



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

D.K.M. College for Women

- Name of the Head of the institution **Dr. R. Banumathy**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **04162904691**
- Alternate phone No. **04162263600**
- Mobile No. (Principal) **9486464925**
- Registered e-mail ID (Principal) **info@dkmcollege.ac.in**
- Address **No. 57, D.K.M College road,
Sainathapuram, Vellore**
- City/Town **Vellore**
- State/UT **Tamil Nadu**
- Pin Code **632001**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **01/06/2007**
- Type of Institution **Women**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Mrs. G. Vinu Priya**
- Phone No. **04162263600**
- Mobile No: **9943928206**
- IQAC e-mail ID **iqac2021@dkmcollege.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://dkmcollege.ac.in/wp-content/uploads/2022/08/AQAR-2020-2021-final-submitted-10-5-2022-1.pdf>

4. Was the Academic Calendar prepared for that year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://dkmcollege.ac.in/wp-content/uploads/2022/08/calender-2021-2022.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.69	2009	29/01/2009	28/01/2014
Cycle 3	B	2.71	2016	19/02/2016	18/02/2021

6. Date of Establishment of IQAC

02/06/2003

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
D.K.M College for Women	DST-FIST	DST	06/08/2018	950000

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI **No File Uploaded**

9.No. of IQAC meetings held during the year 10

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- IQAC had successfully organized Faculty Development Programmes on Evaluation in Outcome-Based Education, Effective Documentation for NAAC Effective Documentation for NAAC, and NAAC-Evaluation guidelines and self-study report preparation

- The IQAC insisted on greater integration of technology with teaching-learning and infrastructural support to ensure a smooth flow of the process and embarks on a conscious, consistent and catalytic action to bring about necessary reforms.

- The IQAC meticulously monitors the API of the staff members, guiding them towards a better performance. It has developed a Self-Evaluation & Feedback Form for providing an impetus for growth and improvement.

- The IQAC conducted an Internal Audit and External Audit for this academic year which includes SWOC analysis.

- IQAC motivated the departments to offer more certificate courses and to increase student projects. IQAC insists the faculties to adopt ICT-enabled teaching.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Propose to conduct faculty development programmes on	101 faculties have attended and benefitted through the faculty

Evaluation in Outcome-Based Education	development programmes on Evaluation in Outcome-Based Education
Propose to conduct faculty development programmes on Effective Documentation for NAAC	135 faculties have attended and benefitted through the faculty development programmes on Effective Documentation for NAAC
Propose to conduct faculty development programmes on NAAC-Evaluation guidelines and self study report preparation	92 faculties have attended and benefitted through the faculty development programmes on NAAC-Evaluation guidelines and self study report preparation
Plan to apply for DST Curie Project, TNSCST, Major and minor project by the faculty and students.	Applied for DST Curie Project, Received two student projects from TNSCST
Our college Institutional Innovation cell Plan to organize many programmes in this academic year.	29 Programmes were organised by DKMC, Institutional Innovation cell
Plan to organise DKM Santhai by involving the students through IIC	IIC organised DKM Santhai and 200 students got benefitted from this
Creation of ERP software with the help of external developer for automation exclusively for DKM College for Women.	ERP software is under process with the external developer for automation exclusively for DKM College for Women.
Construction and furnishing of modern smart room.	Smart rooms are renovated with new equipments
To involve all the faculty members to take videos and uploaded in website for the benefit of students.	All the faculty members uploaded the videos in institutional website
To strengthen the committees to work more towards their objectives.	All the committees organized many programmes to meet their objectives

13. Was the AQAR placed before the statutory body? No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14. Was the institutional data submitted to AISHE ? Yes

- Year

Part A

Data of the Institution

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• Designation	Principal
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<ul style="list-style-type: none"> The IQAC meticulously monitors the API of the staff members, guiding them towards a better performance. It has developed a Self-Evaluation & Feedback Form for providing an impetus for growth and improvement. 		
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Nil	Nil
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021-22	13/01/2023
15. Multidisciplinary / interdisciplinary	
<p>To have a broader perspective and different learning experience we are offering interdisciplinary courses such as B.Com (CA) and B.Sc. (ISM). The students are imparted with theoretical knowledge in the regular classes, but the theoretical knowledge is converted in to real life experiences only with the help of Skill based subjects. In the college totally 68 skill-based courses are offered under Part-IV in various programmes of the college to enhance the skills of the student. This in turn enhance the creativity of the students which is required in the employability market. To encourage the students in opening up their mind for studying various subjects in the college and to give a solid background in all the fields of study, Non-Major Elective courses are being offered in various disciplines and the students are having full freedom to select 36 subjects based on their choice.</p>	
16. Academic bank of credits (ABC):	
<p>To acquire more knowledge and to train to get more competencies required in the employability market, OBE pattern of syllabus is followed. Students are allowed to take up extra credit in subjects like Commerce Lab, Internship Training, Mini Project, Self-Study paper with an Open Book test and online MOOC courses. To acquire more than the required credit, students are allowed to take up an extra credit courses on their own choice in subjects like Commerce Lab, Internship Training, Mini Project, Self-Study paper with an Open Book test and online MOOC courses. The curriculum is further added with compulsory papers for the PG</p>	

students in the courses like students' project for all the programmes in II and IV semester and Comprehensive Viva for PG Chemistry IV semester students. Our staff members handle classes in both conventional method by using chalk and talk method and modern method by using ICT tools. We are also engaging students by using Learning Management System (LMS). For calculating internal assessment, the college conducts three examinations. The best marks from two examinations out of three will be considered for internal mark calculations. To make the students to keep in touch with the subjects regularly and frequently assignment is given to them. Study materials are also provided to them, if necessary, arises.

17.Skill development:

To enhance the creativity and to improve the skills of the students the college conducts various programmes and events such as personality development camps, programmes on interview skills, soft skills, life skills, capacity enhancement skills and career guidance and placement programmes. To make the students to be morally upright, we handle subjects like Environmental Studies, Value Education, Human Rights and Yoga for Health and Fitness. The college conducts placement drives for the students to get placed in companies/organisations. The all-round discipline of the students are being maintained in the campus by conducting various activities through Professional Ethics and Code of Conduct committee. To address the grievances and to get it redressed the college conducts programmes and meetings through Grievance Appeal Committee, Anti-ragging cell, Students support centre, Equal Opportunity Cell and Internal Complaints Committee. To enable the students to get practical exposures and to involve them in social activities, college conducts various events through National Cadet Corps, National Service Scheme, Youth Red Cross, Red Ribbon Club, Citizen Consumer Club, Entrepreneurial Development Cell, Rotaract club and Enviro Club. Online committee has been established to look after the participation of the staff and students in different MOOC and online courses. In order to update the knowledge of the students in the current technologies courses like Tally, English Lab, MATLAB and Commerce Lab are offered. To give practical exposures, certificate courses are being conducted regularly every year.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Bharatanatyam and regional folk dances such Silambattam, Karakattam, Mayilattam, Oyilattam, Poikkal kuthiraiyattam are

being performed on important days and festivals of the college.

In our culture, kolam is drawn with raw rice flour with different designs during traditional Indian festivals and it represents prosperity in the life of everyone. Hence, drawing kolam (Rangoli) is maintained in the college on important days and festivals.

Yoga is associated with the culture and heritage of India. To make the students to lead a healthy and discipline life, the college imparts the knowledge of yoga by conducting 12 days training programme on "Yoga for healthy life" during the academic year 2021-2022.

Department of Foods and nutrition celebrates nutritional week with tradition based millets as a base food.

Pongal, Onam, Saraswati Pooja and Diwali are some of the traditional festivals celebrated in the college.

To develop the ancient language Tamil, the college library in association with the Department of Tamil conducts programmes such as Human Library and Readers Circle.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

We have introduced Outcome Based Education (OBE) pattern into the syllabus as per the direction of UGC during the academic year 2019-2020 and updated the OBE syllabus during the academic year 2021-2022. The main objective of OBE is to evaluate the student's development and progress through the outcome. In the OBE model, the required knowledge for a particular degree is predetermined and the students are evaluated for all the required parameters (Outcomes) during the course of the program. The curriculum is structured based upon the students need and hence it can be altered at any time by evaluating the assessment of the students. The graduate is expected to deliver the acquired skills after the completion of the degree. As an educational institution we could be able to check the areas of improvement, if expected OBE results are not achieved.

For better understanding of the nuances of OBE among teaching fraternity and effective implementation of OBE, IQAC organised Faculty Development Programme on the theme "Evaluation on outcome based education" on 04.08.2021. Faculties were able to explore the learning design possibilities, to develop a suitable learning

environment, to become aware of the changing paradigms in learning assessment and to understand outcome-based education framework in one's own curricular setting after participation on OBE related activities.

20.Distance education/online education:

The institution is planning to introduce the multiple entry and exit programmes through distance education or online education in the near future as per the norms stated by NEP 2020.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	55
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	3519
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File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	1281
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	3634
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File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic	
3.1 Number of courses in all programmes during the year:	799
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	129
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	129
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	1382
4.2 Total number of Classrooms and Seminar halls	83
4.3 Total number of computers on campus for academic purposes	370
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	247.26551
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Design and Development	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme	

Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

D.K.M College for Women (Autonomous) offers 19 UG, 12 PG, 10 M.Phil. and 14 Ph.D programmes. It intended to provide quality education through revised curriculum which adapts to the changes in local, regional, national, and international needs. The Departments regularly revise their courses as per the recommendations given by the experts, students, alumni, parents and teachers. To enrich the quality of education, we adopt outcome based education along with Choice Based Credit system. The Course Outcomes (CO) are created for each course in accordance with the updated Bloom's Taxonomy in order to encourage higher order thinking through assessing and evaluating concepts, processes, procedures, and principles in education. Every course has carefully crafted POs, PSOs, and to equip students with the skills necessary to meet various changes and needs. Languages, human values, major and non major courses, environmental studies, value education, skill-based, Electives, gender studies, human rights, research projects and theory-plus-project-based outreach courses are all part of the college's course curriculum. The curriculum is further strengthened by enticing students to earn extra credits through online certificate programmes, add-on programmes, projects, internships, extension activities, and elective courses for undergraduate programmes, and a self-study course, NPTEL/MOOCs certificate course for postgraduate programmes.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://dkmcollege.ac.in/academic/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

29

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**799**

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year****9**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**29**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Gender Equity: The institute makes an effort to teach students, besides hard skills and subject knowledge, they also cover topics like gender justice, the environment and sustainability, human values and so on. Being a women institution of higher education, our principle goal is to create gender equity and women empowerment to give training for them to access all the opportunities. The N.S.S. unit of the college is proactive in conducting various extension activities relating to women issues in the adopted village and other external places. **Environment and Sustainability:** Environmental Studies is a compulsory paper for all I year UG students. This course includes the study of natural resources, emphasis on renewable energy resources, the importance of conserving the present ecosystem, promoting biodiversity, perils of environmental pollution and also raises awareness on environmental and social issues. **Human Values and Professional Ethics:** Human Rights is included as compulsory paper for all the PG programmes which focuses on transmitting basic knowledge of human rights issues and to foster its integration into public values. Value Education is also included as one of the course for all the I UG students which lays emphasis on the basic moral values that an individual needs to develop.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

38

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above	
2584	
File Description	Documents
List of students enrolled	View File
Any additional information	View File
1.3.4 - Number of students undertaking field work/projects/ internships / student projects	
2868	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://dkmcollege.ac.in/feedback/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://dkmcollege.ac.in/feedback/
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1367

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1382

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students with research interest were encouraged to take up Mini Project, competitive exams like Bank Exam, SET/NET, UPSC and TNPSC which would help them to gain extra credit. The College's efficient Ward Tutor system aids in identifying both fast and slow learners. Advanced learners were encouraged to take MOOC courses available in Swayam Portal. The Institution takes various measures to cater the needs of both learners to enhance active participation and enriching the curriculum-based learning slowly and simultaneously.

Student Induction Programme (SIP) were organised for the first-year student before the commencement of regular classes every year. This facilitates them to fill the gap between the school education and collegiate education.

MEASURES FOR SLOW LEARNERS

Based on the performance of the students in Continuous Assessment Exam, students who experience difficulties in their studies were identified as slow learners. Every department conduct remedial classes as scheduled and conducts after college working hours. The results of the slow learner's class tests, CA and model exams, and semester exams were used to closely track their progress.

MEASURES FOR ADVANCED LEARNERS

The college takes great care learners' skills to enhance the advanced learners by encouraging them to take part in seminars, conferences, and intercollegiate competitions learners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2022	3519	129

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The Institution gives importance to experiential learning, participative learning and problem-solving methodologies which enhance the learning and involvement among the students. These student centric methods help in the holistic development of the

students resulting in improved learning. Students get the chance to participate in experiential learning through laboratory or project based learning, such as hands-on experience, internship and mini projects which enhance the experiential learning of the students. Assignment, Seminars, Field work, Industrial visits, laboratory works and practical were undertaken to enrichen the students to acquire practical skills. Participative Learning is promoted through Workshop participation, Group Discussion, Quiz Competition, Role Play method and group projects. Sales melas, health promoting events, dietary events and Exhibitions organised by the departments are also encourages participative learning environment. Self-study courses with additional credits were included in the curriculum for PG students which enable them to acquire and enhance both Experiential and Participative learning. Problem Solving skills of the students were enhanced by giving Assignments, Poster Presentations, and Preparation of Models. The Institution is ensuring that all these student centric methods like Experiential learning Participative Learning and Problem-solving methodologies are blended in the Teaching and Learning mechanism of all the courses offered by the college.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://dkmcollege.in/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Modern teaching methods and information transmission have been improved through the use of ICT tools which makes education a more interactive and collaborative process. Due to COVID Pandemic, Odd semester of this academic year were conducted through the online platforms like Google meet, Google Classroom ,uploading of recorded lectures, materials and You tube videos were sent through WhatsApp. ICT tools like Graphics Tablet, Google Jam board, Online Java Compiler and Online HTML Compile were also used. The college has ICT Enabled smart classrooms having Desktops, Laptops, and Projectors which helps in the e-learning process. For recording Video lectures, a separate room is provided with all necessary equipment which enables the faculty members to record their video lectures. The college has an automated library that makes it simple for students to locate their books. Through INFLIBNET and N-List, the library makes e-resources accessible to teachers and

students. This gives assets to empower the students and faculties to involves in research activities. The digital library also makes it easier to search for and retrieve information and also access information from anywhere in the world. Thus, faculties are adapted to the usage of ICT tools to provide quality education to the students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://dkmcollege.ac.in/e-resources/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

129

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar is prepared by the college which includes the important dates relating to the date of commencement and completion of the semester, date of the Continuous Assessment and Model Exams, total number of working days and the dates of the important events like Founder's Day, College Day, Sports Day, Graduation Day, Festivals and so on in the beginning of the year. The printed version is circulated to the faculties and students. It is also uploaded in the college website.

Teaching Plan is prepared by all the faculties in the form of log book for each course. Each course will have a comprehensive plan outlining the assignments, study materials and date of completion of each unit. The Teaching Plan includes day-by-day course planning as well as the actual implementation of the plan. The faculties enter students' assessment marks and evaluate student

progression through result analysis.

Annual Academic Plan for every department is proposed in the beginning of the Academic year and submitted to the principal. The Department Association's activities, guest lectures, national and international seminars and conferences and other department activities are the primary focus of the academic plan. The Academic Plan is well-planned and executed in a systematic manner.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

129

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

28

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

129

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

21

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

17

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- Examination reforms have been consistently recommended by the academic bodies like Academic Council, Board of Studies and Examination Committee.
- Question Papers for the End Semester Examination are set by External Paper- Setters.
- The database of question paper setters is available to assure their easy identification and access.
- End semester answer- Scripts are evaluated by recognized

External Examiners and internal examiners as 80 :20.

- Papers are exposed to single valuation and the Results are published on the short duration from the date of completion of Central Valuation.
- Students have the option to apply for Photocopy of the answer-scripts and Revaluation.
- The Department in-charge of conducting Internal examination will visit during the Internal tests and End Semester Examinations to monitor the tests/ exams conducted.
- Students indulging in Malpractice in the Examinations are exposed to Punishment as per the guidelines of the Tiruvalluvar University.
- A Consolidated Mark Statement with credits is issued to students after completion of the degree.
- Results are published on the college website by the Controllers' Office on obtaining permission from the Result Passing Boards of all subjects.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.ac.in/annual-report/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Outcome Based Education (OBE) pattern has been introduced during the academic year 2019-2020. Every department has formulated Programme Outcome (PO), Programme Specific Outcomes (PSOs) and Course Outcomes (CO) which address the specific requirements of the Programmes and Courses. During the process of designing the curriculum, Program Outcomes (POs) are established for each program that the institution offers. The Board of Studies comprised of faculty members, subject matter experts, alumni, university representatives, and industry representatives to approve the Programme Outcomes, Programme Educational Objectives (PEOs), and Course Outcomes. The Department's Program Specific Outcomes are finalized with extreme care by the BOS members. The course outcomes are prepared by the respective subject handling faculty members using the action verbs suggested by Bloom's taxonomy which includes different levels such as Knowledge, Understand, Application, Analysis, Evaluation and Create. Mapping of Programme Outcomes (POs) with Course Outcomes (COs) were done

for all the courses in a matrix.

Communicated to the students and teachers

- The POs and Cos of all the Programmes and Courses were published in the college website and also the print version is available in the departments.
- The POs and Cos were clearly explained to the students by the respective faculty handling the course.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://dkmcollege.ac.in/academic/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Course Outcomes were measured and evaluated by the teacher by the following methods:

- The assessment and evaluation were done during the Continuous Internal Assessment (CIA) and during end semester examinations.
- For Continuous Internal Assessment, the weightage is 25 marks (Assessment test- 20, Assignment-2, Seminar-1 and Field report-1). For semester examinations, the weightage is 75 marks, making a total of 100 marks for each Course.
- The minimum passing mark for UG Programmes was 40 marks and PG Programmes was 50 marks.
- Question paper for continuous internal assessment was framed by the course teacher and for semester examinations by the external examiner.
- Students' involvement in extension activities were monitored and measured. This is made mandatory to earn the credit for successful completion of the course.
- Students research attitude is measured by the way of granting extra credit for the Mini Projects in UG Programmes. For PG Programmes, the Project was compulsory.
- The result passing board convened by the Controller of Examinations declares the exam results in a meeting and the pass percentage of each course were discussed by the principal along with Head of the Departments.

- Curriculum Development Committee evaluates the curriculum and assess the strength and weakness of the curriculum.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1069

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://dkmcollege.ac.in/annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://dkmcollege.ac.in/feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institution's primary objective is to inspire staff members to use their research to find useful solutions to social issues and to foster a research culture among the young minds of rural students.

The institute offers its faculty and students excellent research facilities. In a study that was carried out by Stanford University

and was based on the Scopus database, Dr. P. N. Sudha, a former principal and professor of Chemistry, was ranked among the top 2% of the most influential Scientists in the world in Chemistry for the three years 2019, 2020, and 2021.

The institution also has a library that is well-equipped. For the benefit of researchers, numerous national and international journals are subscribed. There is also a digital library available. The FIST lab has sophisticated instruments available. The college's faculty have received grants from government-funded projects. In addition, they have published 15 book chapters and 68 research articles in journals with peer review. Using the Turnitin software, the college also uses care to completely avoid plagiarism and other research ethics issues.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://dkmcollege.ac.in/research-policy/
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

2

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.ac.in/research/funded-projects/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

31

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://dkmcollege.ac.in/research/funded-projects/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution provides a conducive environment for promotion of innovation. Several Programmes are conducted by the college to promote innovators and entrepreneurs in the campus. Necessary support is provided for documentation, publication of research

papers and also to obtain patents. Dr. P.N. Sudha, Professor of Chemistry has been listed among the top 2% of the most influential scientists in the world in Chemistry in a study conducted by Stanford University based on the Scopus database for the three successive years 2019, 2020 and 2021.

There is a recognized Centre for research and Innovation (DKMCFRI) in the college and this would be an added advantage to the students and faculty members to develop their prototypes. The DST FIST lab in the college campus, an innovative lab is a new kind of physical space that encourages the creation, development and implementation of novel ideas. A Central Animal House facility is available.

The Institution's Innovation Cell (IIC) of DKMC has encouraged its students for various start-ups' which is a beginning done to nurture them and transform, innovations into a vital force for self-employment. Women Development Cell (WDC) helps the budding women entrepreneurs and helps them build a successful career

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.dkmcollege.in

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

40

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the

A. All of the above

following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

11

File Description	Documents
URL to the research page on HEI website	https://dkmcollege.ac.in/all-research-departments/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

70

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1wfhRe0IysxGs2z5H34SBMFVA00W-B4zL/view?usp=share_link

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

162

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

5

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

1.129

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College is well connected with its neighbourhood and promotes constant interaction which involves student participation. The College campus is a plastic free zone and tobacco free zone. In addition to academics and research, the students are involved in social services through NSS, NCC, CCC, RRC and YRC which help in community development.

The NSS unit of the college renders its service to the society by various activities like donating blood, conducting awareness programs. NCC instils in our students the value of character, discipline and hard work and in shaping them into dynamic and

responsible citizens of our country. The students also develop leadership qualities. It also instils courage and patriotism in our students.

Apart from the above said services each department conducts their extension activities. A government school at Edayansathuu was adopted for the last five years and all the departments conducted various programs for the upliftment of the rural school students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.dkmcollege.in

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

55

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1407

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

534

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

5

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The Institute has adequate infrastructure and updated technological facilities for the teaching learning process. The College has 77 class rooms in which 13 are ICT enabled, 18 well equipped laboratories and 6 Seminar halls/Auditorium/conference halls with ICT facilities with latest LCD projectors, LAN connection for the computers, Wi-Fi, microphone & good sound

system with soundproof wall. The College has IAS/IPS and other Competitive exam coaching centre which offers free coaching classes for the students and Alumnaes of the college. The Main Library has 35926 books, 22 Printed journals and e-Resources like UGC-INFLIBNET -N-List programme which is subsumed under e-ShodhSindhu consortium with access to ejournals, eBooks under N-LIST can be accessed by Staff and students. The Digital library has 34 latest systems with high-speed bandwidth which helps students to access e-resources with Multimedia facilities. The Language lab in the campus supports students to develop their communication skills with 32 systems. The DST-FIST lab is fully functional with different state of the art equipments. We have a well-equipped computer lab with 180 systems to students for the practical classes. Students Xerox is available in our campus. Online courses are available in Swayam - NPTEL platform for students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.ac.in/3942-2/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has both indoor and outdoor sports facilities. It has a well-equipped gymnasium in the campus. The College has Volleyball court, Hockey field, Cricket ground, Kabaddi court. Among the indoor games, the students enjoy playing Badminton, Chess, Carom, Table Tennis etc. the college has various sports teams representing the institution at district, state, national levels for so many years. Separate coaches for special games are hired to train students throughout the year. The players are provided with their respective protective sports gear and all the equipment needed to play the games in a professional manner. The College has open and closed auditorium which are used by the students for organizing different cultural & social activities. Around 118 students actively participate in the practical yoga classes which are offered as a non major subject by the Physical Education department during this year. Instructors for yoga are hired to give training for yoga and there are more than 100 yoga mats used for yoga classes. The college has fine arts club which conducts various competitions every year for the students to exhibit their talents. Students present cultural programme on the

Convocation Day and in National/International Conferences organized by the College.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://dkmcollege.ac.in/gallery/photos/wp-paspec/oc1/lnen/cv0/ab38

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

22

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

115.1504

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated and it utilizes the AutoLib Software for the same.

AutoLib- The AutoLib software is fully integrated, versatile, user-

friendly, cost-effective and multi-user Library automation software. AutoLib is completely a web based Library Management Software (LMS), designed, developed and promoted by AutoLib Software Systems, Chennai using latest JAVA Technologies. It is WEB enabled for Intranet and Internet environments, incorporating latest IT/WEB tools and techniques and adheres to many international standards.

It has integrated modules to take care of all the technical, in-house activities and also provide various services such as

- Cataloguing module
- Circulation Management System
- Serial Control module
- Acquisition module
- The Admin module- various parameters for library policies; rules and regulation related to transactions and other facilities.

Salient Features of Library Management Software

- Easy to use /data entry made simple
- Handles lakhs of records efficiently
- Report Management System
- Powerful search facility
- WEB interface to search various databases
- Allows networking of libraries for sharing resources and exchange of data
- Export and import of data
- Tracking users movement in the library
- Interface to barcode scanners/printers
- Online stock verification support
- Transaction alerts through SMS

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.ac.in/library/

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote**

A. Any 4 or more of the above

access to e-resources	
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File
4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)	
1.01918	
File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)	
4.2.4.1 - Number of teachers and students using the library per day during the year	
100	
File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File
4.3 - IT Infrastructure	
4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities	
DKM College has a well defined IT policy that consolidates the various responsibilities of Staff under Data Protection Legislation, Data Protection Policy and email policies as set out in the college. This document sets out policies for communication with students and parents via electronic means including the college website(link-https://dkmcollege.ac.in/ict-policy/), social	

networking sites and text messaging.

ICT Code of Conduct - (Staff members)

This policy consolidates the various responsibilities of Staff under Data Protection Legislation, Data Protection Policy and email policies as set out in the college. This document sets out policies for communication with students and parents via electronic means including the College SharePoint, social networking sites and text messaging. The policy has been designed to protect the Staff members from allegations of impropriety and it is therefore very important that these provisions are adhered to. Staff members must not communicate, as part of their professional duties, with students or parents via social networking sites such as Facebook, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.ac.in/ict-policy/

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3600	370

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above
--	---------------------------------

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2022/11/20221101_144406.mp4
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

132.115

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The following are the procedures carried out by the institution formaintaining and utilizing physical, academic and support facilities

- The classrooms are cleaned regularly by the housekeeping staff and the classroom maintenance is monitored by the administration department.
- Special attention is given to the cleaning of washrooms to maintain a hygienic environment
- The students engage in mass cleaning on a specific day in order to make the students aware of Swatchitha policy.
- White washing and painting, varnishing of furniture is done as and when required.

- Renovation and repairing process are carried out for laboratories, buildings and toilets whenever necessary.
- Repairs of electrical and electronic equipment are done regularly. These are monitored by the lab assistants of each lab.
- All Systems in FIST lab, language lab and computer science lab are serviced every year by AMC.
- The instruments in various science labs also are serviced and repaired whenever necessary.
- There are adequate sports facilities for indoor and outdoor games. Every year the damaged sports articles are disposed, and new ones are purchased.
- The library is well-maintained with annual stock checking. The damaged books are mended or stored separately if they are beyond repair.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://dkmcollege.ac.in/3942-2/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1031

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

512

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File
5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
2243	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances	A. All of the above

through appropriate committees	
File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File
5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
124	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
312	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
1	

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

55

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

STUDENT COUNCIL

ACADEMIC YEAR 2021-2022

Every year, based on the proficiency of the students, the Principal of the College selects Chairman, Vice Chairman and Secretary for the Student Union/Council. The Heads of the various Departments select the Student Secretary for their departments and the Co-ordinators of various Club select the Student Secretary for their respective Cells/Clubs/Committees. The Principal acts as the President for this Council/Union and three senior faculty members act as Vice Presidents.

OBJECTIVES

- To maintain overall discipline .
- To conduct the Assembly Meeting every Monday.
- To coordinate all the Associative activities of the Departments, social activities and extension activities through various Clubs.

ROLE OF STUDENTS IN ACADEMIC AND ADMINISTRATIVE BODIES

UG and PG Student's Chairman of both aided and unaided are nominated as Student Representatives in the Academic Council Meeting and their suggestions are taken for the improvement of academic standards.

Also, the student's Union/Council is given a representation in the following working committees of the College

- All the Departments including Library and Physical Education
- All Clubs and Committees of the college.

The Student Council / Union works meticulously throughout the year to ensure that various events in the Departments and Clubs are carried out effectively and efficiently.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

14

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has an active Alumni association which serves the purpose of establishing and strengthening the relationship with its past pupils. This Association involves an array of initiatives to keep the alumni in constant touch with the college.

Objectives

- To establish and maintain a long-term relationship with the alumni.
- To get valuable suggestions from alumni for Curriculum Enhancement by making them to participate in Board of Studies Meetings.
- To transfer the skill of the alumni to present students by making them to act as resource persons.

Alumni Get Together

The college organizes Alumni Meet every year to enable the old students, to connect with each other, the current students and staff members.

Alumni in Curriculum Enhancement

The distinguished Alumni actively participate and suggest for curriculum enhancement in the Board of Studies Meeting.

Support and Service of Alumni

The alumni of the college act as resource persons and share their knowledge for various events conducted in the campus.

Support to Alumni

Shakuntala Kaaliannan has instituted endowment money to support the alumni, who are economically and socially deprived.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

DKM College for Women stands for academic excellence, skill enrichment and character building to produce intellectually inspired and morally upright young women to meet global challenges. For the past 50 years, the college has served the educational needs of women especially from the weaker sections of the society.

The Vision of the College is

? To create and promote holistic and integrated development in rural women by imparting quality higher education.

The vision stated above is translated into action through the following Mission statements.

? To enable students to achieve academic excellence through efficient teaching, meticulous learning and systematic evaluation.

? To enable students through relevant programmes and practices, emerge as economically independent, personally upright, morally sound, culturally refined, spiritually aware and rich, socially responsible, nationally conscious.

Governance and Leadership

Under the auspices of the NKM Trust for Women, the College exclusively provides educational services in the arts and sciences to rural women. Aside from fostering excellence in academics, the college's vision is to foster a scientific temperament and research, skill, self-reliance, and humanitarianism.

To achieve the vision and mission, the institution has formed various committees and clubs to coordinate important academic and administrative activities in the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.ac.in/vision-mission/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The management of DKM College for Women, Vellore-1, has been successfully decentralized, allowing for the distribution and transfer of powers from the Secretary and Principal, as well as the Statutory bodies, to the Heads of Departments and Staff Members/coordinators of various Non-Statutory bodies.

The Heads of Department are responsible for planning, organising, and carrying out academic matters. Additionally, the staff is encouraged to communicate their ideas through the staff secretary.

The Controller and Additional Controller of Examination, with assistance from the Examination Committee and their substaff, are responsible for ensuring the efficient conduct of the examination and evaluation. curriculum once it has been implemented. IQAC is in responsibility of ensuring that the institution's educational quality is enhanced and the institution which conducts regular academic audits and organizes workshops and Faculty Development Programs. The Student Welfare Committee addresses the problems, if any, faced by the students in the Campus. The allocations of the College funds to different areas are discussed with the Finance Committee and related purchases are supervised by the Purchase Committee. The distributions of authority in the institution are

The College Executive Committee- Governing Body- Secretary- Principal- College Staff Council- Controller of Examination- Heads of Departments-Staff Members- Students

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.ac.in/iqac/member/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The DKM College for Women has grown steadily in recent years. This is the result of careful implementation of the institutional strategic plan, "DKMC VISION 2020," which was developed after a thorough evaluation of the institution's overall expansion and diversification in all fields.

- Infrastructure upgrades are part of the plan.
- Library automation and resource expansion.
- Establishment of centre for research development
- Curriculum revision; • ICT integration; • Free competitive exam coaching
- MOOCs for students; re-establishment of the National Cadet Corps.
- Environmental initiatives and clean energy programmes.
- Human resource development.

The execution:

? The infrastructure was significantly upgraded during the accreditation period. Six conference/seminar halls have been added, up from four previously. The C-extension, an indoor stadium, a Gymnasium, a Daycare room, a Common room, and individual staff cabins have all been constructed. There is also a student-run Xerox centre.

? The Library will be completely automated. The library now has more books in total, as well as 26 journals, including N-list, a digital collection with constant Internet access.

? The government grant of Rs. 96,00,000 for the DST-FIST Lab demonstrates that the college's research has improved. Management also contributes for start-ups.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://dkmcollege.ac.in/administration/
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The DKM Institution is managed by the NKM trust through its Executive Committee and Governing Body. The college has established statutory bodies in accordance with the rules namely, the Academic Council, the Board of Studies, the Governing Body, the Finance and Purchasing Committees.

The Governing Body approves and validates the College's numerous policy decisions. The Academic Council reviews the proposals of the Boards of Studies, ratifies and approves the curriculum, and provides academic guidance to the College. The Board of Studies, develops the curriculum for various academic programmes, advises the Academic Council on the recommended syllabus. The college's finance committee oversees and supports fund-raising efforts and keeps tabs on the institution's finances. The Purchase Committee is crucial in evaluating the various academic and administrative resources that the College requires.

The College follows UGC standards as well as Tamilnadu government norms and regulations when it comes to employee selection, recruitment, and service. The Trust Members, the Secretary, the Principal, a member of the Governing Body, a University Nominee, Subject Experts, and two Senior Faculty Members of the College make up the Appointment Committee, which is formed for interviews. The UGC-Guidelines are adhered to with utmost caution.

File Description	Documents
Paste link to Organogram on the institution webpage	https://dkmcollege.ac.in/iqac/organogram/
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.ac.in/administration/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression	
<p>The institution believes that the health of its teaching and support staff is critical to the college's success. This institution is committed to women's empowerment, it provides the following steps for the professional and personal well-being of its teaching and non-teaching faculty:</p> <ul style="list-style-type: none"> ? Maternity Leave ? Annual gifts from the management ? Festival extra gifts. ? Earned Leave ? Interest-Free Loans ? Festival Advances ? EPF Facility ? Free Wi-Fi, recurring deposits handled by the office, mail ids with the institution's domain, and recurring deposits <p>Faculty members are encouraged to participate in MOOCs and short-term courses, and they are allowed to attend FDPs, orientation, and refresher courses. In addition, the management provides start-</p>	

up funding to aid in research. In addition, they are granted "On Duty Leave" to participate as resource people or consultants in national and international conferences, workshops, seminars, and other events. In order to improve, the institution frequently hosts workshops and FDPs. Employees have access to a child care facility. Staff members can also use the gym, which has all of the necessary equipment. On special occasions, the Management provides common lunches and refreshments. The College provides complete support to the Staff in times of need.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.ac.in/3942-2/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

89

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College conducts internal and external audits of its financial records on a regular basis. An internal audit is performed by a certified auditor to ensure that all registers and records are kept in accordance with regulations. The college is under "Grant-in-Aid" and offers self-finance courses, the Joint Director of Collegiate Education, Vellore Region, and the Accountant General's (AG's) Office, Government of Tamil Nadu, audit financial transactions. The Secretary is the authorised signatory approved by the Director of Collegiate Education for salary grants and other financial purposes of the aided section. The Secretary is also in charge of supervising and allocating all resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.ac.in/iqac/member/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.16132

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College has established a resource generation policy in order to carry out its strategic plans and objectives. Identifying available resources and allocating those resources efficiently for best use. The college council plans the budgetary provision for administrative and academic operations each year at the start of the academic year. It raises funds through a variety of means, including student fees, scholarships, government salary support for employees who are assisted, major and minor projects carried out by the staff, and so on. The various funds are as follows:

Central Government Funds

UGC Autonomous Grant

DST - FIST Grant

State Government Funds

Grant-in-aid for salary

State government fund for NSS

SSP (Student Support Programme) Scholarships

Non-Government Funds

Endowment awards

Funds raised by Departments/Associations, Students' fee from self financing courses.

Aid from Philanthropists

Contribution from Alumni

The UGC funds are used to organise academic events such as seminars and workshops. Central government funds are used for infrastructure development, developmental activities, and the purchase of academic resources such as books and journals. The Finance Committee is responsible for developing financial plans as well as overseeing the college's use of funds and any purchases made.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.ac.in/research/funded-projects/

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC is critical in ensuring the overall effectiveness of the college's administrative and academic departments. The IQAC promotes increased technological integration with teaching, learning, and infrastructure support to ensure a smooth process.

Intellectual property rights; digital learning platforms; Higher Order, Creating video lectures for the digital generation, College Research and Development, Improving Quality in Higher Education:

(1) Administration Reform

The IQAC attends to the needs of administrative employees in order to improve their workplace cultures on both a professional and emotional level. The IQAC recommends a number of best practises for the operation of the administrative branch in a variety of areas.

Furthermore, the IQAC closely monitors each employee's API in order to help them to perform better for the future. It developed a Self-Evaluation and Feedback Form to serve as a catalyst for growth and progress.

2. Support for Research

The IQAC recognizes the importance of fostering a research environment among faculty and students. To that end, the IQAC held FDP on Research Methodology and how to publish journals in the Scopus and UGC Care lists. IQAC encourages instructors to apply for funded research projects from research organizations such as the UGC, ICSSR, ICHR, and DST.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.ac.in/iqac/iqac-newsletter/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC team actively improves the calibre and excellence of the academic processes. It vigilantly monitors the teaching-learning process, as well as learning outcomes, and makes institutionalized corrective recommendations. Academic Audit and the Feedback system are the two main strategies used here for examining and improving teaching and learning methodologies.

The IQAC conducts academic audits every year which includes a SWOC analysis of their strengths, weaknesses, opportunities, and challenges. This aids in getting a fair and accurate assessment of the academic achievement of the institution, particularly in terms of extracurricular and curricular activities.

The IQAC monitors the development of new teaching and learning approaches. It makes recommendations for curriculum and physical environment changes required to integrate technology and education, which the institution considers seriously. Since the institution implemented outcome-based education into its curriculum, the IQAC has been closely monitoring programme outcomes. The Outcome Based Education Model, Bloom's Taxonomy, framing learning outcomes. Furthermore, it actively supports the institution's efforts to improve its evaluation techniques.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.ac.in/feedback/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://dkmcollege.ac.in/nirf-2018/
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

I. Gender Sensitization through Curricular initiatives & co-curricular initiatives:

- The Institution has established committees such as Women Development Cell, Anti Sexual Harassment Committee, Anti-Ragging Cell for the promotion of gender equity.
- Various clubs and committees through Women Development Cell conduct regular programmes on women's issues.
- The curriculum includes gender-sensitizing courses.

II. Specific facilities provided for Women in terms of:

- The college has security guards & installed CCTV cameras; the hallways are secured by CCTV camera coverage to monitor all activities in the campus.
- Fire extinguishers are provided at the required places to safeguard from minor fire outbreaks.
- A careful watch is kept on student absenteeism as well. SMS is sent to parents to intimate them regarding their wards' attendance.
- The physical and mental well being of the students are taken care of by services such as TUTOR WARD system, Soft Skill Development, Personal Counseling, Yoga and Meditation.
- The college provides a common room with recreational facilities.
- To help the faculty with toddlers, a "Day Care" is functioning in the college free of cost.
- A health center functions inside the campus with a sick room in the college campus for medical emergencies.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.ac.in/wp-content/uploads/2015/10/Action-Plan-Taken-gender-sesitising-report.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

a) Solid waste management

A systematic collection and disposal of waste is done in all the classrooms, labs, seminar halls and offices. The college has been implementing measures to manage solid waste management through Enviro club. Separate color bins are in places to collect degradable and non-degradable wastes separately.

b) Biomedical Waste Management

The wastes generated from animal house operations are collected carefully and disposed through Ken Bio links Pvt. Ltd. a TNPCB authorized common biomedical waste management facility through a MoU. Biomedical waste generated from the department of Zoology, Biochemistry, Microbiology and biotechnology are treated by autoclaving and incineration. Sanitary napkins are disposed in an eco-friendly and hygienic way

c) e-Waste Management

The e wastes are collected regularly and disposed through vendors for recycling. The electricity consumption is reduced with replacing the ordinary bulbs to LED bulbs in the computer labs. CRT monitors are replaced with LCD monitors. The used electronic and waste computer accessories are sold to the professional vendors for proper disposal.

d) Waste Recycling System

The professional vendors are hired for the safe disposal and recycling process within the campus. The solid wastes such as sports goods and equipment are auctioned once in a year.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="86 689 539 757">File Description</th> <th data-bbox="539 689 1439 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 539 898">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 757 1439 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 898 539 1003">Certification by the auditing agency</td> <td data-bbox="539 898 1439 1003" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1003 539 1108">Certificates of the awards received</td> <td data-bbox="539 1003 1439 1108" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1108 539 1169">Any other relevant information</td> <td data-bbox="539 1108 1439 1169" style="text-align: center;">View File</td> </tr> </tbody> </table>		File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	View File	Any other relevant information	View File
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Reports on environment and energy audits submitted by the auditing agency	View File										
Certification by the auditing agency	View File										
Certificates of the awards received	View File										
Any other relevant information	View File										
<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>A. Any 4 or all of the above</p>										

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Cultural, Regional and Linguistic Inclusiveness:

- The Fine Arts Team of DKM College organizes various cultural events every year to promote and encourage students interested in dancing, singing, music, acting, fashion designing, rangoli, painting and cooking.
- All types of regional festivals like Pongal, Diwali, Christmas and Onam are celebrated regularly in the college every year by the NSS and College Union.
- The curriculum has part Part II and I courses in Tamil, English and Hindi respectively contributing to the linguistic diversities.

Communal Inclusiveness:

- The college strictly follows the reservation norms of the State Government for the appointment of teaching and non-teaching staff in the college.
- The socially-backward students like ST/SC/OBC (non-creamy layer)/Minorities are offered special privilege for admission by relaxation of the entry marks, by offering different types of incentives and scholarship opportunities from the State Government & college resources.
- The college has a provision for exemption in exams fees and extra time as per the University norms/ State Government Rules for differently-abled students. Scribe Facility is also provided to the students.

Socio-economic Inclusiveness:

- The teachers dedicated their one-day salary towards the covid relief fund promoting socio-economic conditions of the pandemic period.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

DKM College for Women is always committed to organize programmes to impart constitutional principles and ethics to the student community. The important duties and responsibilities as citizens of India are communicated to students through various NSS Programmes and YRC Programmes.

Programmmes like

- Sadbavana Diwas pledge
- Constitution Day pledge
- Anti-Corruption Awareness Pledge
- Anti-Drug abuse Pledge
- Independence Day Celebration
- Untouchability pledge
- Abolition of slavery Human Trafficking and Forced Labour-pledge
- World Tele - communication Day Pledge
- Anti -Terrorism pledge
- Azadika Amrit Mahotsav-Ministry Of Culture-competitions
- Nation Youth Festival
- Paid Homage to CDS
- Enrolment Day
- Webinar On Kargil War Vijay Diwas
- Young Warrior
- Patriotism and Nation Building
- Awareness programme on social evil
- Role of Women in Indian Independence(Oratorical competition)
- Meeting on POSCO Act

The Constitution day of India aims to bring awareness on the importance of the Indian constitution. National Voters day is celebrated all across the country to mark the foundation day of Election Commission of India i.e. 25th January 1950. This celebration makes the students aware of their Right to Vote. It is important for the students to have a better understanding of the constitution and their rights. "Human Rights" is a compulsory course for the PG students.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The College celebrates national and religious festivals with great fervor and zeal to promote community, religious and**

cultural harmony, effective socialization and national integration. The College has continually commemorated all National days like Republic Day and Independence Day that strengthen our spirit of patriotism.

- Festivals such as Pongal, Diwali, Onam, Ayutha Pooja are celebrated to augment feelings of communal unity and harmony.

The following are the commemorative days celebrated by various clubs and committees of the college:

- Diwali Celebration 2021 by YRC & NSS
- Onam celebration 2021
- Republic Day celebration 2021
- Pongal Celebration 2021
- World population Day 2021 - Online Essay competition
- NSS Day celebration 2021
- Cycle Rally -To celebrate 75th year of Independence Day
- Vigilance Awareness Week
- International Girl child day and International Women's Law and rights
- Rashtriya Ekta Diwas
- Aids Awareness programme
- Republic Day Parade Live
- 73rd Republic Day
- National Voters Day Awareness Programme
- Armed Force Flag Day
- Constitution Day (Quiz Competition)
- Independence Day
- International Yoga Day
- Exhibition-75th Independence celebrations
- International Yoga Day Series Awareness programme
- World Elder's Awareness Day
- Voter's Awareness Day
- International Women's day

- Birth anniversary of William Shakespeare is celebrated as world book day. Birth anniversary of great Mathematician Shrinivasa Ramanujan is celebrated as National Mathematics Day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE 1

PARTICIPATORY LEARNING

DKM College is conscientiously moving ahead with an effort in inculcating participative learning by providing a platform to the students to upgrade their talents. Participatory Learning is initiated with the concept of 360-degree development, completeness and competency of the students in emerging global scenario. DKM College had a well thought plan for participatory learning process. During the pandemic period 2021-2022 the college advised all the departments to provide certificate courses to enrich the student's skills. The courses were designed for 30 hours and participatory in nature. The internships and field projects in itself is participatory in nature. The students found this type of learning to be more participatory and interesting than their regular classes.

Best Practice 2

"REACH THE UNREACHABLE" (RUN) - DKM COLLEGE OUTREACH PROGRAMME

This practice is built on the concept of reaching a helping hand to the remote village of Edyanchathu with various levels of services from the students, staff and the institution promoting community ecosystem. The college has adopted villages in Vellore District. The UG students of DKM College have to render community service to these village people in various modes. The vulnerable and marginalized groups such as illiterate were the target group. The final year students spend 30 hours to execute the designed projects in the adopted villages. The activities are planned for

the students. The activities include exposure to the realities of rural environment, sensitization to special needs of the local communities.

File Description	Documents
Best practices in the Institutional website	https://dkmcollege.ac.in/igac/best-practices/
Any other relevant information	https://dkmcollege.in/wp-content/uploads/2023/01/7.2.-BEST-PRACTICES-PROOF.xlsx

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Title of the Practice:

DKM Entrepreneurs & Leaders from IIC

Objectives of the Practice:

DEL aims to inculcate the wings of self-dependence into its women students by promoting entrepreneurship, thereby, making them into leaders and entrepreneurs of tomorrow.

The Context:

IIC focuses on experiential learning and entrepreneurial abilities amongst its students to transform their energies and motivation towards achieving self-actualization.

The Practice:

- Institutional Innovation Council of DKMC prepared a well-planned calendar for the academic year to execute its objectives into reality.
- Five start-ups were successfully started under RED Cell to help students to identify their field of inspiration. The start-ups were Handicrafts and Jewelry committee, Organic Farming committee, Health & Hygiene committee, Cosmetics & Toiletries committee and Web designing and development committee.
- Students were identified and streamlined under these

committees. Their handmade products were displayed for a sale on an experimental basis. Their products were well received by the staff and students. This programmes instilled a ray of hope for both students and IIC Cell.

Evidence of Success:

The evolution of DEL was clearly visible to the stakeholders of DKMC during the academic year 2021-2022. The number of programmes organized under IIC clearly focused on the objectives and realized its desired outcome.

Problems Encountered and Resources Required:

This new initiative demands energy, time, resources and the firm commitment of faculty and students. Financial aid and time constraints were other problems that perked up.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To strengthen research culture through the Centre for Research and Innovation.
- To provide seed money to the students and faculty members for Interdisciplinary projects.
- Financial Assistance for faculty members and students to strengthen Research and Development.
- To motivate the faculty members to develop MOOC courses.
- To encourage the faculty members to create e-lecturing videos.
- To increase the sports activities
- To observe commemorative days
- To introduce new courses at UG and PG level in emerging areas of technology.
- To encourage community involvement and provide assistance to an economically and socially deprived village