

**D.K.M. COLLEGE FOR WOMEN (AUTONOMOUS)**  
**SAINATHAPURAM, VELLORE – 632 001.**  
(AFFILIATED TO THIRUVALLUVAR UNIVERSITY)  
ACCREDITED BY NAAC WITH “A” GRADE



**MINUTES OF THE**  
**XX -ACADEMIC COUNCIL MEETING**  
**HELD ON 30.08.2025**

**D.K.M. COLLEGE FOR WOMEN (AUTONOMOUS)-VELLORE - 1**  
**MINUTES OF THE XX-ACADEMIC COUNCIL MEETING**

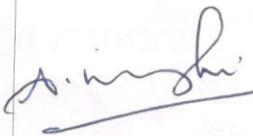
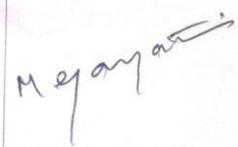
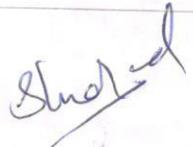
**DATE : 30.08.2025**

**TIME : 10.30 AM**

**VENUE: IQAC MINI CONFERENCE HALL**

**MEMBERS PRESENT**

<b>Chair Person</b>		<b>Signature</b>
Dr.R.Banumathy	: Principal, D.K.M College for Women, Autonomous, Sainathapuram- Vellore-1	R. Banumathy 30/08/25
<b>Representative of Governing Body</b>		<b>Signature</b>
1.Ms.R.Manimekalai	: Rtd. Principal, DKM College for Women, Autonomous, Sainathapuram- Vellore-1	A. Manimekalai
<b>Members nominated by the Governing Body</b>		<b>Signature</b>
2.Dr.A.Mohammed Sadiq	: Principal, Adhiparasakthi College of Arts & Science (Autonomous), G.B Nagar, Kalavai.	A. Mohammed Sadiq 30/8/25
3. Dr.J.Srinivasan	: Associate Professor & Head, Department of Commerce, R.V Government Arts& Science College, Chengalpattu.	J. Srinivasan 30/08/25
4.Dr.Damodharan Umapathy	: Academic Coordinator, EMRC, CEC- University Grants Commission, Anna university-Chennai.	D. Damodharan
5.Dr.D.Uma	: Associate Professor, Department of Economics, Ethiraj College for Women, Chennai.	D. Uma 30/8/25
<b>UNIVERSITY MEMBERS</b>		<b>Signature</b>
6.Dr.M.Chitra	: Professor & Head Department of Mathematics Thiruvalluvar University, Serkkadu, Vellore-632115.	M. Chitra 30/8/25
7.Dr.K.Ravichandran	: Professor & Head Department of English Thiruvalluvar University, Serkkadu, Vellore-632115.	K. Ravichandran 30/8/25

8. Dr. Dinakaran	:	Assistant Professor, Department of Zoology, Thiruvalluvar university Serkadu-vellore-1.	
<b>Member Secretary</b>			<b>Signature</b>
9. Dr. A. Sudarvizhi	:	Associate Professor & Head, Department of Commerce, DKM College for Women(Autonomous) Vellore-632001	
<b>Staff Nominated by the chairperson</b>			<b>Signature</b>
10. Dr. Kiruthiga	:	Assistant Professor & COE Department of Zoology, DKM College for Women(Autonomous) Vellore-632001.	
11. Lt. Mrs. M. Gayathri	:	Assistant Professor, Department of English DKM College for Women(Autonomous) Vellore-632001	
12. Dr. S. Sumitha	:	Assistant Professor, Department of Commerce, DKM College for Women(Autonomous) Vellore-632001	
13. Ms. Indragandhi	:	Assistant Professor, Department of English, DKM College for Women(Autonomous) Vellore-632001	
<b>IQAC REPRESENTATIVE</b>			<b>Signature</b>
15. Dr. T. Gomathi	:	Assistant Professor, Department of Chemistry, DKM College for Women(Autonomous) Vellore-632001	

Chairpersons of Board of studies

1. Ms. V. P. Gayathri, Department of English
2. Dr. G. Sujatha, Head, Department of Tamil
3. Dr. A. Amirthavalli, Department of History.

4. Dr.D.Sasikala, Head, Department of Zoology
5. Dr.S.Santhalakshmi, Head, Department of Chemistry
6. Dr.T.Bharathi, Department of Commerce
7. Mrs.M.Vinupriya, Head, Department of Mathematics
8. Dr.M.Jayasudha, Department of Economics
9. Dr.L.Umamageshwari, Head, Department of Botany
10. Dr.C.Vinothini, Head, Department of Physics
11. Dr.J.Shanthi, Librarian
12. Dr.B.Hepsiba, Assistant professor Department of Biochemistry
13. Dr.A.Vidhya, Head, Department of Microbiology
14. Dr.A.Amirtha, Head, Department of Biotechnology
15. Mrs.G.Sangeethalakshmi, Head, Department of Computer Science and Applications
16. Ms.S.Nuzra Sultana, Head, Department of Foods & Nutrition
17. Ms.A.Kalai selvi , Head, Department of Management Studies
18. Ms.D.Arthi, Head, Department of Psychology

### **Student Representatives**

1. Ms.Divya .G, III B.Sc. Chemistry-Aided
2. Ms.Siriya.U -III B.Sc. Data Science - Unaided-UG
3. Ms.Fathima Zaiba.N -II M.Sc., Foods & Nutrition – Unaided-PG

### **Leave of Absence**

1. Dr. Dinakaran	:	Assistant Professor, Department of Zoology, Thiruvalluvar university Serkadu-vellore-1
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The Principal and Chairperson, Dr.R.Banumathy, welcomed all members to the 20<sup>th</sup> meeting of the Academic Council and initiated the proceedings of the meeting.

### **Agenda No-1**

The “Standing Committee of the Academic Affairs” recommended and **Dr.R.Banumathy**, Principal, D.K.M. College moved,

Resolved to approve the minutes of the previous academic council meeting held on 27.07.2024.

The above resolution was seconded by **Ms. V.P.Gayathri**, Assistant Professor and Head Department of English and it was approved.

### **Agenda No.2 & 3**

The “Standing Committee of the Academic Affairs” recommended and **Ms.V.P.Gayathri**, Assistant Professor & Head, Department of English, D.K.M. College moved that,

Resolved to approve and adopt the syllabi framed for all UG programs for the General English papers for III semester and IV semester and the syllabi framed for B.A. English for III semester and IV semester and for M.A. English III semester and IV semester for those students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Dr.G.Sujatha**, Head, Department of Tamil and it was approved.

### **Agenda No.4 & 5**

The “Standing Committee of the Academic Affairs” recommended and **Dr.G.Sujatha**, Head, Department of Tamil, D.K.M College moved that,

Resolved to approve and adopt the syllabi framed for General Tamil, Hindi & Urdu for III semester and IV semester and the syllabi framed for B.A. Tamil for III semester and IV semester for those students admitted from the academic year 2024-25 onwards.

The above resolution was seconded by **Dr.A.Amirthavalli**, Head, Department of History and it was approved.

### **Agenda No.6 & 7**

The “Standing Committee of the Academic Affairs” recommended and **Lt.Dr.A.Amirthavalli**, Associate Professor & Head, Department of History, D.K.M. College moved that,

Resolved to approve and adopt for the templates framed for B.A. History from I semester to VI semester and for M.A History for I semester & IV semester and for the syllabi framed for B.A. History, for III semester & IV semester and for M.A History for III semester & IV semester for those students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Dr.D.Sasikala** Associate Professor & Head, Department of Zoology and it was approved.

## **Agenda No.8 & 9**

The “Standing Committee of the Academic Affairs” recommended and **Dr.S.Santhalakshmi** Head, Department of Chemistry, D.K.M. College moved that,

Resolved to approve and adopt the templates framed for B.Sc. Chemistry from I semester to VI semester and for P.G templates from I semester to IV semester and approval for the syllabi framed for B.Sc. Chemistry for III semester & IV semester and for M.Sc., Chemistry III semester & IV semester for those Students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Mrs.G.Vinupriya**, Assistant Professor & Head, Department of Mathematics and it was approved.

## **Agenda-10, 11**

The “Standing Committee of the Academic Affairs” recommended and **Dr.D.Sasikala** Associate Professor & Head, Department of Zoology moved that,

Resolved to approve and adopt the templates framed for B.Sc. Zoology from I semester to VI semester and syllabi framed for B.Sc. Zoology for III semester & IV semester and elective Zoology for the Department of Chemistry in III and IV semester and syllabi framed for M.Sc., Zoology for the III semester & IV semester for those students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Dr.T.Bharathi**, Assistant Professor, Department of Commerce and it was approved.

### **Agenda-12**

The “Standing Committee of the Academic Affairs” recommended and **Dr.L.Umamageswari** Head, Department of Botany, D.K.M. College moved that,

Resolved to approve and adopt the syllabi framed for the Elective paper Botany for III & IV semester of B.Sc. Zoology for those students admitted from the academic year 2024-25 onwards.

The above resolution was seconded by **Dr.C.Vinodhini** Head, Department of Physics and it was approved.

### **Agenda-13 & 14**

The “Standing Committee of the Academic Affairs” recommended and **Mrs.G.Vinupriya**, Assistant Professor & Head, Department of Mathematics, D.K.M. College moved that

Resolved to approve and adopt the templates framed for B.Sc. Mathematics from I semester to VI semester and approval for the syllabi framed for B.Sc. Mathematics for III & IV semester and for the syllabi framed for elective subject for II B.Sc. Computer Science, Data Science, Artificial Intelligence, and B.Sc. Chemistry and for B.B.A. in III and IV semester and for the syllabi of M.Sc. Mathematics for the III & IV semester for those students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Dr.M.Jayasudha**, Head, Department of Economics and it was approved.

### **Agenda-15 & 16**

The “Standing Committee of the Academic Affairs” recommended and **Dr.T.Bharathi**, Assistant Professor, Department of Commerce, D.K.M. College moved that

Resolved to approve and adopt the templates framed for B.Com. from I semester to VI semester and for M.Com from I to IV semester and seek approval for the syllabi framed for B.Com and B.Com. (CA) for III & IV semester, for BCA III and IV semester and for M.Com III & IV semester for those students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Dr.L.Umamageswari** Head, Department of Botany and it was approved.

### **Agenda-17**

The “Standing Committee of the Academic Affairs” recommended and **Dr.M.Jayasudha**, Associate Professor & Head, Department of Economics, D.K.M College moved that

Resolved to approve and adopt the syllabi framed for elective Economics for III and IV semesters of B.A. History, for those students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Dr.J.Shanthi**, **Librarian** and it was approved.

### **Agenda-18**

The “Standing Committee of the Academic Affairs” recommended and **Dr.B.Hepsiba**, Assistant professor, Department of Biochemistry ,D.K.M. College moved that,

Resolved to approve and adopt for the syllabi framed for B.Sc. Biochemistry for III & IV semester and for M.Sc. Biochemistry for III & IV semester for those students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Dr.V.Kiruthiga** Assistant professor of Zoology and it was approved.

### **Agenda-19**

The “Standing Committee of the Academic Affairs” recommended and **Dr.A.Amirtha**, Head, Department of Biotechnology, D.K.M. College moved that,

Resolved to approve and adopt for the syllabi framed for B.Sc. Biotechnology for III & IV semester and for M.Sc. Biotechnology for III & IV semester for the students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Dr.A.Vidhya** Head, Department of Microbiology and it was approved.

### **Agenda-20 & 21**

The “Standing Committee of the Academic Affairs” recommended and **Dr.A.Vidhya** Head, Department of Microbiology, D.K.M. College moved that,

Resolved to approve and adopt the templates framed for B.Sc. Microbiology from I semester to VI semester, and for M.Sc. Microbiology from I semester to IV semester and for the syllabi framed for B.Sc. Microbiology for III & IV semester and for elective Micro Biology for the B.Sc. Biochemistry III and IV semester and for M.Sc. Microbiology for III & IV semester for the students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Mrs.G.Sangeethalakshmi**, Head, Department of Computer science and it was approved.

### **Agenda-22 & 23**

The “Standing Committee of the Academic Affairs” recommended and **Mrs.G.Sangeethalakshmi**, Head, Department of Computer science, D.K.M College moved that,

Resolved to approve and adopt the syllabi framed for B.Sc. Computer Science, Data Science, Artificial Intelligence & BCA for III & VI semester and for M.Sc. Computer Science for III & IV semester for the students admitted from the academic year 2024-2025 onwards.

Resolved to approve and adopt the syllabi framed for B.Sc. Artificial Intelligence & Data Science for the V & VI semester for the students admitted from the academic year 2023-2024 onwards.

The above resolution was seconded by **Mrs.M.Gayathri**, Assistant Professor, Department of English and it was approved.

## **Agenda-24**

The “Standing Committee of the Academic Affairs” recommended and **Ms. S. Nuzra Sultana** Head, Department of Nutrition, Food Service Management & Dietetics, D.K.M. College moved that,

Resolved to approve and adopt the syllabi framed for B.Sc., Nutrition, Food Service Management & Dietetics for III & IV semester and for M.Sc., Foods & Nutrition for III & IV semester for the students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Dr. A. Amirtha**, Assistant Professor, Department of Biotechnology and it was approved.

## **Agenda-25 & 26**

The “Standing Committee of the Academic Affairs” recommended and **Mrs. A. Kalaiselvi**, Head, Department of Management Studies, D.K.M. College moved that

Resolved to approve and adopt the templates framed for BBA from I semester to VI semester and for the syllabi framed for BBA III & IV semester and for MA HRM III & IV semester for the students admitted from the academic year 2024-2025 onwards

The above resolution was seconded by **Mrs.D.Arthi**, Head, Department of Psychology and it was approved

### **Agenda-27 & 28**

The “Standing Committee of the Academic Affairs” recommended and **Mrs.D.Arthi**, Head, Department of Psychology, D.K.M. College moved that,

Resolved to approve and adopt the templates framed for B.Sc. Psychology from I semester to VI semester and Syllabi framed for B.Sc. Psychology for III & IV semester for the students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded by **Dr. T. Gomathi**, Assistant Professor, Department of Chemistry and it was approved.

### **Agenda-29**

The “Standing Committee of the Academic Affairs” recommended and **Dr.R.Banumathy Principal** , D.K.M. College moved that,

Resolved to approve and adopt for the EVS syllabi framed for the entire U.G. program for the III and IV semester for the students admitted from the academic year 2024-2025 onwards.

The above resolution was seconded **Dr. C. Sumitha** Assistant Professor, Department of Commerce and it was approved.

### **Agenda-30**

The “Standing Committee of the Academic Affairs” recommended and **Dr.R.Banumathy , Principal** , D.K.M. College moved that,

Resolved to approve and adopt to continue the existing syllabus for the present III year students of UG Programs of B.A. History, B.Sc. Chemistry, B.Sc. Zoology, B.Sc. Mathematics, B.Com. B.Com (CA), B.A. English, B.A Tamil., B.Sc. Biochemistry, B.Sc. Microbiology, B.Sc. Computer Science, B.Sc. Nutrition and Food Service Management & Dietetics., B.Sc. Biotechnology, B.Sc. Information System Management, B.C.A., B.B.A. B.Sc. Psychology.

The above resolution was seconded by **Dr.G.Sujatha**, Head, Department of Tamil and it was approved.

### **Agenda-31-Any other Matters:**

Dr.R.Banumathy, Principal, D.K.M. College informed the august body about the introduction new software in COE office. With regard to that, to suit the OBE software, the Programme outcomes (POs) and Programme Specific outcomes (PSOs) are amended.

**Dr.A.Mohammed Sadiq** Principal, Adhiparasakthi College of Arts & Science (Autonomous),G.B Nagar, Kalavai suggested that more certificate courses can be introduced to the students.

**Dr.J.Srinivasan**, Associate Professor & Head, Department of Commerce, R.V. Government Arts& Science College, Chengalpattu appreciated the existing curriculum design and suggested to include a staff from the Department of Computer science in the BOS of B.Com CA.

He suggested that a certificate course in Fintech can be introduced.

He said that all the details, reports and photographic evidence of the programs may be updated immediately in the college official social media so that Artificial Intelligence captures all the data and adds reputation to the college.

He also underlined that from next year there may be a need to introduce a paper on Disaster Management in all UG Programmes.

**Dr.Damodharan Umapathy**, Academic Coordinator, EMRC, CEC- University Grants Commission, Anna university-Chennai stressed the need of student completing the MOOC courses.

**Dr.D.Uma** Associate Professor, Department of Economics Ethiraj College for Women ,Chennai suggested to incorporate chapters on Trade, Industry, Agriculture and various poverty and unemployment eradication programmes in the syllabus of Economics.

**Dr.M.Chitra**, Professor & Head, Department of Mathematics Thiruvalluvar University suggested that more AI oriented certificate courses can be introduced in the Mathematics curriculum.

**Dr.K.Ravichandran**, Professor & Head, Department of English, Thiruvalluvar University, Serkkadu, Vellore, suggested that classes must be conducted in hybrid mode, both in offline & online mode for the Hindi and Urdu language.

It was suggested that the certificate course conducted by the College can have a common procedure to adopt for grading given to the completion of certificate course by the students.

The student representatives expressed that the curriculum is an updated one suiting the need of the present job market needs.

Approval was given for the implementation of Certificate courses offered by all the major & allied departments for the UG/PG students.

<b>S. No.</b>	<b>Department</b>	<b>Name of the Certificate Course Approved in 2025 BOS</b>
1.	Biochemistry	Medical Coding, Herbal Technology
2.	Chemistry	1. Personal Care Products 2. Household Products
3.	Psychology	1. Positive Life Coaching 2. Indian Psychology
4.	Computer Science & Applications	Office Automation
5.	Management Studies	Hands-on- Data Analysis using SPSS
6.	Biotechnology	Phytochemical Analysis of Medicinal Plant
7.	English	Communicative English
8.	Tamil	Herbal Science
9.	Zoology	Sericulture
10	Botany	Mushroom Cultivation Techniques – Hands-on Training
11.	Microbiology	Haematology and Blood Bank Techniques
12.	Foods and Nutrition	Bakery and Confectionary
13.	History	1. Epigraphy 2. Museology

<b>S. No.</b>	<b>Department</b>	<b>Name of the Certificate Course Approved in 2025 BOS</b>
14.	Mathematics	1. Verbal & Non-Verbal Reasoning 2. 2D & 3D visualization (using MATLAB/other tools) 3. Encoding in LaTeX (PG)
15.	Commerce	TALLY (MOU Based), Salesmanship
16.	Economics	Interview Skills & Personality Management

Finally Dr.A.Sudarvizhi, the Member Secretary thanked all the members and the meeting came to an end.