed societal orientation and commitment.
- They have developed social skills.
- They are sensitized about social needs.
- They are exposed to rural community and the problem faced by them.
- They are enriched with creativity in planning, execution
- They developed leadership ability and team spirit.

The village community is socially developed and environmentally improved.

### **6.Problems Encountered and Resources Required**

There are very few complications and unavoidable encumbrances that delay the execution of the intended

agenda to serve the rural community.

They are as follows:

Visit of the students to the villages is not a continuous process due to their academic schedule.

The prompt delivery of the services planned for the rural society's betterment sometimes gets delayed due to some unavoidable circumstances.

Expenditures involved in the frequent transportation of students to and from villages and Human Resources (co-ordinators) for execution of projects

### **Resources Required:**

Financial aid for frequent transportation is a problem to be sorted out.

Students needed more time to understand the real problems of society.

### **7.Notes (Optional)**

Reach the unreachable is designed well, successfully integrated to curriculum and therefore could be duplicated by others.

### **BEST PRACTICE: 2**

**TITLE OF THE PRACTICE: UP SKILLING OPPORTUNITIES THROUGH EXPERIENTIAL LEARNING.**

#### **OBJECTIVES OF THE PRACTICE:**

- To upgrade the traditional way of teaching to newer methods that focuses on student centric pedagogy.
- To encourage practical application of knowledge, self-learning and develop competence in skills and behaviors.

#### **THE CONTEXT**

Today experiential learning has become an essential method in all innovative pedagogical practices as it shifts the students *from rote learning and memorization to learning by doing* through experience and activity. In Experiential learning the students can build on what they already know and are provided with opportunities to make connections between new concepts and existing ones, which increases the effectiveness of learning. An important objective of the **NEP 2020** is to foster 'experiential learning and critical thinking' among students. DKM needed a change from the rigid methodologies of teaching and learning to up skill the students in all possible ways ranging from gaining subject knowledge to developing values and social commitment.

#### **THE PRACTICE**

In 2019 the college has adopted OBE pattern of syllabus, which focused on OUTCOME BASED LEARNING. The curriculum focused on upskilling the students with Communication skills, Vocational skills, Leadership skills, Research skills, Creative skills & soft skills. There are **57 skill-orientated courses and 30 Employability oriented courses** in the curriculum.

The Departments offer **various teaching pedagogies to bolster Experiential learning** to the students. Few are quoted below:

S.NO	DEPARTMENT	TEACHING PEDAGOGIES FOR EXPERIENT	
1.	English	1. Film festival, 2. Pop-Corn hour, 3. Reading Corner, 4. Pen Drive, 5. Word a Day, 6. Know your Author, 7. Language Cards, 8. Reels making, 9. News Reading, 10. Role playing, 11. Games, presentations, 12. Group activities, 13. Poster presentations, 14. Exhibitions, 15. Model Union Parliament	
2.	Tamil	1. Manuda Noolagam(Human Library), 2. Vasagar Vattam(Reader's Circle), 3. VIT community Radio	
3.	Mathematics	1. MATLAB	
4.	Commerce	1. Zeal Fest 2. Food Mela	
5.	History	1. E-Tourism	

6.	Physics	1. Science Park	
7.	Chemistry	1. Hands on Training on Detection of food Adulter	
		2. Cosmetics and Toiletries Making	
8.	Bio Chemistry	1. Health Check up	
9.	Food & Nutrition	1. Diet Counseling Cell	
10.	Psychology	1.Orientation counselling for freshers	
		2.Student Support Center	

The **practicals** in science subjects provide good experiential learning to students. The **internships, field trips, field research, UG & PG Projects** also enrich experience-based learning of students.

**Some Certificate courses like Solid Waste Management involves students in the fields. NDLI Club gives a real time experience in handling various exam related websites and portals.**

Students involved in **village services, health services, educational assistance to schools through NSS, NCC, YRC, departmental extension activity** and the **5 startups of IIC** provide opportunities for experimentations.

#### **EVIDENCE OF SUCCESS:**

The involvement and joy of students in participating in experiential learning is a clear indication of the success of experiential learning. The learned skills are reflected in their attitude and behavior and there is an evident transformation from their entry level into the college to the exit stage. The feedback of the students about the college also reflects the success of experiential learning.

<b>File Description</b>	<b>Document</b>
Best practices in the Institutional web site	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### **7.3 Institutional Distinctiveness**

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**TITLE OF THE PRACTICE: “EDUCATE TO EMPOWER”**

**OBJECTIVES:**

- To create and promote holistic and integrated development in rural women by imparting **quality**

**higher education.**

- To enable students to achieve **academic excellence** through efficient teaching, meticulous learning and systematic evaluation.
- To enable students, emerge as **economically independent, personally upright, morally sound, culturally refined, spiritually aware and rich, socially responsible, nationally conscious, worldly wise, willing to transform and engender meaningful social transformation.**

**THE CONTEXT:**

According to the All-India Survey on Higher Education report in 2019, the Gross Enrollment ratio of Women in Higher Education is 48.3% but 49.8% for male. Against such a backdrop the National Education Policy-2020 has been designed to curb the menace of women illiteracy. In line with the NEP 2020, DKM College for Women has a long tradition back from 1972 to serve rural women students through education. The college aimed at providing women at all levels of life utilizing their talent and to protect them from all forms of injustice and inequality. So the college ensured to provide quality education to women through holistic empowerment.

**THE PRACTICE:**

**DKM College for women's** mission statement is Women Empowerment. The following are few highlighted practices of the college to provide EDUCATION TO EMPOWER women.

**EDUCATIONAL EMPOWERMENT:**

- DKM provides **100% admission to women students** based on the reservation policy of the government. The college has a rapid growth in the admission of women students from nearly **150 students in 1972 to 3687 students in 2021** making the mission of the college growing to greater heights.
- The **curriculum of the college keeps evolving** to the need of the hour, which has relevance to local, national, regional and global developmental needs. The curriculum culminated **from university pattern syllabus to CBCS pattern and to OBE pattern.**
- The college had **5 programmes in 1972 and evolved with 54 programmes** catering to the needs of the society. The research departments offer **Ph.D. programmes** in full swing. The skill-oriented courses contribute to the enhanced curriculum. The **teaching pedagogy** also changes from **teacher centric methodology to student centric methodologies.**
- The college pays special attention to **slow as well as advanced learners.** Remedial classes are devised for slow learners where the advanced learners help is solicited thereby making it a **flipped learning process.** The advanced learners are encouraged to participate in more curricular and co-curricular activities.
- The students are handled by the teachers who are given regular training sessions for a **scholarly dissemination of knowledge** to the students.

**SKILL EMPOWERMENT:**

- **Vocational and Employability skills** are developed among the students by the training programmes offered by Placement Cell. Total of 47 Placement training programmes are organized from 2016-2021. About **81 skill-oriented certificate** programmes are in operation.

- **Communication skills** are honed through the language departments. The bridge courses, language lab, Certificate courses on **Spoken English and Reddington Skill development Programme** help the students to upgrade their language and communication skills.
- The **free IAS/IPS coaching classes** help them in becoming future leaders. Students are elected as Chairman, Vice-Chairman, and Secretaries of various clubs and leaders of class to promote **Leadership skills**. Students get opportunities to organize programmes and events with the guidance from teachers. The NSS and NCC unit of the college arranges for leadership training camps annually.
- **Soft Skills and interpersonal skills** are part of their curriculum and programmes by various clubs bring experts to inculcate soft skills in the students.
- **Research skills and analytical skills** are a part of UG & PG programmes. The Research forum in the college motivates the students on the above.
- **Creative skills** - Curricular and co-curricular programmes bolsters reflective thinking and decision-making skills throughout the year. The competitions and programmes by the Fine Arts Club, Extracurricular activities club & Women Development Cell of the college brings out the creative side of the student.
- **The Alumni of DKM College are wide spread in government jobs as Sub collectors, Inspectors and as policewoman.** DKM College has produced **78 University blues** from 2016-2021.

#### ENTREPRENEURSHIP EMPOWERMENT:

- **Five start-ups were successfully started under IIC & RED Cell** to help students identify their field of inspiration in Entrepreneurship. The start-ups were Handicrafts and Jewelry Making, Organic Farming, Health & Hygiene, Cosmetics & Toiletries, Web designing and development. The IIC inculcates the wings of self-dependence into its women students making them into leaders and entrepreneurs of tomorrow.
- **The Entrepreneur Development Cell** has conducted 5 training programmes during 2016-2021. The trainees are given on-site experience at the end of the course to motivate them into becoming an entrepreneur.

#### PSYCHOLOGICAL & HEALTH EMPOWERMENT:

- **Mentoring called Tutor-Ward and counseling initiatives called Student Support system** are provided in order to understand and reflect upon issues and challenges in adolescence with a ratio of 1:30 students.
- The Psychology department is also regular in giving counseling to the freshers of the college to cope up with their new learning environment.
- The **Yoga & Meditation** are part of the curriculum for the physical and mental health of the students.

#### FINANCIAL EMPOWERMENT:

The college provided financial assistance to prevent any type of dropouts from the college. Apart from the government scholarships for the aided students, the college management has contributed an amount of **Rs.7,25,000** towards cash awards for their excellence in studies and **Rs.24,12,799** towards the **socially, Economically and Physically challenged** and **Rs.5,83,194** for sports students and **Rs.16,49,426** for students who wanted to pursue their higher education in DKM College.

**CULTURAL, SOCIAL AND ETHICAL EMPOWERMENT:**

- The sanctity of prayer, thanks giving are part of all college programmes for **spiritual empowerment**. The **Fine Arts** and **College Union** organizes cultural programmes during various occasions that reiterates the **cultural flavor** of this state and country.
- The **Value Education, Human Rights, EVS** are incorporated in their curriculum for social and ethical empowerment. **Electoral Literary Club, NSS and NCC** teaches them their responsibility towards their nation.

**CONCLUSION:**

- Our distinguished alumni are the result of DKM College' mission EDUCATE TO EMPOWER.

File Description	Document
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

#### Additional Information

After preparing the SSR for the 4th cycle of assessment and accreditation by NAAC, the Institution is cognizant of its Strengths, Weaknesses, Opportunities, Challenges. The Institution will shortly arrive at a blueprint that will be implemented in the future aiming at the expansion and diversification of the Institution into various unexplored fields making it a premier Higher Education Institution.

- DKMC has established a Centre for Research and Innovation DKMCFRI in the year 2022. The Centre is Managed by two Directors of Research, one each for Sciences and Arts and Humanities. It also has two of the senior staff members of the College acting as Deputy Directors along with the Steering Committee Members. The Centre will be the hub of research in DKMC, brainstorming, monitoring, guiding and streamlining the research work of both staff and students. This will foster a culture of research in the campus, simultaneously enhancing the quality of research undertaken.
- The Institution is planning to introduce new Diploma Courses, Value-Add on Courses in collaboration with Industries, which will identify the specific skills required for employability, based on which the students will be given hands on training enabling them to be directly absorbed into their workforce. This will also contribute in strengthening the placement of the Institution.
- The Institution is planning to introduce vocational and Entrepreneurship courses, training a greater number of students to be employment generators than employment seekers.
- It is proposed that Incubation Centers be started in collaboration with the Institution Innovation Cell.
- Canteen facilities are going to be expanded and improved. A new well-furnished Canteen with a spacious dining hall is to be shortly inaugurated.
- Fully automating the Admission and Examination procedures of the College is on the anvil.
- The existing ERP of the College is to be strengthened.
- It is proposed to make the College Hostel functional again.

### Concluding Remarks :

Ever since its inception, DKM College for Women has remained committed to its Vision and Mission and its core values. The Motto of the College “Act, Arise and Activate “ is like a clarion call for the young women of rural India to unshackle themselves from centuries of drudgery and oppression and to transform themselves to the future generations with the power of Education. The Motto clearly opines that change should not stop with an individual but it must be pervasive. With the Motto, the vision and the Mission acting like beacons, the Institution has completed 50 glorious years of sterling service in the field of Higher Education, making it accessible for the poorest of the poor. It has touched the lives of innumerable young women, giving them a chance at a better and improved life. The aim of the Institution now is to evolve in tune with the changing times and equip itself for global competencies and staying firmly rooted in local needs.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.1.2	<p><b>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1170</td><td>1394</td><td>1458</td><td>1493</td><td>1393</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1170</td><td>1207</td><td>1216</td><td>1229</td><td>1228</td></tr></table> <p>Remark : Input edited as per metric 4.2</p>	2020-21	2019-20	2018-19	2017-18	2016-17	1170	1394	1458	1493	1393	2020-21	2019-20	2018-19	2017-18	2016-17	1170	1207	1216	1229	1228
2020-21	2019-20	2018-19	2017-18	2016-17																	
1170	1394	1458	1493	1393																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
1170	1207	1216	1229	1228																	
2.3.3	<p><b>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )</b></p> <p><b>2.3.3.1. Number of mentors ?????????????? ???????</b></p> <p>Answer before DVV Verification : 117</p> <p>Answer after DVV Verification: 115</p>																				
2.4.3	<p><b>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</b></p> <p><b>2.4.3.1. Total experience of full-time teachers</b></p> <p>Answer before DVV Verification : 937</p> <p>Answer after DVV Verification: 928.4</p>																				
3.1.3	<p><b>Percentage of teachers awarded national / international fellowship for advanced studies/research during the last five years</b></p> <p><b>3.1.3.1. The number of teachers awarded national / international fellowship for advanced studies / research year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>3</td><td>4</td><td>5</td><td>8</td><td>5</td></tr></table> <p>Answer After DVV Verification :</p>	2020-21	2019-20	2018-19	2017-18	2016-17	3	4	5	8	5										
2020-21	2019-20	2018-19	2017-18	2016-17																	
3	4	5	8	5																	

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	1	1	0

Remark : Awards without any financial support not considered

3.5.2	<p><b>Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs).</b></p> <p><b>3.5.2.1. Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs)</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2.44</td><td>10.45</td><td>22.7</td><td>112.93</td><td>6.05</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2.44</td><td>10.45</td><td>22.9</td><td>11.8</td><td>8.42</td></tr></table> <p>Remark : Input edited as per supporting documents</p>	2020-21	2019-20	2018-19	2017-18	2016-17	2.44	10.45	22.7	112.93	6.05	2020-21	2019-20	2018-19	2017-18	2016-17	2.44	10.45	22.9	11.8	8.42
2020-21	2019-20	2018-19	2017-18	2016-17																	
2.44	10.45	22.7	112.93	6.05																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
2.44	10.45	22.9	11.8	8.42																	
3.6.2	<p><b>Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years</b></p> <p><b>3.6.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>06</td><td>10</td><td>02</td><td>04</td><td>08</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>01</td><td>00</td><td>00</td><td>00</td><td>01</td></tr></table> <p>Remark : only awards for Extension Activities(NSS/NCC/Red Cross) are considered.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	06	10	02	04	08	2020-21	2019-20	2018-19	2017-18	2016-17	01	00	00	00	01
2020-21	2019-20	2018-19	2017-18	2016-17																	
06	10	02	04	08																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
01	00	00	00	01																	
3.6.4	<p><b>Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years</b></p> <p><b>3.6.4.1. Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.</b></p> <p>Answer before DVV Verification:</p>																				

2020-21	2019-20	2018-19	2017-18	2016-17
234	674	1675	825	1394

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
454	688	1675	825	1394

Remark : Input edited as per supporting documents

4.3.4	<p><b>Institution has the following Facilities for e-content development</b></p> <p>1. <b>Media centre</b> 2. <b>Audio visual centre</b> 3. <b>Lecture Capturing System(LCS)</b> 4. <b>Mixing equipments and softwares for editing</b></p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : Edited as per data provided</p>																				
5.1.4	<p><b>Average percentage of students benefitted by career counseling and guidance for competitive examinations as offered by the Institution during the last five years.</b></p> <p><b>5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1289</td><td>1243</td><td>2034</td><td>2015</td><td>2160</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1287</td><td>1243</td><td>1624</td><td>1952</td><td>1659</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	1289	1243	2034	2015	2160	2020-21	2019-20	2018-19	2017-18	2016-17	1287	1243	1624	1952	1659
2020-21	2019-20	2018-19	2017-18	2016-17																	
1289	1243	2034	2015	2160																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
1287	1243	1624	1952	1659																	
5.3.1	<p><b>Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.</b></p> <p><b>5.3.1.1. Number of awards/medals won by students for outstanding performance in sports / cultural activities at inter-university / state / national / international events (award for a team event should be counted as one) year - wise during the last five years.</b></p> <p>Answer before DVV Verification:</p>																				

2020-21	2019-20	2018-19	2017-18	2016-17
12	29	18	45	20

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
6	5	4	46	5

Remark : Group events is considered as ONE only

**6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	7	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	20	2	0	0

Remark : Input edited as per supporting documents

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years (not covered in Criterion III and V) (INR in Lakhs)**

**6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.17960	0.19107	10.25867	0.12738	0.14595

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.17960	0.19107	10.26867	0.17138	0.15395

Remark : Input edited as per supporting documents

**2.Extended Profile Deviations**

ID	Extended Questions				
1.1	<b>Number of programs offered year-wise for last five years</b>				
	Answer before DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
	55	55	54	54	53
	Answer After DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
	32	32	32	32	32
2.4	<b>Number of revaluation applications year-wise during last five years</b>				
	Answer before DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
	0	0	31	31	22
	Answer After DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
	0	53	60	81	36
3.2	<b>Number of full time teachers year-wise during the last five years</b>				
	Answer before DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
	117	140	143	139	140
	Answer After DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
	115	138	141	137	138