



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		D.K.M. College for Women (Autonomous)
• Name of the Head of the institution	Dr .R.Banumathy	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	04162904691	
• Alternate phone No.	04162263600	
• Mobile No. (Principal)	9486464925	
• Registered e-mail ID (Principal)	info@dkmcollege.ac.in	
• Address	No. 57, D.K.M College road, Sainathapuram, Vellore	
• City/Town	Vellore	
• State/UT	Tamil Nadu	
• Pin Code	632001	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	01/06/2007	
• Type of Institution	Women	
• Location	Rural	

• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Dr.T.Bharathi
• Phone No.	04162263600
• Mobile No:	9443966371
• IQAC e-mail ID	iqac2023@dkmcollege.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://dkmcollege.in/wp-content/uploads/2024/09/AQAR-22-23-pdf-final-report.pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://dkmcollege.in/wp-content/uploads/2024/10/Academic-calender-23-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.68	2009	21/09/2009	28/01/2014
Cycle 3	B	2.71	2016	19/02/2016	18/02/2021
Cycle 4	A	3.22	2023	20/02/2023	19/02/2028

6.Date of Establishment of IQAC

02/06/2006

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
D.K.M. College for Women	DST-FIST	DST	06/08/2018	9500000

8.Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> • Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
9.No. of IQAC meetings held during the year	12
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	Yes
<ul style="list-style-type: none"> • If yes, mention the amount 	15000
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>• Annual academic plan and proposed programmes and events were collected from all the departments and clubs/committee respectively at the commencement of the academic year. The dates of the proposed events/programmes were incorporated in the IQAC calendar and the same was published in the official website of the college. The executions of the events were monitored by IQAC regularly. • The IQAC organised two "One Day Faculty Development Programmes" on the themes "Drafting and Filing of Patents" on 19.08.2023 and "Designing Question Papers in an OBE Curriculum" on 06.01.2024. Additionally one week Faculty Development Programme was conducted on "Mat lab and its Applications" from 11.09.2023 to 16.09.2023. Further Student Development Programme was conducted to research scholars on the theme "Mastering Research Tools" from 02.01.2024 to 09.01.2024. Orientation to the faculties was given on the theme "Short Term Skill Development Course" on 11.01.2014. • New software was purchased for recording the lecture content of the faculties electronically at the AV room. • To improve the research activities, the management has funded an amount of Rs.283500 as seed money for 51 projects under student project scheme and Rs.310000 for 16 projects under staff project scheme. • IQAC conducted internal audit from 02.04.2024 to 05.04.2024. During the audit, all the records, registers and reports along with the supporting evidences submitted</p>	

by the departments and clubs and committees were checked and verified. A report was prepared on the outcome of the audit and the same was communicated to all the departments. Further IQAC conducted meetings periodically to generate ideas collectively from all the team members on the issues related to improvement in work processes. The important decisions taken at the meeting are shared to the departments to ensure timely follow up.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<p>To encourage all the Departments and Clubs/Committees to conduct more extension activities at the adopted village</p>	<p>The college has adopted the sekkanur village for a period of 5 years and various departments and clubs/committees have conducted 12 activities in which 455 students of the college participated and extended their support in conducting extension activities. The programmes include awareness programmes on Consumerism, Diabetes, Haemoglobin, Nutrition and Dietetics & Artificial Intelligence. Tree plantation camp, Mathematical tricks to school students and Psychological counselling were also organised at adopted village.</p>
<p>To request the management to increase the seed money to be given to the staff and students to improve the research activities and projects.</p>	<p>Under DKMCFRI an amount of Rs.362000 and Rs.277500 was sanctioned as seed money for 16 staff projects and 35 students' projects respectively.</p>
<p>To motivate the departments to conduct conferences/seminars at National and International level in the emerging areas of their respective departments.</p>	<p>Almost all the departments have conducted 45 programmes in the form of Seminar /Conferences /Workshops /Symposium /Special Lecture at the Regional, National and International level.</p>

<p>To encourage the staff to make use of the AV rooms effectively to create more featuring e-lecturing videos and publish it in the social media which will be useful for the learning students everywhere.</p>	<p>AV rooms were utilised effectively by creating E-lecturing videos and it has been posted in the social media for the access of the students.</p>
<p>To make the staff to create and post their e-contents in the swayam portal.</p>	<p>Staff members were encouraged to post their e-contents in the swayam portal. Some of the e-contents of the faculties are posted in the social media and e-learning resource platforms in the form of the text, videos and PPTs for the ready reference of the students.</p>
<p>To seek the assistance of the DKMFRI to improve the research activities and to increase the fund assistance to staff and students.</p>	<p>A financial assistance of Rs.584000 has been sanctioned by the management through DKMCFRI for doing research. There is an increase of Rs.435500 in the fund assistance, when compared to the previous academic year.</p>
<p>To conduct Faculty Development programmes on the themes Intellectual property Rights and Out Come Based on to the faculties.</p>	<p>Two one day faculty development programmes were conducted on the themes "Drafting and filing of patents" and "Designing question papers in an OBE curriculum" on 19.08.2023 and 06.01.2024 respectively. An orientation programme on short term skill development courses was conducted on 11.01.2024. One week FDP was conducted to the faculties on "MATLAB and its applications" from 11.09.2023 to 16.09.2023.</p>
<p>To increase more activities through student council, where the students are directly and actively involved in the activities which has an absolute influence on the College.</p>	<p>Student council of our college is very active and the student secretaries selected will act as the representatives and they involve in the college activities which has reflection</p>

	upon the overall activities of the college.
To strengthen the Alumni data base and raising of funds through Alumni association.	Department wise alumni data was collected and the overall database is preserved by the alumni association of the college.
To conduct programmes and activities which reflects the significance of Indian heritage and culture.	<ul style="list-style-type: none"> • The college has celebrated Pongal festival, Onam festival and Diwali festival which reflects the country's cultural heritage. • Further international yoga day was celebrated to support the overall wellbeing of students and to maintain traditional academic education. • To express our gratitude to the freedom fighters, who sacrificed their lives for the Nation, we celebrated Republic Day and Independence day every year. • The Department of History has conducted programme on the theme "Sculpture Art in integral Part of Vellore District" and Tamil Department has inaugurated "Thiruvalluvar Tamizh Mandram.
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> • Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body	03/10/2024
14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> • Year 	

Year	Date of Submission
2022-2023	01/03/2024

15.Multidisciplinary / interdisciplinary

To have different learning experiences with broader perspective, we are offering interdisciplinary courses such as B.Com (CA) and B.Sc. (ISM). Apart from major and allied subjects in all disciplines, the students are imparted with Skill based subjects to enhance the employability of the youth by skilling them through these courses and match the expectation of the industry. In the college totally we are offering skill-based courses designed under Part-IV in various programmes of the college to enhance the abilities necessary to fulfil the specific skills required in the job markets. In order to develop the personal and professional skills, the students are encouraged to select Non major elective subjects based on their choice. The knowledge gained from various subjects finds it easy for them to acquire skills in various fields.

16.Academic bank of credits (ABC):

Every individual students of our college are earning credits throughout their learning journey. To provide information of credits to them, our college has taken initiative to store the data digitally containing credits of each and every student. This will enable to open their accounts in the digilocker and refer their documents and mark sheets from anywhere at any time. The ABC registration status of the college is approved and the APAAR/ABC IDs were created for 2176 students.

17.Skill development:

A. TO ENHANCE THE CREATIVITY AND THE SKILLS OF THE STUDENTS The college conducts programmes and events such as personality development, interview skills, soft skills, life skills, capacity enhancement skills and career guidance and placement programmes. To make the students to be morally upright, we handle subjects like Environmental Studies, Value Education, Human Rights and Yoga for Health and Fitness. The college conducts placement drives for the students to get placed in companies/organisations. To enable the students to get practical exposures and to involve them in social activities, college conducts various events through various clubs and committees. In order to update the knowledge of the students in the current technology's, skill courses such as Tally, English Lab and Commerce Lab are offered. Certificate courses are also conducted by the departments regularly every year. One week FDP was conducted

to the research scholars on "Research Tools". B. TO DEVELOP THE SKILL OF THE STAFF The IQAC organised an Orientation Programme to the staff members on the theme "Short Term Skill Development Courses" on 11.01.2024. One week faculty development programme was conducted on the theme "MATLAB and its Applications".

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Bharatanatyam and regional folk dances such as Silambattam, Karakattam, Mayilattam, Oyilattam, Poikkal kuthiraiyattam are being performed on important days and festivals of the college. Rangoli is a part of our Indian culture and every year Fine Arts Association conduct competitions to draw rangoli. In these competitions many students actively participate. Yoga is associated with the culture and heritage of India. To lead a healthy and discipline life, the college imparts the knowledge of yoga by conducting training programme on "Yoga for Human Excellence". Pongal, Onam, Saraswati Pooja and Diwali are some of the traditional festivals celebrated in the college in its usual fervour. To honour the sacrifice of our freedom fighter and to celebrate the date on which the Constitution of India came into effect, the Independence Day and Republic Day are celebrated respectively every year. The college library in association with the Department of Tamil conducts Human Library and Readers Circle, the programmes to develop Ancient Tamil Language. A separate committee has been constituted to look after of integration of IKS in the curriculum of the college.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The main objective of OBE is to evaluate the student's development and progress through the outcome. In the OBE model, the required knowledge for a particular degree is predetermined and the students are evaluated for all the required parameters (Outcomes) during the course of the program. We have introduced Outcome Based Education (OBE) pattern into the syllabus as per the direction of UGC during the academic year 2019-2020 and updated the OBE syllabus during the academic year 2023-2024. The curriculum is structured based upon the students need and hence it can be altered at any time by evaluating the assessment of the students. The graduate is expected to deliver the acquired skills after the completion of the degree. The institution would be able to check the areas of improvement, if expected OBE results are not achieved.

20.Distance education/online education:

The institution is planning to introduce the multiple entry and exit programmes in the near future as per the norms stated by NEP 2020.

Extended Profile

1.Programme	
1.1	48
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1	3121
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	1136
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3	3105
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1	780
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	137
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	137
Number of sanctioned posts for the year:	
4.Institution	
4.1	1130
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	89
Total number of Classrooms and Seminar halls	
4.3	417
Total number of computers on campus for academic purposes	
4.4	342.67551
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The D.K.M College for Women offers high-quality education by utilising innovative curricula, disseminating knowledge with specific learning goals and assessing students based on developments relevant to local, regional, national, and global needs. In a variety of subject areas, the college offers 12 PG, 15 Ph.D., and 21 UG programs.

Majority of the students are first generation learners from rural

areas. To strengthen their English language skills and computer literacy, bridge course is conducted to all the students of first semester. Every programme is carefully crafted with Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. The POs, PSOs, and COs work to equip students with necessary skills to meet the developmental requirements. Scientific analysis, critical thinking, effective communication, research, environment and sustainability, skill development, self-motivation, gender equality, social engagement, responsible citizenship, economic development, psychological well-being, nutrition, health care, technology advancement, finance, banking, and insurance are just a few of the developmental needs that are addressed in the courses offered by various programmes.

Interactive learning methods like lectures, peer teaching, group discussion, quizzes, debates, exhibitions, model making, field trips and projects are included for effective outcomes. Through workshops and seminars, students are exposed to environmental, ethical, social, regional, national and global issues.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/1.1.1-link.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

38

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

771

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

771

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

32

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Gender Equity:

Fair play is granted to the students in order to maintain gender equality in social standing. Penniyam, Tamil Ilakkiya varalaru, Tamil Ilakkiyangal, Tamizhaga varalarum panpadum-II, Women's Writing, Women Empowerment, History of Indian Women up to 1985 AD and Literature and Gender are some of the papers covered in the curriculum.

Environmental sustainability

The syllabi framed from UGC are prescribed for all the UG students to create awareness on the issues related to environment and sustainability.

Human values

A course on value education is given for all the UG students. It inculcates kindness, honesty, truthfulness, generosity, tolerance and respect for the culture of everyone.

Professional Ethics

Professional Ethics is included as a necessary component in the syllabus for the programs which are applicable. The courses included are Business Ethics, Company Secretarial Practice, Income Tax, Business Environment, Business Tax, Indirect Taxation, Strategic Management and Business Ethics, Industrial Relations and Labour Legislations, IPR and Human Rights. The Professional ethics and code of conduct committee has been established to look after the highest standards of public and private etiquettes of the students in order to bring about a positive behavioural outcome in the behaviour of the students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

30

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1639

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

775

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://dkmcollege.in/wp-content/uploads/2024/10/1.4.2-link.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://dkmcollege.in/wp-content/uploads/2024/10/1.4.2-link.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1070

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1070

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution adopts special programs tailored for both advanced learners and slow learners. Student Induction Programme (SIP) were organised for the first-year students before the commencement of regular classes every year which facilitates them to fill the gap between the school education and collegiate education. They were

made familiarized with the institutional culture, Teaching-Learning methodology, modes of assessment and opportunities available for them.

MEASURES FOR SLOW LEARNERS

- Slow learners were identified based on their performance in the I Continuous Assessment Test. Remedial classes and slip tests were conducted outside regular hours to provide personalized guidance and address their specific difficulties.

MEASURES FOR ADVANCED LEARNERS

- Advanced students were encouraged to participate in seminars, conferences, competitions, and take up Mini or funded projects to gain extra credit and research experience.
- Advanced learners were encouraged to enroll in the IAS/IPS Coaching Centre in the college to compete in competitive exams like Bank Exam, UPSC and TNPSC.
- The Post Graduate Departments conducts NET/SET coaching classes for their students to motivate them towards clearing the eligibility tests for certain professions.

Advanced learners were encouraged to take online courses available in MOOCs in Swayam Portal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/2.2.1.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2024	3106	137

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution adopted student-centric methods like experiential, participative, and problem-solving learning to enhance educational experiences beyond traditional classroom teaching.

Experiential Learning

Experiential learning plays a vital role in connecting theoretical knowledge with real-world applications. The Institution promotes Learning with Experience among the students through

- Laboratory sessions for practical classes
- Language labs
- LaTeX training program
- Internship
- Mathematical equations using MATLAB
- Field work
- Industrial visits
- Exhibitions, Melas and Food fest.

Participative Learning

Participative learning emphasizes student involvement and participation in the learning process. Participative Learning is promoted through

- Workshop and Seminar participation
- Students Seminar and Group Discussion
- Quiz and other Competitions
- Income generating Programmes
- Readers Club
- Human Library
- Participation in Extra curricular activities
- Extension activities

Students were encouraged to write for the Tamil journal "Vaagai malar," participate in Model United Nations by the English Department and self-study courses with additional credits for enhanced experiential and participative learning.

Problem Solving methods

Problem-solving skills were enhanced by encouraging critical thinking and real-world problem-solving activities through

- Assignments
- Poster Presentation
- Preparation of Models
- Case study Analysis
- Role Play method
- Mini and Funded Projects

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/Student-centric-method.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Faculty integrate ICT tools into teaching methods to make learning interactive and engaging, improving student engagement and outcomes. These tools include computers, interactive whiteboards, educational software, and online platforms. By leveraging digital resources and technologies, learning is tailored to the demands of the digital age.

The Institution provides a complete Wi-Fi enabled classrooms which facilitated the faculties to adapt the ICT in their teaching methodology. Every Department has been allocated with a Smart class room for making the faculties use ICT for their teaching instead of conventional teaching methods. For recording video lectures, a separate Audio-Visual room is provided with all necessary equipment which enables the faculty members to record their video lectures.

The college's automated library provides easy access to books and global e-resources for faculty and students through INFLIBNET and N-List.

Faculties of our College uses Google Classrooms for Online Assignments, Google Forms for assigning Quizzes, Language Lab for Interactive Language Practice, shares E-Content through Whatsapp, slideshares and share links to watch Youtube videos. Faculties also use various E- resources like E-journals, E-Books, SWAYAM/NPTEL Course materials, e-Pathshala resources to enrich their knowledge and also to integrate usage of ICT in their Teaching Learning Process.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://dkmcollege.in/wp-content/uploads/2024/10/2.3.2-link.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

ACADEMIC CALENDAR:

Academic events of the college were planned and drafted as academic calendar in the beginning of the Academic year. The academic calendar includes the opening and closing dates of the semester, the dates of the I CA, II CA and model exam, the total number of working days, and the dates of significant occasions such as Independence Day, Republic Day, important festivals, Graduation day, Sports day, College day, and Founders' day etc. Printed copies of the academic calendar are issued to both faculties and students, further it is uploaded in the website of the college.

TEACHING PLAN:

Faculty prepare and follow detailed lesson plans in log books, which include assignments, study materials, syllabus completion dates, and result analysis. These log books are checked weekly by HODs and reviewed by the IQAC at the end of the semester.

ACADEMIC PLAN:

Each department prepares an Annual Academic Plan at the start of the year, covering meetings, guest lectures, seminars, conferences, and various activities, which is submitted to the Principal for approval. At the end of the year, an execution report of the plan is submitted.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

137

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

61

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

7

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

10

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

80

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination Procedures

- The examination system uses external paper-setters and evaluators, with an 80:20 ratio of external to internal examiners, ensuring fairness. Results are published online, and students can request revaluations and receive a consolidated mark statement upon graduation.

Examination Automation

- The Controller of Examinations' office employs an automated system with regular IT upgrades to ensure efficient, confidential exam management and online access to timetables, hall tickets, and cumulative grade cards. These processes prioritize accuracy and transparency in the examination system.

Continuous Internal Assessment (CIA)

- Continuous Internal Assessment (CIA) makes up 25% of theory paper marks, with three exams conducted each semester, and the best two scores considered. Practical exams hold 40% weightage, with three model practicals, and the best two scores used for internal marks.

Examination Reforms

- Arrear exams are held on Saturdays, with results published online after the results passing board meeting. PG students can earn extra credits through self-study papers, while UG students have options for internships, mini projects, and additional credits in specific semesters.

Outcome-Based Education Implementation

Outcome-Based Education (OBE) integrates POs, PSOs, and COs into assessments, with direct attainment reports submitted to departments, signed by the Controller of Examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/2.5.3.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Every department has formulated Programme Outcome (PO). Programme Specific Outcomes (PSOs) and Course Outcomes (CO) which address the specific requirements of the Programmes and Courses.

The Curriculum Development Cell designs the curriculum and establishes Program Outcomes (POs) for each program. Faculty create Course Outcomes (COs) using Bloom's Taxonomy levels. POs are mapped to COs in a matrix for all courses.

The BoS of each department meets and carefully formulates the programme specific objectives and course objectives adhering to the norms of an autonomous institution and the parent university. The syllabus comes to effect after the approval of BOS. The syllabi are published on the website of the college for the reference of the stakeholders.

Communicated to the students and teachers

- The POs and Cos of all the Programmes and Courses are published in the website of the College and the print version of the same is available in the Departments and COE.
- The POs and Cos are clearly explained to the students by the respective subject teachers.

Thus, the Institution has well-defined POs for all the Programmes and COs for all the courses.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://dkmcollege.in/wp-content/uploads/2023/09/CO-FINAL-ALL-DEPTS.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The curriculum aligns with POs, PSOs, and COs, with Course Outcomes assessed through Continuous Internal Assessment (25 marks) and Final Examinations (75 marks); UG passing is 40 and PG passing is 50, with internal teachers framing internal assessments and external examiners framing semester exams.

DIRECT METHOD OF ATTAINMENT OF CO:

The institution uses the Direct method to calculate Course Outcomes attainment for UG and PG programs, with attainment levels set at four different levels for each course.

The level of attainment for UG Courses are

75 and above - Level 3 (High)

60 - 74 marks - Level 2 (Medium)

40 - 59 marks - Level 1 (Low)

Below 40 - Level 0 (Not Attained)

The level of attainment for PG Courses are

75 and above - Level 3 (High)

60 - 74 marks - Level 2 (Medium)

50 - 59 marks - Level 1 (Low)

Below 50 - Level 0 (Not Attained) .

Stakeholder feedback guides curriculum updates, with evaluation by the Curriculum Development Cell, credit for social activities, and Mini Projects, while exam results are declared by the Controller and learning outcomes are measured by pass percentages and alumni profiles measure learning outcomes attainment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/2.6.2-link.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1015

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://dkmcollege.in/wp-content/uploads/2024/09/COE-REPORT-2023-24-FINAL.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://dkmcollege.in/wp-content/uploads/2024/09/SSS-2023-24_merged-2.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

DKM College for Women has developed a comprehensive research policy designed to guide and support faculty and students engaged in research. The research policy is available on the college website and it aims at:

1. Promoting Research Attitudes
2. Ensuring Research Quality and Ethics
3. Encouraging Relevant Research
4. Fostering Innovation and Consultancy

Research initiatives:

- **DKM Centre for Research and Innovation (DKMCFRI):** Under DKMCFRI an amount of Rs.362000 and Rs.277500 was sanctioned as seed money for 14 staff projects and 51 students' projects respectively.
- **Dedicated Research Centre:** A research centre established to support the 13 Ph.D. departments, providing a focused environment for research activities.
- **Advanced Laboratory Facilities:** The College has invested in equipping departmental labs, DST-FIST lab and MATLAB with

state-of-the-art instruments, enhancing research quality.

- **Central Animal House Facility:** A well-maintained central animal house supports the life science departments and serves as a resource for other colleges.
- **Extensive Library Resources:** The College boasts a well-equipped library, digital resources and access to journals to support research endeavours.

The faculty members of the college have received grants of Rs.672000/-, published 26 UGC, 27 Non UGC research articles and 28 book Chapters and proceedings of National/International Seminars/Conferences.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://dkmcollege.in/wp-content/uploads/2024/10/3.1.1-Research-Ethics-Policy-1-1.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

6.395

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

6

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

6.72

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/3.2.4-web-link.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

28

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

6.72

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://dkmcollege.in/wp-content/uploads/2024/10/3.2.4-web-link.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution fosters a robust environment for advancing research and innovation. Students with innovative startup ideas receive mentorship and financial support from the management.

The IIC of DKM College has developed Innovation and Entrepreneurship policy under DKMC-NISP which aims to encourage innovative ideas and develop entrepreneurship Skills.

The Institution Innovation Cell conducted 42 events covering diverse topics such as healthcare, entrepreneurship, innovation, education, environmental conservation, and women's empowerment, among others. The Sathiyabama Institute of Science and Technology is acting as Mentor Institution who works along with IIC of the college and conducted programs that covers Incubation Opportunities, Early-Stage Entrepreneurs, legal and ethical steps in entrepreneurship where about 431 students benefitted from the college.

Campus-based sales opportunities are provided where organic

cultivators, Self Help Group made products, artificial jewellery made by students were given a platform to sell.

The facilities such as office space, research equipment, computer, printer, scanners, uninterrupted internet facilities, LCD projectors and digital library access were all well-furnished to support innovation, research, and entrepreneurship.

Further, DST-FIST is equipped with instruments to carry out research activities and innovations. A workshop on "Instrumentation" was conducted for the external members, from which participants from various colleges benefited.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/3.3.1-link.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

65

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software **A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

7

File Description	Documents
URL to the research page on HEI website	https://dkmcollege.in/wp-content/uploads/2024/10/3.4.2-link.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

21

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/3.4.4.-scanned-copy-of-book-chapter.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

58

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

6

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.347

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Students actively engaged in social service activities that contribute to the holistic development of society. Social service units such as NSS, NCC, RRC, YRC and CCC facilitate a range of extension activities within the local community.

National Service Scheme

- The National Service Scheme of our college is actively conducting 49 events that includes rallies, Awareness programs on voters' day, RTI and Dengue, Napkins and deworming tablets distribution, eye camp, tree plantation camps, Marathon and

oath taking sessions.

- One-week Special camp was arranged at Sekannur Village where 208 students participated.

Youth Red Cross

- Youth Red Cross involved in diverse programmes such as Blood Donation Camp, Joy of Giving, National Leprosy Eradication, National Youth Day and Awareness program on the importance of time and Anti-Drug. Around 583 benefitted from these programmes.

Red Ribbon Club

- Red Ribbon club organised programmes on "Celebrating Life", Peer Education Training and Anti-drug were conducted with beneficiaries of 350 students.

Extension activities

The 12 departments conducted extension activity at Sekkanur village. Totally 455 students participated in the extension activity. The activities include creating awareness on diabetes, A.I, Entrepreneurial developmental skills, General awareness on anemia and Haemoglobin, general check up camp and Psychological counselling for adolescent students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/3.6.1-link.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

25

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

25

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

774

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The campus is spread across 9.23 acres of land in which the constructed building area is 233218 square metre. It has 83 class rooms including 13 ICT enabled classrooms. We have 6 Seminar halls/Auditorium/Conference halls with ICT facilities.

The College has a separate IAS/IPS coaching centre with 2880 books offering free coaching for students.

Main Library houses 36055 books, 917 thesis, 16 printed journals and e-resources. N List programme which is subsumed under e-ShodhSindhu consortium with access to 6000+ journals and 1, 99,500 ebooks and 6,00,000 ebooks are provided through NDL.

The digital library has 34 systems which aid in virtual learning and provide access to video lessons and learning materials.

There are 18 well equipped laboratories and 180 systems in the computer lab with software for programming languages.

The language lab and mathematics lab have 32 systems and 40 systems respectively, to develop computer skills as well as soft skills.

The DST-FIST laboratory is fully operational, equipped with advanced technologies, and the MATLAB licensed software is also available.

Audio visual room is available for recording video lectures.

Departments are provided with a system and a printer for their

regular use.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-admin/upload.php?post_type=attachment&media_folder=criterion-iv-2024-2025-1725961969-2&paged=1

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

- The Institution provides indoor stadium for the sports namely badminton, chess, carom, and table tennis and outdoor facilities to play volleyball, hockey, cricket and kabaddi. To represent the institution at District, State, and National level, the Department of Physical Education maintains different sports teams. We have 34 University blues and they are holding Form III certificates. Coaches and instructors for various games were employed to provide training for the students.
- Students were engaged in practical yoga classes, provided as a non-major subject and certificate course to keep them fit.
- A separate gymnasium centre was provided for staff and student usage.
- We have both open and closed auditoriums that serve as venues for students to host a variety of cultural and social events.
- Fine arts club organize numerous competitions annually to encourage the students to express their arts and creativities
- The Department of Tamil conducted Muthamilvizha during the February allowing the students to showcase their talents.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-admin/upload.php?post_type=attachment&media_folder=criterion-iv-2024-2025-1725961969-2&paged=1

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

18

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

163.889

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with AutoLib Software. AutoLib is completely a web based Library Management Software designed, developed and promoted by AutoLib Software Systems, Chennai using latest JAVA Technologies. The AutoLib software is integrated, versatile, user-friendly, cost-effective and multi-user. It is WEB enabled for Intranet and Internet environments, incorporating latest IT/WEB tools and techniques and adheres to many international standards. It has integrated modules to take care of all the technical, inhouse activities and also provide various services such as Cataloguing module and Acquisition module.

Salient Features of Library Management Software

- Easy to Handle
- Holds lakhs of records efficiently
- Report Management System

- Powerful search facility
- WEB interface to search various databases
- Allows networking of libraries for sharing resources and exchange of data
- Export and import of data
- Tracking users movement in the library
- Interface to barcode scanners/printers
- Online stock verification support
- Transaction alerts through SMS

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-admin/upload.php?post_type=attachment&media_folder=criterion-iv-2024-2025-1725961969-2&paged=1

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.285

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

87

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes, the institution has well-defined IT facilities covering all aspects such as Wi-Fi, cyber security which is updated whenever needed at the college. The college allocates amount in the budget for the up gradation of IT facilities inside the campus. College has an IT and ICT policies that consolidates the various responsibilities of staff under Data Protection Legislation, Data Protection Policy and email policies framed in the college. This document sets out policies for communication with students and parents via electronic means including the college website, social networking sites and text messaging.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/Ict-policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3121	371

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 750 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: A. All four of the above
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/channel/UCCqOtnhm33-jfLhjto5r0_g
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

179.530

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The following are the some of the procedures followed by the institution for maintaining and utilizing physical, academic and support facilities.

- The classrooms are cleaned regularly by the housekeeping staff and the classroom maintenance is monitored by the administration department.
- To maintain hygienic environment special attention is given for cleaning washrooms.
- The students are engage in mass cleaning on a specific day in order to make the students aware of Swachh policy.
- White washing and painting, varnishing of furniture is done as and when required.
- Renovation and repairing processes are carried out for laboratories, buildings and toilets whenever necessary.
- Repairs of electrical and electronic equipment are done regularly.
- Annual Maintenance cost for web space.
- The instruments in various Science labs also are serviced and repaired whenever necessary.
- There are adequate sports facilities for indoor and outdoor games.
- The library is well-maintained with annual stock checking. The damaged books are mended and stored.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-admin/upload.php?post_type=attachment&media_folder=criterion-iv-2024-2025-1725961969-2&paged=1

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2381

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

437

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://dkmcollege.in/wp-content/uploads/2024/10/5.1.3-upload-any-additional-information.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1615

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

365

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

260

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

129

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every year, the College Principal selects Chairman, Vice Chairman, Secretary of the Student Union/Council based on student's proficiency. Department Heads nominate one student from their respective their respective department as secretary for their

association. Similarly Club/Cell Coordinators will nominate one student as secretary to their clubs and committee. The convener of the club will be the vice president of their respective clubs. These individuals form the Union/Council, with the Principal as President and three senior faculties as Vice Presidents of the college union.

The structure entails:

- Principal: President
- Three senior faculties: Vice Presidents of the college union
- Staff acting as convener of the club/committee: Vice president of their respective clubs
- Final year students: Chairman & Secretary
- Second year student: Vice-Chairman
- Second or final year students: All departments and clubs will select one student as Secretary to their department, clubs/committees.

Objectives/functions include maintaining campus discipline, weekly Assembly Meetings, promoting outreach activities, bridging student-management, principal, staff gaps, coordinating departmental and social activities, and participating and arranging various events that comes under various committees.

Students play roles in academic and administration bodies, offering insights in the Annual Academic Council Meeting.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/College-Union.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

31

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College actively nurtures its Alumni Association to foster strong ties with former students. The association orchestrates consistent engagement through initiatives like annual Reconnect meets. These gatherings include around 500 to 600 alumni who connect with each other, students and staff, facilitated by the College Secretary and Principal's addresses.

The Alumni Association maintains a database, facilitates participation in curriculum enhancement through Board of Studies Meetings, shares placement information, and arranges programs where alumni share insights and lead skill workshops.

Distinguished alumni, often in high positions, motivate current students through speeches.

Alumni notably contribute to curriculum development, joining Board of Studies Meetings to provide valuable input. They also serve as resource persons for campus events, offering thematic talks and skill-building workshops, enhancing students' employability.

Notably, Shakuntala Kaliannan's endowment fund supports economically and socially disadvantaged alumni, utilizing the interest to aid them annually.

Commerce Department alumni established an endowment lecture in honor of Luca Pacioli, contributing Rs. 25,000 towards specialized lectures in the field of Commerce from the fund's interest.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/5.4.1-to-upload-in-portal.xlsx

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

DKM College for Women encompasses the vision and mission. The vision of our college represents its aspirational goals and long-term impact on its students and the broader community.

VISION

To create and promote holistic and integrated development in rural women, while imparting quality higher education.

MISSION

? To enable students to achieve academic excellence through efficient teaching, meticulous learning and systematic evaluation.

? To enable the students through relevant programmes and practices, emerge as economically independent, personally upright, morally sound, culturally refined, spiritually aware and rich, socially responsible and nationally conscious, worldly wise willing to transform and engender meaningful social transformation.

Governance and Leadership

Governance of our college involves the structured framework of policies, procedures and leadership that ensures the effective and

ethical operations of the institutions. Faculty and students often have roles in decision-making processes, ensuring diverse perspectives. The IQAC, Staff Council committees and other statutory bodies of the college work together to ensure that the academic environment of the college remains inclusive and holistic. Governance ensures transparency, accountability and alignment with the college's mission, fostering an environment where academic and institutional goals are achieved efficiently and responsibly.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/09/6.1.1-vision-and-mission.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The hierarchical structure of our Institution begins with the Management at the top level and followed by Principal, HOD, Teaching & Non-Teaching staff members. Decentralization involves distributing decision-making authority throughout various levels of our institution, allowing management and staff members closer to operational issues to make timely, informed decisions. Participative management involves engaging faculty and students in the decision-making process, promoting a sense of ownership and collaboration. The Management and Principal take important decisions related to the academic strategies and the HOD's and staff members are given powers to execute the daily operations at their level. The staff members report the progress and updates to the Principal.

Clubs/Committees

Clubs and committees play essential roles in enriching the academic as well as social experience of students. Clubs are student-led organizations that provide opportunities for students to explore passions, develop skills and engage in extracurricular activities. The college comprising various Clubs/Committees is formed every year and during the year 43 committees has been constituted and they work diligently to the welfare of the students by coordinating the academic and co-curricular activities with teachers and students representatives executing the activities and all the activities are monitored by the Principal.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/6.1.2.Strategic-Plan-2.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

D.K.M. College for Women has been experiencing significant growth in recent years. This is the result of the conscientious implementation of the institutional strategic plan, "DKMC VISION 2024," formulated after a careful consideration of the institution's overall expansion and diversification in all areas.

The Plan:

- Improved infrastructure facilities.
- Automation of the library and increased library resources.
- Development, support and increased output of research.
- Integration of ICT
- Updation of Curriculum
- Conduct of free coaching classes for competitive exams
- Clean and green initiatives
- MOOC courses for students
- Concentration on society through extension activities

Implementation of the Plan:

- A new auditorium is under construction.
- Management contributes to start-ups and research by providing seed money.
- Fully furnished automated library.
- OBE pattern is followed from 2019 onwards.
- Audio Visual rooms has been fully utilised by staff for e content creations.
- Smart class rooms in all departments to have blended approach in teaching.
- Free coaching classes for the students appearing for the competitive exams.

- Sportsmanship has been encouraged by providing external coach.
- For PG students, separate self-study papers were introduced and MOOC courses were made compulsory.
- Extension activities were conducted at Sekanur, the adopted village by all the departments.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/6.2.1-proof-1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Administrative set up

- Executive Committee and Governing Body
- Office Administration
- Academic Departments
- Controller of Examinations
- Statutory Bodies
- Non-Statutory Bodies - IQAC and clubs and committees
- Research Body- DKMCFRI

Executive Committee and Governing Body

Through the Executive Committee and Governing Body, the NKM Trust oversees the DKM Institution. The Governing Body ratifies and endorses the policy decision of the college.

Office Administration

It handles a wide range of tasks, including student admissions, maintaining records, and overseeing financial transactions.

Academic Departments

It is overseen by the Head of the Departments with the help of faculties to ensure the welfare of the students.

Controller of Examinations

The COE and additional Controller ensure smooth conduct of exams, overseeing the evaluation process and maintaining the confidentiality of examinations. The COE also handles the timely release of results, re-evaluation process and issuance of academic processes.

Statutory Bodies

Finance and Purchasing Committees are statutory bodies that the institution has established in compliance with the regulations.

Non-Statutory Bodies

It consists of various clubs and committees involved in extra-curricular activities throughout the year.

Research Body- DKMCFRI

Seed money is provided to both the staff and students for the conduct of the research.

File Description	Documents
Paste link to Organogram on the institution webpage	https://dkmcollege.in/wp-content/uploads/2024/10/organogram-dkmc-fri.pdf
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/organogram-dkmc-fri.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

D.K.M. College for Women, prioritizes the well-being and development of both teaching and non-teaching staff by providing congenial and cohesive work environment. It provides the following facilities for the professional and personal well-being of its staff.

- Staff tour
- Earned Leave
- Interest-Free Loans
- Festival Advances
- EPF Facility
- Free Wi-Fi facilities, Mail ids with the institution's domain
- "On Duty Leave" to participate in various events.

Faculty members are encouraged to participate in MOOCs, FDPs, orientation, refresher courses and short-term courses. Further, Staff members are provided with gymnasium and child care facilities. On special occasions, the management provides complimentary lunch. The college provides comprehensive support to staff members who are in need.

Career Development and Progression

- Annual orientation workshops for teaching staff at the beginning of every academic year.
- Staff members of unaided stream are provided with Ph.D., incentives.
- Various other training programs, such as content writing and research projects, are available for the teaching fraternity.
- Seed money is provided to faculties to encourage them to undertake research projects.
- Registration fees provided for the paper presenters.

- As a token of love, free gifts were given to all the staff members by the management every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/09/6.3.1.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

43

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college periodically reviews its financial records at both the internal and external levels. All registers and records under internal audit have been properly maintained in accordance with standards, and an auditor has verified this. He verifies all the documentation and receipts. The college offers self-financed courses in addition to grant-in-aid programs. Therefore, financial transactions are audited by the Joint Director of Collegiate Education, Vellore Region, and the Accountant General's (AG's) Office of the Government of Tamil Nadu. The Secretary of the institution is responsible for making decisions and managing the institution's overall financial resources. For salary grants and other financial purposes in the aided sector, the Secretary is the authorized signatory approved by the Director of Collegiate Education. The Secretary is also responsible for the general management and distribution of funds. The Principal of the institution is responsible for approving funds for various academic and administrative requirements. The statutory auditor conducts audits for each account at the end of the fiscal year, while also taking into account the observations made by the internal auditor. All financial activities are routinely audited by internal auditors, and a report is produced regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/6.4.1.-LETTER-HEAD-1.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.207

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college has imposed a policy to generate resources in order to fulfill its strategic goals and objectives. The resources available are effectively handled with the intent to ensure maximal utilization. The college council prepares the budget allocation for academic and administrative activities at the onset of each year. It raises revenue from an array of credible sources, notably government scholarships, student fees, salary support for personnel who receive aid, major and minor projects, carried out by the staff, and more. The Different Funds are as follows:

- DST - FIST Grant

State Government Funds

- Grant-in-aid for salary
- State government fund for National service scheme and SSP (Student Support Programme) Scholarships

Non-Government Funds

- Students' fee from self-financing courses
- Endowment awards funds raised by Departments/Associations
- Aid from Philanthropists
- Contributions from Alumni

The Finance Committee, composed of the College Secretary, Principal

and two senior faculty members, is responsible for evaluating, creating budgets, monitoring the use of funds. For any purchases and the use of cash or grants, the consent of the Purchase Committee is required. The college closely monitors the allocation and usage of funds across its various departments. The management assesses fund requests that have special permission based on the proposal.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/6.4.3-PROOFS.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC plays a vital role in ensuring excellence on the administrative and academic side of the institution. During the academic year 2023-2024 the IQAC planned, organized and supervised a multitude of activities to uphold high standards inside the campus. To enhance the faculty's skill and accustom with teaching strategies the IQAC organized a one day orientation programme titled " Short Term Development Courses" on 11.01.2024. Also it envisaged faculty development programmes on the themes "Designing Question papers in an OBE Curriculum: An Overview" on 06.01.2024 and Drafting and filing of patents on 19.08.2023. Furthermore the IQAC has initiated various activities mentioned below:

- Streaming of academic and administrative tasks.
- Increase in seed money to promote research.
- Updation of the curriculum by adopting more skill based subjects.
- Quality enhancement by participating in NIRF, AISHE and AQAR.
- Increase in Patents and Book publications.
- Increase in number of students placed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/6.5.1-letterhead.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC is responsible for developing quality benchmarks, implementing effective practices and assessing institutional processes. It is established to promote a culture of continuous improvement and ensuring that academic and administrative functions are adhered to high standards. By fostering a systematic approach to quality education, the IQAC helps the college achieve its goals, meet accreditation requirements, and provide a better learning environment for students. Also, IQAC conducts audit annually.

The IQAC collects feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. A careful analysis of the feedback received is done and communicated to the teachers which ensure greater participation and a better understanding of the teaching-learning process. The IQAC has suggested initiatives such as the adoption of innovative pedagogical approaches, enhanced student support services, and rigorous assessment procedures. It often recommends regular training programs for faculty, upgrades to infrastructure, and better mechanisms for feedback collection and analysis.

With the Institution adopting the Outcome Based Education in its curriculum, the IQAC has been keenly monitoring the outlining of the Programme Outcomes, Educational Outcomes and Specific Outcomes. The IQAC has conducted 2 one day FDPs, hands on workshop and one day orientation for the faculty members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/6.5.2-3.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://dkmcollege.in/wp-content/uploads/2024/10/4.Annual-report-23-24.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Annual Gender Sensitization Action Plan

a) Gender Sensitization through Curricular initiatives:

The curriculum offers gender-sensitization courses designed to empower women through various subjects.

b). Gender Sensitization through co-curricular initiatives:

The institution fosters gender equity through dedicated committees, male staff involvement and inclusive programs that address women's issues.

2. Specific facilities provided for Women in terms of:

a. Safety and Security

The college ensures safety with security guards, CCTV, along with committees for women's rights and grievances. SMS alerts to inform parents of student absenteeism.

b. Counselling.

The student support centre offers confidential counselling for grief, marital, and relationship issues for women students. Monthly Mentor-Mentee meetings assess student well-being, fostering a supportive environment.

C. Curriculum design of the college:

Curriculum is designed in such a way that it offers yoga, meditation and soft skills training.

D. Common Rooms

The college offers various recreational amenities including the Library's Quadrangle, which serves as a popular spot for discussions and debates.

E. Day care centre

The College offers free day-care for toddlers of the teachers.

F. Health centre

Health centre on campus provides facilities during medical emergency.

g. Other information:

Sanitary pads and iron tablets are distributed at free of cost.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/Any-Other-Information.docx.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. Solid Waste Management:

The college maintains cleanliness through regular clean-ups with an effective waste management system. The Enviro Club promotes sustainable practices, including awareness programs and signage. Separate bins are provided for degradable and non-degradable waste.

2. Liquid Waste Management:

Wastewater generated on campus is managed through an efficient system that directs it into underground tanks, which are then connected to corporation sewers for safe disposal.

3. Biomedical Waste Management:

Biomedical waste from the departments of Zoology, Biochemistry, Microbiology, Biotechnology and animal house is treated using autoclaving and incineration. This waste is safely collected and disposed of by Ken Bio links Pvt. Ltd.

4. e-Waste Management:

The college ensures proper management of electronic waste by

regularly collecting and recycling e-waste through authorized vendors. A well-planned procurement system helps minimize unnecessary electronic waste.

5. Waste Recycling System: A professional waste disposal and recycling system is in place within the campus. To promote a sustainable Environment the institution works with certified vendors to ensure effective recycling system.

6. Hazardous Chemicals and Radioactive Waste Management: The College does not generate hazardous chemicals or radioactive waste, ensuring a safe and eco-friendly campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**

3. Pedestrian-friendly pathways**4. Ban on use of plastic****5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons

A. Any 4 or all of the above

with disabilities: accessible website, screen-reading software, mechanized equipment, etc.

Provision for enquiry and information:

Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Cultural, Regional and Linguistic Inclusiveness:

- DKM College Fine Arts Team organizes a wide range of cultural events each year to foster and inspire students' interests in activities such as acting, dancing, singing, rangoli, painting, and cooking.
- Festivals representing various regions, like Pongal, Diwali, and Onam are regularly celebrated by the NSS and College Union.
- The curriculum promotes linguistic diversity in courses such as Tamil, English and Hindi under Part I and II.

Communal Inclusiveness:

- The college adheres to the state's reservation policies for both teaching and non-teaching staff appointments, ensuring fair representation.
- Special privileges are extended to socially- backward students, including SC/ST/OBC (non-creamy layer) and minorities, with relaxed entry marks and various scholarships from the State Government and college resources.
- Additionally, differently-abled students are supported with exam fee exemptions, extra time and scribe facilities as per University norms and State Government rules.

Socio-Economic Inclusiveness:

Amount was contributed by staff and students towards International White Cane Day contribution 2023 and Indian council for Child Welfare.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

DKM College for Women is dedicated to organizing programs that inculcate constitutional principles and ethics within the student community. The college emphasizes the important duties and responsibilities of Indian citizens through various social and extension activities conducted by its clubs and committees. The programs include the following:

- International Yoga day
- World Population Day
- Meri Matti Mera desh programme
- World Nature Conservation Day
- Independence Day
- Republic Day
- Youth Festival
- Blood Donation Camp
- Go Green Ganesha
- NSS Day
- Swachabiyon
- Youth Awakening Day
- Nukkad Natak & G20 Achievements during India's Presidency
- National Unity Day
- Vigilance Awareness week
- Diwali Celebration
- Aids Awareness Day
- Plastic Awareness
- Vikshit Bharath
- National Leprosy Eradication Programme
- Global Investors Meet

- Awareness on Ragging free Campus
- National Youth Day
- Pongal Celebration
- Republic Day
- Fit India Activity
- Joy of Giving
- Anti-Drug Awareness
- Peer Education training
- National Voters Day
- Blood Donation Camp

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively celebrates both national and religious festivals to promote communal, religious, and cultural harmony, as well as effective socialization and national integration. The institution regularly honours significant national days, fostering a strong sense of patriotism. Additionally, to strengthen feelings of communal unity and harmony, both national and regional festivals are celebrated. The festivals and national days observed at the college are listed below.

- International Yoga day
- World Population Day
- World Nature Conservation Day
- Independence Day
- Youth Festival
- Onam celebration
- Social Justice day
- NSS Day
- Swachabiyan
- Youth Awakening Day
- National Leprosy day
- National Unity Day
- Vigilance Awareness week
- Diwali Celebration
- Aids Awareness Day
- Vikshit Bharath
- National Youth Day
- Pongal Celebration
- Republic Day
- Fit India Activity
- Martyr's Day
- Voters Day
- National Science Week

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

In the academic year 2023-2024, various departments actively implemented best practices to enhance academic and community engagement. These included literary events by the English and Tamil departments, practical learning experiences in Commerce, health awareness programs in Biochemistry, Microbiology, and Food and Nutrition, and sustainability initiatives by Biotechnology and Botany. Environmental conservation efforts by Zoology and History, alongside innovation and entrepreneurial skill development in Computer Science and Management Studies, fostered a well-rounded educational experience.

In collaboration with the NSS team, departments extended their efforts to Sekkanor village, conducting health check-ups, disease awareness, and diet counseling. The Biotechnology and Botany departments promoted organic farming and mushroom cultivation, while Zoology and History led wildlife conservation and tree plantation drives. The Commerce department enhanced financial literacy, and Management Studies provided entrepreneurial training, empowering the local community.

These combined initiatives ensured holistic learning, blending academic rigor with social responsibility, while making a tangible impact on the Sekkanor village through health, environmental, and social development programs.

File Description	Documents
Best practices in the Institutional website	https://dkmcollege.in/wp-content/uploads/2024/10/7.2.1-1.pdf
Any other relevant information	https://dkmcollege.in/wp-content/uploads/2024/10/7.2.1-1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

DKMCFRI continues to encourage research excellence among staff and students, emphasizing interdisciplinary collaboration and enrich student learning. During 2023-2024, the initiative remains committed in providing substantial support, including an increased seed

funding for faculties of ₹362000 and for students of ₹277500.

Vision:

The vision of DKMCFRI is to nurture and promote a culture of research and innovation within the institution. It seeks to establish the college as a leading centre for inclusive growth and empowerment of women in the region, focusing on research, innovation, consultancy, and entrepreneurship.

Mission:

The institution aims to streamline functional units into a unified operational system to enhance research management, facilitating both student and faculty development. DKMCFRI's mission aligns with state and national initiatives such as HE National Missions, SDGs, and Startup India. As part of this mission, the institution is committed to implementing a robust Research Information Management System (RIMS) to strengthen its research and innovation capabilities.

Practices:

By fostering local and interdisciplinary collaborations, DKMCFRI seeks to improve student employability and support impactful research that empowers staff and elevates the institution's reputation. The 2023-2024 initiative focused on transforming student ideas into successful projects, showcasing innovation in overcoming challenges related to resources, time and technology.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The D.K.M College for Women offers high-quality education by utilising innovative curricula, disseminating knowledge with specific learning goals and assessing students based on developments relevant to local, regional, national, and global needs. In a variety of subject areas, the college offers 12 PG, 15 Ph.D., and 21 UG programs.

Majority of the students are first generation learners from rural areas. To strengthen their English language skills and computer literacy, bridge course is conducted to all the students of first semester. Every programme is carefully crafted with Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. The POs, PSOs, and COs work to equip students with necessary skills to meet the developmental requirements. Scientific analysis, critical thinking, effective communication, research, environment and sustainability, skill development, self-motivation, gender equality, social engagement, responsible citizenship, economic development, psychological well-being, nutrition, health care, technology advancement, finance, banking, and insurance are just a few of the developmental needs that are addressed in the courses offered by various programmes.

Interactive learning methods like lectures, peer teaching, group discussion, quizzes, debates, exhibitions, model making, field trips and projects are included for effective outcomes. Through workshops and seminars, students are exposed to environmental, ethical, social, regional, national and global issues.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/1.1.1-link.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

38

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

771

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

771

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

32

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Gender Equity:

Fair play is granted to the students in order to maintain gender equality in social standing. Penniyam, Tamil Ilakkiya varalaru, Tamil Ilakkiyangal, Tamizhaga varalarum panpadum-II, Women's Writing, Women Empowerment, History of Indian Women up to 1985 AD and Literature and Gender are some of the papers covered in the curriculum.

Environmental sustainability

The syllabi framed from UGC are prescribed for all the UG students to create awareness on the issues related to environment and sustainability.

Human values

A course on value education is given for all the UG students. It inculcates kindness, honesty, truthfulness, generosity, tolerance and respect for the culture of everyone.

Professional Ethics

Professional Ethics is included as a necessary component in the syllabus for the programs which are applicable. The courses included are Business Ethics, Company Secretarial Practice, Income Tax, Business Environment, Business Tax, Indirect Taxation, Strategic Management and Business Ethics, Industrial Relations and Labour Legislations, IPR and Human Rights. The Professional ethics and code of conduct committee has been established to look after the highest standards of public and

private etiquettes of the students in order to bring about a positive behavioural outcome in the behaviour of the students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

30

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1639

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

775

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://dkmcollege.in/wp-content/uploads/2024/10/1.4.2-link.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
Provide URL for stakeholders' feedback report	https://dkmcollege.in/wp-content/uploads/2024/10/1.4.2-link.pdf
Any additional information	View File
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
1070	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as	

per the reservation policy during the year (exclusive of supernumerary seats)

1070

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution adopts special programs tailored for both advanced learners and slow learners. Student Induction Programme (SIP) were organised for the first-year students before the commencement of regular classes every year which facilitates them to fill the gap between the school education and collegiate education. They were made familiarized with the institutional culture, Teaching-Learning methodology, modes of assessment and opportunities available for them.

MEASURES FOR SLOW LEARNERS

- Slow learners were identified based on their performance in the I Continuous Assessment Test. Remedial classes and slip tests were conducted outside regular hours to provide personalized guidance and address their specific difficulties.

MEASURES FOR ADVANCED LEARNERS

- Advanced students were encouraged to participate in seminars, conferences, competitions, and take up Mini or funded projects to gain extra credit and research experience.
- Advanced learners were encouraged to enroll in the IAS/IPS Coaching Centre in the college to compete in competitive exams like Bank Exam, UPSC and TNPSC.
- The Post Graduate Departments conducts NET/SET coaching classes for their students to motivate them towards clearing the eligibility tests for certain professions.

Advanced learners were encouraged to take online courses available in MOOCs in Swayam Portal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/2.2.1.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2024	3106	137

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution adopted student-centric methods like experiential, participative, and problem-solving learning to enhance educational experiences beyond traditional classroom teaching.

Experiential Learning

Experiential learning plays a vital role in connecting theoretical knowledge with real-world applications. The Institution promotes Learning with Experience among the students through

- Laboratory sessions for practical classes
- Language labs
- LaTeX training program
- Internship
- Mathematical equations using MATLAB
- Field work
- Industrial visits
- Exhibitions, Melas and Food fest.

Participative Learning

Participative learning emphasizes student involvement and participation in the learning process. Participative Learning is promoted through

- Workshop and Seminar participation
- Students Seminar and Group Discussion
- Quiz and other Competitions
- Income generating Programmes
- Readers Club
- Human Library
- Participation in Extra curricular activities
- Extension activities

Students were encouraged to write for the Tamil journal "Vaagai malar," participate in Model United Nations by the English Department and self-study courses with additional credits for enhanced experiential and participative learning.

Problem Solving methods

Problem-solving skills were enhanced by encouraging critical thinking and real-world problem-solving activities through

- Assignments
- Poster Presentation
- Preparation of Models
- Case study Analysis
- Role Play method
- Mini and Funded Projects

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/Student-centric-method.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Faculty integrate ICT tools into teaching methods to make learning interactive and engaging, improving student engagement and outcomes. These tools include computers, interactive whiteboards, educational software, and online platforms. By leveraging digital resources and technologies, learning is

tailored to the demands of the digital age.

The Institution provides a complete Wi-Fi enabled classrooms which facilitated the faculties to adapt the ICT in their teaching methodology. Every Department has been allocated with a Smart class room for making the faculties use ICT for their teaching instead of conventional teaching methods. For recording video lectures, a separate Audio-Visual room is provided with all necessary equipment which enables the faculty members to record their video lectures.

The college's automated library provides easy access to books and global e-resources for faculty and students through INFLIBNET and N-List.

Faculties of our College uses Google Classrooms for Online Assignments, Google Forms for assigning Quizzes, Language Lab for Interactive Language Practice, shares E-Content through Whatsapp, slideshares and share links to watch Youtube videos. Faculties also use various E- resources like E-journals, E-Books, SWAYAM/NPTEL Course materials, e-Pathshala resources to enrich their knowledge and also to integrate usage of ICT in their Teaching Learning Process.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://dkmcollege.in/wp-content/uploads/2024/10/2.3.2-link.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

ACADEMIC CALENDAR:

Academic events of the college were planned and drafted as academic calendar in the beginning of the Academic year. The academic calendar includes the opening and closing dates of the semester, the dates of the I CA, II CA and model exam, the total number of working days, and the dates of significant occasions such as Independence Day, Republic Day, important festivals, Graduation day, Sports day, College day, and Founders' day etc. Printed copies of the academic calendar are issued to both faculties and students, further it is uploaded in the website of the college.

TEACHING PLAN:

Faculty prepare and follow detailed lesson plans in log books, which include assignments, study materials, syllabus completion dates, and result analysis. These log books are checked weekly by HODs and reviewed by the IQAC at the end of the semester.

ACADEMIC PLAN:

Each department prepares an Annual Academic Plan at the start of the year, covering meetings, guest lectures, seminars, conferences, and various activities, which is submitted to the Principal for approval. At the end of the year, an execution report of the plan is submitted.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full-time teachers against sanctioned posts during the year**

137

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

61

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

7

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

10

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

80

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination Procedures

- The examination system uses external paper-setters and evaluators, with an 80:20 ratio of external to internal examiners, ensuring fairness. Results are published online, and students can request revaluations and receive a consolidated mark statement upon graduation.

Examination Automation

- The Controller of Examinations' office employs an automated system with regular IT upgrades to ensure efficient, confidential exam management and online access to timetables, hall tickets, and cumulative grade cards. These processes prioritize accuracy and transparency in the examination system.

Continuous Internal Assessment (CIA)

- Continuous Internal Assessment (CIA) makes up 25% of theory paper marks, with three exams conducted each semester, and

the best two scores considered. Practical exams hold 40% weightage, with three model practicals, and the best two scores used for internal marks.

Examination Reforms

- Arrear exams are held on Saturdays, with results published online after the results passing board meeting. PG students can earn extra credits through self-study papers, while UG students have options for internships, mini projects, and additional credits in specific semesters.

Outcome-Based Education Implementation

Outcome-Based Education (OBE) integrates POs, PSOs, and COs into assessments, with direct attainment reports submitted to departments, signed by the Controller of Examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/2.5.3.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Every department has formulated Programme Outcome (PO). Programme Specific Outcomes (PSOs) and Course Outcomes (CO) which address the specific requirements of the Programmes and Courses.

The Curriculum Development Cell designs the curriculum and establishes Program Outcomes (POs) for each program. Faculty create Course Outcomes (COs) using Bloom's Taxonomy levels. POs are mapped to COs in a matrix for all courses.

The BoS of each department meets and carefully formulates the programme specific objectives and course objectives adhering to the norms of an autonomous institution and the parent university. The syllabus comes to effect after the approval of BOS. The syllabi are published on the website of the college for the

reference of the stakeholders.

Communicated to the students and teachers

- The POs and Cos of all the Programmes and Courses are published in the website of the College and the print version of the same is available in the Departments and COE.
- The POs and Cos are clearly explained to the students by the respective subject teachers.

Thus, the Institution has well-defined POs for all the Programmes and COs for all the courses.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://dkmcollege.in/wp-content/uploads/2023/09/CO-FINAL-ALL-DEPTS.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The curriculum aligns with POs, PSOs, and COs, with Course Outcomes assessed through Continuous Internal Assessment (25 marks) and Final Examinations (75 marks); UG passing is 40 and PG passing is 50, with internal teachers framing internal assessments and external examiners framing semester exams.

DIRECT METHOD OF ATTAINMENT OF CO:

The institution uses the Direct method to calculate Course Outcomes attainment for UG and PG programs, with attainment levels set at four different levels for each course.

The level of attainment for UG Courses are

75 and above - Level 3 (High)

60 - 74 marks - Level 2 (Medium)

40 - 59 marks - Level 1 (Low)

Below 40 - Level 0 (Not Attained)

The level of attainment for PG Courses are

75 and above - Level 3 (High)

60 - 74 marks - Level 2 (Medium)

50 - 59 marks - Level 1 (Low)

Below 50 - Level 0 (Not Attained) .

Stakeholder feedback guides curriculum updates, with evaluation by the Curriculum Development Cell, credit for social activities, and Mini Projects, while exam results are declared by the Controller and learning outcomes are measured by pass percentages and alumni profiles measure learning outcomes attainment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/2.6.2-link.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1015

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://dkmcollege.in/wp-content/uploads/2024/09/COE-REPORT-2023-24-FINAL.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://dkmcollege.in/wp-content/uploads/2024/09/SSS-2023-24_merged-2.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

DKM College for Women has developed a comprehensive research policy designed to guide and support faculty and students engaged in research. The research policy is available on the college website and it aims at:

1. Promoting Research Attitudes
2. Ensuring Research Quality and Ethics
3. Encouraging Relevant Research
4. Fostering Innovation and Consultancy

Research initiatives:

- **DKM Centre for Research and Innovation (DKMCFRI):** Under DKMCFRI an amount of Rs.362000 and Rs.277500 was sanctioned as seed money for 14 staff projects and 51 students' projects respectively.
- **Dedicated Research Centre:** A research centre established to support the 13 Ph.D. departments, providing a focused environment for research activities.
- **Advanced Laboratory Facilities:** The College has invested in equipping departmental labs, DST-FIST lab and MATLAB with state-of-the-art instruments, enhancing research quality.
- **Central Animal House Facility:** A well-maintained central animal house supports the life science departments and serves as a resource for other colleges.
- **Extensive Library Resources:** The College boasts a well-equipped library, digital resources and access to journals to support research endeavours.

The faculty members of the college have received grants of Rs.672000/-, published 26 UGC, 27 Non UGC research articles and 28 book Chapters and proceedings of National/International Seminars/Conferences.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://dkmcollege.in/wp-content/uploads/2024/10/3.1.1-Research-Ethics-Policy-1-1.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

6.395

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

6

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research	
3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)	
6.72	
File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File
3.2.2 - Number of teachers having research projects during the year	
2	
File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/3.2.4-web-link.pdf
List of research projects during the year	View File
3.2.3 - Number of teachers recognised as research guides	
28	
File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File
3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year	
6.72	

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://dkmcollege.in/wp-content/uploads/2024/10/3.2.4-web-link.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution fosters a robust environment for advancing research and innovation. Students with innovative startup ideas receive mentorship and financial support from the management.

The IIC of DKM College has developed Innovation and Entrepreneurship policy under DKMC-NISP which aims to encourage innovative ideas and develop entrepreneurship Skills.

The Institution Innovation Cell conducted 42 events covering diverse topics such as healthcare, entrepreneurship, innovation, education, environmental conservation, and women's empowerment, among others. The Sathiyabama Institute of Science and Technology is acting as Mentor Institution who works along with IIC of the college and conducted programs that covers Incubation Opportunities, Early-Stage Entrepreneurs, legal and ethical steps in entrepreneurship where about 431 students benefitted from the college.

Campus-based sales opportunities are provided where organic cultivators, Self Help Group made products, artificial jewellery made by students were given a platform to sell.

The facilities such as office space, research equipment, computer, printer, scanners, uninterrupted internet facilities, LCD projectors and digital library access were all well-furnished to support innovation, research, and entrepreneurship.

Further, DST-FIST is equipped with instruments to carry out research activities and innovations. A workshop on

"Instrumentation" was conducted for the external members, from which participants from various colleges benefited.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/3.3.1-link.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

65

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year	
7	
File Description	Documents
URL to the research page on HEI website	https://dkmcollege.in/wp-content/uploads/2024/10/3.4.2-link.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File
3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year	
21	
File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File
3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year	
23	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/3.4.4.-scanned-copy-of-book-chapter.pdf
3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed	
3.4.5.1 - Total number of Citations in Scopus during the year	
58	

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

6

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.347

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Students actively engaged in social service activities that contribute to the holistic development of society. Social service units such as NSS, NCC, RRC, YRC and CCC facilitate a range of extension activities within the local community.

National Service Scheme

- The National Service Scheme of our college is actively conducting 49 events that includes rallies, Awareness programs on voters' day, RTI and Dengue, Napkins and deworming tablets distribution, eye camp, tree plantation camps, Marathon and oath taking sessions.
- One-week Special camp was arranged at Sekannur Village where 208 students participated.

Youth Red Cross

- Youth Red Cross involved in diverse programmes such as Blood Donation Camp, Joy of Giving, National Leprosy Eradication, National Youth Day and Awareness program on the importance of time and Anti-Drug. Around 583 benefitted from these programmes.

Red Ribbon Club

- Red Ribbon club organised programmes on "Celebrating Life", Peer Education Training and Anti-drug were conducted with beneficiaries of 350 students.

Extension activities

The 12 departments conducted extension activity at Sekkanur village. Totally 455 students participated in the extension activity. The activities include creating awareness on diabetes, A.I, Entrepreneurial developmental skills, General awareness on anemia and Haemoglobin, general check up camp and Psychological counselling for adolescent students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/3.6.1-link.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

25

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

25

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

774

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The campus is spread across 9.23 acres of land in which the constructed building area is 233218 square metre. It has 83 class

rooms including 13 ICT enabled classrooms. We have 6 Seminar halls/Auditorium/Conference halls with ICT facilities.

The College has a separate IAS/IPS coaching centre with 2880 books offering free coaching for students.

Main Library houses 36055 books, 917 thesis, 16 printed journals and e-resources. N List programme which is subsumed under e-ShodhSindhu consortium with access to 6000+ journals and 1,99,500 ebooks and 6,00,000 ebooks are provided through NDL.

The digital library has 34 systems which aid in virtual learning and provide access to video lessons and learning materials.

There are 18 well equipped laboratories and 180 systems in the computer lab with software for programming languages.

The language lab and mathematics lab have 32 systems and 40 systems respectively, to develop computer skills as well as soft skills.

The DST-FIST laboratory is fully operational, equipped with advanced technologies, and the MATLAB licensed software is also available.

Audio visual room is available for recording video lectures.

Departments are provided with a system and a printer for their regular use.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-admin/upload.php?post_type=attachment&media_folder=criterion-iv-2024-2025-1725961969-2&paged=1

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

- The Institution provides indoor stadium for the sports namely badminton, chess, carom, and table tennis and outdoor facilities to play volleyball, hockey, cricket and kabaddi. To represent the institution at District, State,

and National level, the Department of Physical Education maintains different sports teams. We have 34 University blues and they are holding Form III certificates. Coaches and instructors for various games were employed to provide training for the students.

- Students were engaged in practical yoga classes, provided as a non-major subject and certificate course to keep them fit.
- A separate gymnasium centre was provided for staff and student usage.
- We have both open and closed auditoriums that serve as venues for students to host a variety of cultural and social events.
- Fine arts club organize numerous competitions annually to encourage the students to express their arts and creativities
- The Department of Tamil conducted Muthamilvizha during the February allowing the students to showcase their talents.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-admin/upload.php?post_type=attachment&media_folder=criterion-iv-2024-2025-1725961969-2&paged=1

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

18

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

163.889

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with AutoLib Software. AutoLib is completely a web based Library Management Software designed, developed and promoted by AutoLib Software Systems, Chennai using latest JAVA Technologies. The AutoLib software is integrated, versatile, user-friendly, cost-effective and multi-user. It is WEB enabled for Intranet and Internet environments, incorporating latest IT/WEB tools and techniques and adheres to many international standards. It has integrated modules to take care of all the technical, inhouse activities and also provide various services such as Cataloguing module and Acquisition module.

Salient Features of Library Management Software

- Easy to Handle
- Holds lakhs of records efficiently
- Report Management System
- Powerful search facility
- WEB interface to search various databases
- Allows networking of libraries for sharing resources and exchange of data
- Export and import of data
- Tracking users movement in the library
- Interface to barcode scanners/printers
- Online stock verification support

- **Transaction alerts through SMS**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-admin/upload.php?post_type=attachment&media_folder=criterion-iv-2024-2025-1725961969-2&paged=1

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.285

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

87

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes, the institution has well-defined IT facilities covering all aspects such as Wi-Fi, cyber security which is updated whenever needed at the college. The college allocates amount in the budget for the up gradation of IT facilities inside the campus. College has an IT and ICT policies that consolidates the various responsibilities of staff under Data Protection Legislation, Data Protection Policy and email policies framed in the college. This document sets out policies for communication with students and parents via electronic means including the college website, social networking sites and text messaging.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/Ict-policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3121	371

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/channel/UCCqOtnhm33-jfLhjto5rQ_g
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

179.530

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The following are the some of the procedures followed by the institution for maintaining and utilizing physical, academic and support facilities.

- The classrooms are cleaned regularly by the housekeeping staff and the classroom maintenance is monitored by the administration department.

- To maintain hygienic environment special attention is given for cleaning washrooms.
- The students are engage in mass cleaning on a specific day in order to make the students aware of Swachh policy.
- White washing and painting, varnishing of furniture is done as and when required.
- Renovation and repairing processes are carried out for laboratories, buildings and toilets whenever necessary.
- Repairs of electrical and electronic equipment are done regularly.
- Annual Maintenance cost for web space.
- The instruments in various Science labs also are serviced and repaired whenever necessary.
- There are adequate sports facilities for indoor and outdoor games.
- The library is well-maintained with annual stock checking. The damaged books are mended and stored.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-admin/upload.php?post_type=attachment&media_folder=criterion-iv-2024-2025-1725961969-2&paged=1

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2381

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

437

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File
5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above
File Description	Documents
Link to Institutional website	https://dkmcollege.in/wp-content/uploads/2024/10/5.1.3-upload-any-additional-information.pdf
Details of capability development and schemes	View File
Any additional information	View File
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
1615	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for	A. All of the above

submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

365

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

260

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State

government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

129

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every year, the College Principal selects Chairman, Vice Chairman, Secretary of the Student Union/Council based on student's proficiency. Department Heads nominate one student from their respective their respective department as secretary for their association. Similarly Club/Cell Coordinators will nominate one student as secretary to their clubs and committee. The convener of the club will be the vice president of their respective clubs. These individuals form the Union/Council, with the Principal as President and three senior faculties as Vice Presidents of the college union.

The structure entails:

- Principal: President
- Three senior faculties: Vice Presidents of the college union
- Staff acting as convener of the club/committee: Vice president of their respective clubs
- Final year students: Chairman & Secretary
- Second year student: Vice-Chairman
- Second or final year students: All departments and clubs

will select one student as Secretary to their department, clubs/committees.

Objectives/functions include maintaining campus discipline, weekly Assembly Meetings, promoting outreach activities, bridging student-management, principal, staff gaps, coordinating departmental and social activities, and participating and arranging various events that comes under various committees.

Students play roles in academic and administration bodies, offering insights in the Annual Academic Council Meeting.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/College-Union.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

31

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College actively nurtures its Alumni Association to foster strong ties with former students. The association orchestrates consistent engagement through initiatives like annual Reconnect meets. These gatherings include around 500 to 600 alumni who connect with each other, students and staff, facilitated by the College Secretary and Principal's addresses.

The Alumni Association maintains a database, facilitates participation in curriculum enhancement through Board of Studies Meetings, shares placement information, and arranges programs where alumni share insights and lead skill workshops.

Distinguished alumni, often in high positions, motivate current students through speeches.

Alumni notably contribute to curriculum development, joining Board of Studies Meetings to provide valuable input. They also serve as resource persons for campus events, offering thematic talks and skill-building workshops, enhancing students' employability.

Notably, Shakuntala Kaliannan's endowment fund supports economically and socially disadvantaged alumni, utilizing the interest to aid them annually.

Commerce Department alumni established an endowment lecture in honor of Luca Pacioli, contributing Rs. 25,000 towards specialized lectures in the field of Commerce from the fund's interest.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/5.4.1-to-upload-in-portal.xlsx

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the

vision and mission of the Institution

DKM College for Women encompasses the vision and mission. The vision of our college represents its aspirational goals and long-term impact on its students and the broader community.

VISION

To create and promote holistic and integrated development in rural women, while imparting quality higher education.

MISSION

? To enable students to achieve academic excellence through efficient teaching, meticulous learning and systematic evaluation.

? To enable the students through relevant programmes and practices, emerge as economically independent, personally upright, morally sound, culturally refined, spiritually aware and rich, socially responsible and nationally conscious, worldly wise willing to transform and engender meaningful social transformation.

Governance and Leadership

Governance of our college involves the structured framework of policies, procedures and leadership that ensures the effective and ethical operations of the institutions. Faculty and students often have roles in decision-making processes, ensuring diverse perspectives. The IQAC, Staff Council committees and other statutory bodies of the college work together to ensure that the academic environment of the college remains inclusive and holistic. Governance ensures transparency, accountability and alignment with the college's mission, fostering an environment where academic and institutional goals are achieved efficiently and responsibly.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/09/6.1.1-vision-and-mission.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The hierarchical structure of our Institution begins with the Management at the top level and followed by Principal, HOD, Teaching & Non-Teaching staff members. Decentralization involves distributing decision-making authority throughout various levels of our institution, allowing management and staff members closer to operational issues to make timely, informed decisions. Participative management involves engaging faculty and students in the decision-making process, promoting a sense of ownership and collaboration. The Management and Principal take important decisions related to the academic strategies and the HOD's and staff members are given powers to execute the daily operations at their level. The staff members report the progress and updates to the Principal.

Clubs/Committees

Clubs and committees play essential roles in enriching the academic as well as social experience of students. Clubs are student-led organizations that provide opportunities for students to explore passions, develop skills and engage in extracurricular activities. The college comprising various Clubs/Committees is formed every year and during the year 43 committees has been constituted and they work diligently to the welfare of the students by coordinating the academic and co-curricular activities with teachers and students representatives executing the activities and all the activities are monitored by the Principal.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/6.1.2.Strategic-Plan-2.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

D.K.M. College for Women has been experiencing significant growth in recent years. This is the result of the conscientious implementation of the institutional strategic plan, "DKMC VISION 2024," formulated after a careful consideration of the institution's overall expansion and diversification in all areas.

The Plan:

- Improved infrastructure facilities.
- Automation of the library and increased library resources.
- Development, support and increased output of research.
- Integration of ICT
- Updation of Curriculum
- Conduct of free coaching classes for competitive exams
- Clean and green initiatives
- MOOC courses for students
- Concentration on society through extension activities

Implementation of the Plan:

- A new auditorium is under construction.
- Management contributes to start-ups and research by providing seed money.
- Fully furnished automated library.
- OBE pattern is followed from 2019 onwards.
- Audio Visual rooms has been fully utilised by staff for e content creations.
- Smart class rooms in all departments to have blended approach in teaching.
- Free coaching classes for the students appearing for the competitive exams.
- Sportsmanship has been encouraged by providing external coach.
- For PG students, separate self-study papers were introduced and MOOC courses were made compulsory.
- Extension activities were conducted at Sekanur, the adopted village by all the departments.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/6.2.1-proof-1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Administrative set up

- Executive Committee and Governing Body
- Office Administration
- Academic Departments
- Controller of Examinations
- Statutory Bodies
- Non-Statutory Bodies - IQAC and clubs and committees
- Research Body- DKMCFRI

Executive Committee and Governing Body

Through the Executive Committee and Governing Body, the NKM Trust oversees the DKM Institution. The Governing Body ratifies and endorses the policy decision of the college.

Office Administration

It handles a wide range of tasks, including student admissions, maintaining records, and overseeing financial transactions.

Academic Departments

It is overseen by the Head of the Departments with the help of faculties to ensure the welfare of the students.

Controller of Examinations

The COE and additional Controller ensure smooth conduct of exams, overseeing the evaluation process and maintaining the confidentiality of examinations. The COE also handles the timely release of results, re-evaluation process and issuance of

academic processes.

Statutory Bodies

Finance and Purchasing Committees are statutory bodies that the institution has established in compliance with the regulations.

Non-Statutory Bodies

It consists of various clubs and committees involved in extra-curricular activities throughout the year.

Research Body- DKMCFRI

Seed money is provided to both the staff and students for the conduct of the research.

File Description	Documents
Paste link to Organogram on the institution webpage	https://dkmcollege.in/wp-content/uploads/2024/10/organogram-dkmc-fri.pdf
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/organogram-dkmc-fri.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

D.K.M. College for Women, prioritizes the well-being and development of both teaching and non-teaching staff by providing congenial and cohesive work environment. It provides the following facilities for the professional and personal well-being of its staff.

- Staff tour
- Earned Leave
- Interest-Free Loans
- Festival Advances
- EPF Facility
- Free Wi-Fi facilities, Mail ids with the institution's domain
- "On Duty Leave" to participate in various events.

Faculty members are encouraged to participate in MOOCs, FDPs, orientation, refresher courses and short-term courses. Further, Staff members are provided with gymnasium and child care facilities. On special occasions, the management provides complimentary lunch. The college provides comprehensive support to staff members who are in need.

Career Development and Progression

- Annual orientation workshops for teaching staff at the beginning of every academic year.
- Staff members of unaided stream are provided with Ph.D., incentives.
- Various other training programs, such as content writing and research projects, are available for the teaching fraternity.
- Seed money is provided to faculties to encourage them to undertake research projects.
- Registration fees provided for the paper presenters.
- As a token of love, free gifts were given to all the staff members by the management every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/09/6.3.1.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

43

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college periodically reviews its financial records at both the internal and external levels. All registers and records under internal audit have been properly maintained in accordance with standards, and an auditor has verified this. He verifies all the documentation and receipts. The college offers self-financed courses in addition to grant-in-aid programs. Therefore, financial transactions are audited by the Joint Director of Collegiate Education, Vellore Region, and the Accountant General's (AG's) Office of the Government of Tamil Nadu. The Secretary of the institution is responsible for making decisions and managing the institution's overall financial resources. For salary grants and other financial purposes in the aided sector, the Secretary is the authorized signatory approved by the Director of Collegiate Education. The Secretary is also responsible for the general management and distribution of funds. The Principal of the institution is responsible for approving funds for various academic and administrative requirements. The statutory auditor conducts audits for each account at the end of the fiscal year, while also taking into account the observations made by the internal auditor. All financial activities are routinely audited by internal auditors, and a report is produced regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/6.4.1.-LETTER-HEAD-1.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.207	
File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File
6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources	
<p>The college has imposed a policy to generate resources in order to fulfill its strategic goals and objectives. The resources available are effectively handled with the intent to ensure maximal utilization. The college council prepares the budget allocation for academic and administrative activities at the onset of each year. It raises revenue from an array of credible sources, notably government scholarships, student fees, salary support for personnel who receive aid, major and minor projects, carried out by the staff, and more. The Different Funds are as follows:</p> <ul style="list-style-type: none"> • DST - FIST Grant <p>State Government Funds</p> <ul style="list-style-type: none"> • Grant-in-aid for salary • State government fund for National service scheme and SSP (Student Support Programme) Scholarships <p>Non-Government Funds</p> <ul style="list-style-type: none"> • Students' fee from self-financing courses • Endowment awards funds raised by Departments/Associations • Aid from Philanthropists • Contributions from Alumni 	

The Finance Committee, composed of the College Secretary, Principal and two senior faculty members, is responsible for evaluating, creating budgets, monitoring the use of funds. For any purchases and the use of cash or grants, the consent of the Purchase Committee is required. The college closely monitors the allocation and usage of funds across its various departments. The management assesses fund requests that have special permission based on the proposal.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/6.4.3-PROOFS.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC plays a vital role in ensuring excellence on the administrative and academic side of the institution. During the academic year 2023-2024 the IQAC planned, organized and supervised a multitude of activities to uphold high standards inside the campus. To enhance the faculty's skill and accustom with teaching strategies the IQAC organized a one day orientation programme titled " Short Term Development Courses" on 11.01.2024. Also it envisaged faculty development programmes on the themes "Designing Question papers in an OBE Curriculum: An Overview" on 06.01.2024 and Drafting and filing of patents on 19.08.2023. Furthermore the IQAC has initiated various activities mentioned below:

- Streaming of academic and administrative tasks.
- Increase in seed money to promote research.
- Updation of the curriculum by adopting more skill based subjects.
- Quality enhancement by participating in NIRF, AISHE and AQAR.

- Increase in Patents and Book publications.
- Increase in number of students placed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/6.5.1-letterhead.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC is responsible for developing quality benchmarks, implementing effective practices and assessing institutional processes. It is established to promote a culture of continuous improvement and ensuring that academic and administrative functions are adhered to high standards. By fostering a systematic approach to quality education, the IQAC helps the college achieve its goals, meet accreditation requirements, and provide a better learning environment for students. Also, IQAC conducts audit annually.

The IQAC collects feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. A careful analysis of the feedback received is done and communicated to the teachers which ensure greater participation and a better understanding of the teaching-learning process. The IQAC has suggested initiatives such as the adoption of innovative pedagogical approaches, enhanced student support services, and rigorous assessment procedures. It often recommends regular training programs for faculty, upgrades to infrastructure, and better mechanisms for feedback collection and analysis.

With the Institution adopting the Outcome Based Education in its curriculum, the IQAC has been keenly monitoring the outlining of the Programme Outcomes, Educational Outcomes and Specific Outcomes. The IQAC has conducted 2 one day FDPs, hands on workshop and one day orientation for the faculty members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://dkmcollege.in/wp-content/uploads/2024/10/6.5.2-3.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://dkmcollege.in/wp-content/uploads/2024/10/4.Annual-report-23-24.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Annual Gender Sensitization Action Plan

a) Gender Sensitization through Curricular initiatives:

The curriculum offers gender-sensitization courses designed to empower women through various subjects.

b). Gender Sensitization through co-curricular initiatives:

The institution fosters gender equity through dedicated committees, male staff involvement and inclusive programs that address women's issues.

2. Specific facilities provided for Women in terms of:

a. Safety and Security

The college ensures safety with security guards, CCTV, along with committees for women's rights and grievances. SMS alerts to inform parents of student absenteeism.

b. Counselling.

The student support centre offers confidential counselling for grief, marital, and relationship issues for women students. Monthly Mentor-Mentee meetings assess student well-being, fostering a supportive environment.

C. Curriculum design of the college:

Curriculum is designed in such a way that it offers yoga, meditation and soft skills training.

D. Common Rooms

The college offers various recreational amenities including the Library's Quadrangle, which serves as a popular spot for discussions and debates.

E. Day care centre

The College offers free day-care for toddlers of the teachers.

F. Health centre

Health centre on campus provides facilities during medical emergency.

g. Other information:

Sanitary pads and iron tablets are distributed at free of cost.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://dkmcollege.in/wp-content/uploads/2024/10/Any-Other-Information.docx.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. Solid Waste Management:

The college maintains cleanliness through regular clean-ups withan effective waste management system. The Enviro Club promotes sustainable practices, including awareness programs and signage. Separate bins are provided for degradable and non-degradable waste.

2. Liquid Waste Management:

Wastewater generated on campus is managed through an efficient system that directs it into underground tanks, which are then connected to corporation sewers for safe disposal.

3. Biomedical Waste Management:

Biomedical waste from the departments of Zoology, Biochemistry, Microbiology, Biotechnology andanimal house is treated using autoclaving and incineration. This waste is safely collected and disposed of by Ken Bio links Pvt. Ltd.

4. e-Waste Management:

The college ensures proper management of electronic waste by regularly collecting and recycling e-waste through authorized vendors. A well-planned procurement system helps minimize unnecessary electronic waste.

5. **Waste Recycling System:** A professional waste disposal and recycling system is in place within the campus. To promote a sustainable Environment the institution works with certified vendors to ensure effective recycling system.

6. **Hazardous Chemicals and Radioactive Waste Management:** The College does not generate hazardous chemicals or radioactive waste, ensuring a safe and eco-friendly campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

A. Any 4 or All of the above

<p>vehicles</p> <p>3. Pedestrian-friendly pathways</p> <p>4. Ban on use of plastic</p> <p>5. Landscaping</p>	
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy undertaken by the institution	
<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards</p>	<p>A. Any 4 or all of the above</p>

and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Cultural, Regional and Linguistic Inclusiveness:

- DKM College Fine Arts Team organizes a wide range of cultural events each year to foster and inspire students' interests in activities such as acting, dancing, singing, rangoli, painting, and cooking.
- Festivals representing various regions, like Pongal, Diwali, and Onam are regularly celebrated by the NSS and College Union.
- The curriculum promotes linguistic diversity in courses such as Tamil, English and Hindi under Part I and II.

Communal Inclusiveness:

- The college adheres to the state's reservation policies for both teaching and non-teaching staff appointments, ensuring fair representation.
- Special privileges are extended to socially- backward students, including SC/ST/OBC (non-creamy layer) and minorities, with relaxed entry marks and various scholarships from the State Government and college resources.

- Additionally, differently-abled students are supported with exam fee exemptions, extra time and scribe facilities as per University norms and State Government rules.

Socio-Economic Inclusiveness:

Amount was contributed by staff and students towards International White Cane Day contribution 2023 and Indian council for Child Welfare.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

DKM College for Women is dedicated to organizing programs that inculcate constitutional principles and ethics within the student community. The college emphasizes the important duties and responsibilities of Indian citizens through various social and extension activities conducted by its clubs and committees. The programs include the following:

- International Yoga day
- World Population Day
- Meri Matti Mera desh programme
- World Nature Conservation Day
- Independence Day
- Republic Day
- Youth Festival
- Blood Donation Camp
- Go Green Ganesha
- NSS Day
- Swachabiyon
- Youth Awakening Day
- Nukkad Natak & G20 Achievements during India's Presidency
- National Unity Day
- Vigilance Awareness week
- Diwali Celebration
- Aids Awareness Day

- Plastic Awareness
- Vikshit Bharath
- National Leprosy Eradication Programme
- Global Investors Meet
- Awareness on Ragging free Campus
- National Youth Day
- Pongal Celebration
- Republic Day
- Fit India Activity
- Joy of Giving
- Anti-Drug Awareness
- Peer Education training
- National Voters Day
- Blood Donation Camp

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively celebrates both national and religious festivals to promote communal, religious, and cultural harmony, as well as effective socialization and national integration. The institution regularly honours significant national days, fostering a strong sense of patriotism. Additionally, to strengthen feelings of communal unity and harmony, both national and regional festivals are celebrated. The festivals and national days observed at the college are listed below.

- International Yoga day
- World Population Day
- World Nature Conservation Day
- Independence Day
- Youth Festival
- Onam celebration
- Social Justice day
- NSS Day
- Swachabiyon
- Youth Awakening Day
- National Leprosy day
- National Unity Day
- Vigilance Awareness week
- Diwali Celebration
- Aids Awareness Day
- Vikshit Bharath
- National Youth Day
- Pongal Celebration
- Republic Day
- Fit India Activity
- Martyr's Day

- Voters Day
- National Science Week

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

In the academic year 2023-2024, various departments actively implemented best practices to enhance academic and community engagement. These included literary events by the English and Tamil departments, practical learning experiences in Commerce, health awareness programs in Biochemistry, Microbiology, and Food and Nutrition, and sustainability initiatives by Biotechnology and Botany. Environmental conservation efforts by Zoology and History, alongside innovation and entrepreneurial skill development in Computer Science and Management Studies, fostered a well-rounded educational experience.

In collaboration with the NSS team, departments extended their efforts to Sekkanor village, conducting health check-ups, disease awareness, and diet counseling. The Biotechnology and Botany departments promoted organic farming and mushroom cultivation, while Zoology and History led wildlife conservation and tree plantation drives. The Commerce department enhanced financial literacy, and Management Studies provided entrepreneurial training, empowering the local community.

These combined initiatives ensured holistic learning, blending academic rigor with social responsibility, while making a tangible impact on the Sekkanor village through health, environmental, and social development programs.

File Description	Documents
Best practices in the Institutional website	https://dkmcollege.in/wp-content/uploads/2024/10/7.2.1-1.pdf
Any other relevant information	https://dkmcollege.in/wp-content/uploads/2024/10/7.2.1-1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

DKMCFRI continues to encourage research excellence among staff and students, emphasizing interdisciplinary collaboration and enrich student learning. During 2023-2024, the initiative remains committed in providing substantial support, including an increased seed funding for faculties of ₹362000 and for students of ₹277500.

Vision:

The vision of DKMCFRI is to nurture and promote a culture of research and innovation within the institution. It seeks to establish the college as a leading centre for inclusive growth and empowerment of women in the region, focusing on research, innovation, consultancy, and entrepreneurship.

Mission:

The institution aims to streamline functional units into a unified operational system to enhance research management, facilitating both student and faculty development. DKMCFRI's mission aligns with state and national initiatives such as HE National Missions, SDGs, and Startup India. As part of this mission, the institution is committed to implementing a robust Research Information Management System (RIMS) to strengthen its research and innovation capabilities.

Practices:

By fostering local and interdisciplinary collaborations, DKMCFRI seeks to improve student employability and support impactful research that empowers staff and elevates the institution's reputation. The 2023-2024 initiative focused on transforming

student ideas into successful projects, showcasing innovation in overcoming challenges related to resources, time and technology.

File Description	Documents
Appropriate link in the institutional website	https://dkmcollege.in/wp-content/uploads/2024/10/7.3-Institution-Distinctiveness.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The plan of action for the next academic year are as follows

- To conduct administrative development programme to non-teaching staff and one week Student Development Programme for Research Scholars on the theme "Role of Artificial Intelligence in Academic Research".
- To Conduct FDP on the theme "Indian Knowledge System" and One week online FDP on the theme "Emerging Trends in Higher Education".
- To develop more Video lectures and E Contents through DKM Media and Audio-visual Centre
- To register the college in ABC via NAD.
- To conduct lecture series by inviting alumni as resource person
- To keep the students council more active, the clubs and committees will be encouraged to conduct more activities.
- To submit funding Proposal to TNSCST to conduct FDP
- To encourage the staff to apply for more number of patents.
- To conduct programs on environment sustainability and life skills.
- To maximise recruitment rate of students through placement cell.